

Phlebotomy Checklist

2024-25 ✓



1 Complete and submit WSU Tech application.

The application is available at all WSU Tech locations and online at www.wsutech.edu/apply

2 Request Official Transcripts (High School and College)

- High School or GED Transcripts**
- Applicants seeking admission to WSU Tech must provide an official high school or GED transcript. Official transcripts must be mailed or transferred electronically directly from the issuing institution and received by the Registrar's Office prior to registering for classes. Transcripts must be in a sealed envelope upon receipt and may not be stamped with "student copy".
- College Transcripts**
- Request official transcripts be sent from each institution from which coursework is to be transferred. Transfer credits must have been earned at an accredited institution. Equivalent coursework for which students have earned a letter grade of a 'C' or better is considered for transfer. Official transcripts must be mailed or transferred electronically directly from the issuing institution and received by the Registrar's Office prior to registering for classes. Official transcripts must be in a sealed envelope upon receipt.

Transcripts must be mailed or delivered directly to:

**Wichita State University Campus of Applied Sciences & Technology
Attention: Registrar's Office
4004 N Webb Rd Bldg 100
Wichita, KS 67226**

3 Take the Accuplacer Next Generation Reading and Writing assessments with a minimum score of 237

- Assessments are available through the Testing Center at NCAT and the WSU South campuses. Visit www.wsutech.edu/admissions/testing for testing hours and to schedule an appointment. You can also schedule your test by calling them at (316) 677-9506.
- A photo ID is required to take the assessments
- Results are valid for three years.
- Current high school students may substitute their ACT scores if the official scores are on file at WSU Tech showing a Reading and Writing score of 15 or above.
- NOTE:** We also heavily recommend taking and passing Medical Terminology within the past 5 years with a C or better.

4 Register for the next available class

Registration is done at WSU Tech South (3821 E Harry) Campus. Registration is by appointment only during the week except on Wednesdays, where we accept walk ins from 8am to 5pm.

Uniform Requirements

- With the exception of the clinical/lab days, students may wear street clothes to class
- Students will purchase scrubs of their choice for the course. More information provided on first day of class

Cost Information:

PCT 110 Phlebotomy and Laboratory Procedures

4.0 credit hours

Cost is \$1040. Approximate cost does not include the cost of books, materials or certification tests.

This course is NOT eligible for federal financial aid.

Exam Information:

- Schedule:** The AMAC boards will be conducted at the end of the course to allow students to obtain their Phlebotomy Technician Certificate
- Location:** WSU South Testing Center 3821 E Harry, Wichita, KS 67218
- Fee:** The exam fee is \$109. In the event students retest, they are responsible for retest fees.

Cost, class dates, days and times are subject to change. To verify information, call Admissions at (316) 677-9400.