Enrollment Checklist

1. Complete Online Admissions Application
   wsutech.edu/apply/
   Create your account by clicking “Request Information/Create Profile”.
   Start an Application by clicking “Start an Application”.
   You will receive an email with access to MyWSUTech, our online campus portal.

2. Meet With An Admissions Counselor
   wsutech.edu/admissions/contact-an-advisor/
   Contact one of our admissions counselors to discuss career goals and for program tours. Program information can also be found online at:
   wsutech.edu/admissions/programs-of-study
   Please arrive at least 30 minutes before closing to meet with admissions
   Marcus Hernandez - 316-677-1032 mherandez12@wsutech.edu
   (NCAT) Aviation, Design, Manufacturing
   Emily Ake - 316-677-1900 ea@wsutech.edu
   (WSU South) Business, Healthcare, General Education
   Dalisa Portley - 316-677-1626 dportley1@wsutech.edu
   (City Center) Specialized Trades, Automotive

3. Apply For Financial Aid
   Complete the online application
   fafsa.ed.gov
   WSU Tech school code = 005498
   For classes from March 2019 until July 2019, complete the 2018-2019 FAFSA using 2016 tax information.
   For classes from August 2019 - July 2020, complete the 2019-2020 FAFSA using 2017 tax information.
   Check your MyWSUTech financial aid page for any additional required documents.

Campus Locations
   Please arrive at least 30 minutes before closing to meet with admissions
   National Center for Aviation Training (NCAT)
   4004 N. Webb Road | Wichita, KS 67226
   Mon.–Thurs. 8am–6pm. Friday 9am–5pm
   Wichita State Univ. South
   3821 E. Harry | Wichita, KS 67218
   Mon.–Thurs. 8am–6pm. Friday 9am–5pm
   Old Town
   213 N. Mead | Wichita, KS 67202
   Mon.–Fri. 8am–5pm
   (Appointment Only)
   City Center
   301 S. Grove | Wichita, KS 67211
   Mon.–Fri. 8am–5pm
   (Appointment Only)
Complete the Accuplacer Next Gen/EdReady Assessment
316-677-9506
wsutech.edu/admissions/testing/

*Meet with your Admissions Counselor to verify if an assessment test is required for your program.

→ ACT/SAT scores can be used as an alternative to assessment scores. All scores are valid for 3 years after the last test.

→ Official transcripts showing completion of College Algebra and/or English Composition with a C or better may be substituted for assessment scores.

→ Photo Id is required to take the assessments. First set of assessments are free. Retests are $5 per section. Retest options differ between EdReady and Accuplacer. Consult with an admission counselor for more information.

Enroll With Your Academic Advisor
wsutech.edu/admissions/contact-an-advisor/
316-677-9680
(To schedule an appointment)

Your academic advisor will assist with enrollment in the following areas:

→ Program registration and enrollment
→ Program and tool costs
→ Progress and degree audits
→ Assistance with enrollment issues or concerns

Pay For Classes

There are several pay options (outside of financial aid) at WSU Tech.

→ Payment plan can be created with the business office at NCAT and WSU South offices.
→ Credit card payments can be made through your MyWSUTech account, by phone, or in person.
→ Cash/check payments can be made in person with the business offices.