



Category	
POLICY:7-09 Emergency Response and Evacuation Policy	
Approval	
LT Approved: 8/24/12	
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Revised:8/24/12	
Responsible Party: Manager Safety and Security	

Policy Statement

WSU Tech Emergency Operations Plan (EOP) includes information about Incident Teams; College operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements. Each campus is responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The College conducts emergency response exercises periodically, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Select staff have received training in Incident Command (IC), National Incident Management Systems (NIMS) and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually staff along with local police/sheriff, fire and EMS personnel, and they typically respond and work together to manage the incident. Depending on the nature of the incident, other campus departments and additional local or federal agencies could also be involved in responding to the incident.

Because each campus is unique and possesses different hazards, WSU Tech has supplied a copy of the Emergency Guidelines and Procedures flip-chart and evacuation/shelter routes in each room. Neither of these is meant to supersede the EOP, but instead to offer reasonable guidance in the event of an emergency or disaster.