

BUSINESS ADMINISTRATION



Business Administration is a two-year program that prepares students for career opportunities as department and division managers, product managers, production line supervisors, assistant store managers and entry-level banking and sales representatives. Students receive training in the areas of accounting, marketing, management, entrepreneurship, economics, and finance.

DEGREE AND CERTIFICATE OPTIONS	LENGTH	COST	AVERAGE WAGE	EXAMPLE JOB TITLES
AAS Degree	2 Years	\$9,200	Coming Soon	Administrative Assistant Project Coordinator Supervisor

PROGRAM CONTACTS:

Tyler Sueper

Admissions Counselor

tsueper@WSUTech.edu

WSUTechAdvising.as.me/TylerS

Alex Harmon

Academic Advisor

aharmon1@WSUTech.edu

WSUTechAdvising.as.me/Alex

LOCATION INFORMATION

- ◆ Classes: Times vary—Online or WSU South Campus— 3821 E Harry, Wichita, KS 67218
- ◆ Advising/Financial Aid: WSU South— 3821 E Harry, Wichita, KS 67218

WHY CHOOSE BUSINESS ADMINISTRATION?

- ◆ All classes can be completed online, some have in-person options
- ◆ All classes transfer to Wichita State University's Barton School of Business.

PROGRAM ENTRY REQUIREMENTS

- ◆ Meet entrance assessments:
ALEKS PPL Math Placement test score = 46
Accuplacer Reading and Writing score = 255
Call 316-677-9506 to schedule.

OR

ACT Scores: Reading 18, Writing 18, Math 22

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Accounting Checklist

2026-27 ✓



Degree	Length	Start Dates	Cost*	Class Format	Class Times
Associates of Applied Science	2 years	All Year	\$10,180	Online and In-Person	Varies
Technical Certificate	~1.5 years		\$7,021		

*Costs listed are approximate and subject to change. Approximate costs include tuition and fees. Does not include books/materials.

YOUR NEXT STEPS:

1 Complete and submit WSU Tech application.

The application is available at all WSU Tech locations and online at www.wsutech.edu/apply

2 Request official transcripts

- College transcripts: Request official transcripts be sent from each institution from which coursework is to be transferred. Transfer credits must have been earned at an accredited institution. Equivalent coursework for which students have earned a letter grade of a 'C' or better is considered for transfer. Official transcripts must be mailed or transferred electronically directly from the issuing institution and received by the Registrar prior to registration. Official transcripts must be in a sealed envelope upon receipt.

Transcripts must be mailed or delivered directly to:

Wichita State University Campus of Applied Sciences & Technology
 Attention: Registrar's Office
 4004 N Webb Rd Bldg 100
 Wichita, KS 67226

3 Complete the Free Application for Federal Student Aid (FAFSA).

File the 2026-2027 FAFSA at studentaid.gov

WSU Tech School Code: **005498**.

WSU Tech Financial Aid department should receive students' information within 3-5 business days.

*Additional information may be required before students' financial aid packets can be fully processed.

4 Complete Placement Exams.

- Minimum Required Scores: Next Generation Accuplacer Reading – 255, Next Generation Accuplacer Writing – 255, and ALEKS math PPL – 30. The Reading and Writing tests are free the first time you take them. The ALEKS test is \$25, but you can retake the test 5 times to improve your score.
- Call 316-677-9506 to schedule placement test.
- A photo ID is required to take the assessments. Results are valid for three years
- ACT scores taken within the last three years can be substituted for the ACCUPLACER Next Generation and ALEKS tests. Must have minimum scores of: English - 18, Reading - 18, Math - 19
- College transcripts with credit for English Composition I and College Algebra with a minimum grade of 'C' can be accepted in place of entrance exams.

5 Meet with an Academic Advisor. Alex Harmon - 316-677-1931 or aharmon1@wsutech.edu

Advising is available by appointment Monday, Tuesday, Thursday, and Friday with open walk-ins on Wednesday. (The Academic Advisor for the Accounting program is located at the WSU South location on 3821 E Harry St). Office Hours are from 8:00am – 5:00pm Mon – Thu and 9:00am - 5:00pm on Fri.

You can schedule an appointment by calling 316-677-9680 or <https://wsutechadvising.as.me/Alex>

OPERATIONS MANAGEMENT AND SUPERVISION



Operations Management and Supervision offers an Associates and Technical Certificate that prepares students for career opportunities in fields such as production, manufacturing, logistics, and healthcare. Students receive training in the areas of business law, logistics and supply chain, project management, lean for operations, accounting, economics, and operations management.

DEGREE AND CERTIFICATE OPTIONS	LENGTH	COST	AVERAGE WAGE	EXAMPLE JOB TITLES
AAS Degree	2 Years	\$9,662	Coming soon	Supervisor Quality Control Inventory Management Project Management
Technical Certificate	18 Months	\$5,331		

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Alex Harmon

Academic Advisor

aharmon1@WSUTech.edu

WSUTechAdvising.as.me/Alex

WHY CHOOSE OPERATIONS MANAGEMENT?

- ◆ All classes are offered online, some classes are offered in person.
- ◆ Career growth—having a degree increases the probability of moving into higher management and administrative positions.

PROGRAM ENTRY REQUIREMENTS

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