



Category

POLICY: 2-24 Call Out Compensation

Approval

LT Approved:
Effective Date: 07/01/22
Revised: 07/01/22
Responsible Party: Vice President, People & Culture

Call Out Compensation

Call out comp (compensation) is a stipend paid to **non-exempt** employees for the disruption to their normal home lives as a result of being called during "non-regular" hours for work. For call out comp purposes, non-regular hours will be defined as 10 PM to 6 AM Monday through Friday, all day Saturday and all day Sunday and any College Holiday.

For time entry record keeping purposes, the employee will log two hours of Call out comp when the first daily call is received in addition to recording the actual time worked using "clock-in" and "clock-out" on their timesheet.