



Category

6-06 Hazardous Wastes

Approval

LC Approved:5/18/12
Effective Date/BOT Approved:5/26/10
Revised: 4/1/2012
Responsible Party: Director of Operations/Facilities

Policy Statement

Hazardous wastes that are produced by any activity in WSU TECH shall be identified, collected, labeled, stored, treated, and disposed of in a manner complying with all rules and regulations of governmental agencies having jurisdiction in this area. Procedures shall be established which will minimize the total amount of hazardous wastes produced.

Implemental Procedures:

1. Hazardous wastes include, but are not limited to, wastes, which are flammable, corrosive, infectious, highly reactive, or toxic. These must not be disposed of by placing them into trash containers or the sanitary sewer system.
2. Each hazardous waste produced must be placed into an appropriate container to which is attached a hazardous waste label which lists the specific contents.
3. Unlabeled containers whose contents are undetermined, which may contain hazardous substances, must not be put into the trash. Contact the Director of Operations/Facilities for assistance and direction.
4. All flammable wastes produced as a result of activities by College personnel must be properly labeled and stored in a flammable storage cabinet or other approved storage unit until it is picked up by authorized personnel.
5. Waste solvents produced as a result of craft operations, auto mechanics, and other similar activities and stored in approved solvent tanks will be picked up on a regular schedule by a service company that will recycle the waste solvents.
6. Hazardous wastes produced, as a result of curricular activities should be reported to Director of Operations / Facilities. The Director of Operations/Facilities will employ legal and environmentally sound procedures for disposal.
7. Building Program Administrators, craft supervisors, purchasing personnel and the Director of Operations/Facilities shall cooperatively establish procedures, which will

prevent the unnecessary purchase of hazardous materials, which will present a significant disposal problem.

8. Rags soaked in cleaning solvents must be stored in appropriately labeled fire resistant containers and either sent to a laundry service for cleaning or disposed of as hazardous waste.

9. Hazardous waste. Storage areas must be inspected weekly using protocols established by the Kansas Department of Health & Environment and the Environmental Protection Agency.

10. An EPA six-part manifest and a land Disposal Restriction form must accompany all shipments of hazardous waste from any College facility. Copies of the manifest and LDR form must be maintained at the building where the waste is generated. In addition, copies of all waste manifests must be provided to the Director of Operations/Facilities.

11. The Director of Operations/Facilities must approve all hazardous waste transportation, storage, and disposal contractors.

12. All College sites that generate 55 lbs. or more of hazardous waste must provide hazardous waste management training to employees handling the waste.

13. In any situation not covered by the procedures set forth above, the Director of Operations/Facilities should immediately be contacted for advice and consultation.