

# ENROLLMENT CHECKLIST



Keep track of your progress by having WSU Tech staff sign and date your checklist. This will make sure you won't miss a step towards enrollment, financial aid, testing, and other opportunities. Let's begin!

**1 APPLY!** Complete the FREE online admissions application at [WSUTECH.edu/apply/](https://wsutech.edu/apply/). Create an account, click [Start An Application](#). You will receive an email with access to MyWSUTech, our online campus portal.

Completion Date \_\_\_\_\_



**2 MAKE AN APPOINTMENT WITH AN ADMISSION COUNSELOR!** If you need help applying to WSU Tech, figuring out your career goals, or taking a tour, get in touch with one of our admissions counselors. Appointments can be made at [WSUTECH.edu/admissions/contact](https://wsutech.edu/admissions/contact).



<p><b>ANAHI PEREZ</b> Admissions Counselor 316-677-1863 aperez15@wsutech.edu Campus: NCAT Aviation and Manufacturing Appt Link: <a href="https://wsutechadvising.as.me/Anahi">https://wsutechadvising.as.me/Anahi</a></p>	<p><b>KATELYN KONKLIN</b> Admissions Counselor 316.677.1818 kkonklin@wsutech.edu Campus: City Center Applied Technologies Appt Link: <a href="https://wsutechadvising.as.me/Katelyn">https://wsutechadvising.as.me/Katelyn</a></p>	<p><b>KALEB TALKINGTON</b> Admissions Counselor 316.677.1840 ktalkington@wsutech.edu Campus: WSU Tech South Professional Studies, Healthcare, Culinary Arts Appt Link: <a href="https://wsutechadvising.as.me/Kaleb">https://wsutechadvising.as.me/Kaleb</a></p>
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Completion Date \_\_\_\_\_

**3 APPLY FOR FINANCIAL AID (FAFSA), GET A SCHOLARSHIP!** Complete the online application at [studentaid.gov](https://studentaid.gov)

- 2025 - 2026 (August 2025– July 2026) please complete the 2025-2026 FAFSA.
- Use our **WSU Tech school code = 005498** to ensure the correct school selection.
- After receipt of the FAFSA application, there are additional steps to fully complete financial aid.
- Check out scholarship information is available at [WSUTECH.edu/payingforcollege/scholarships/](https://wsutech.edu/payingforcollege/scholarships/)
- The Financial Aid department can assist with VA Benefits.

The Financial Aid Office is available 24/7 by calling 1.316.201.3493 or email at [finaidoffice@wsutech.edu](mailto:finaidoffice@wsutech.edu)



Completion Date \_\_\_\_\_



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## 4 COMPLETE THE ASSESSMENTS!

Set up an appointment for testing by calling 316.677.9506 , emailing [testing@wsutech.edu](mailto:testing@wsutech.edu) or visiting [WSUTECH.edu/testing](http://WSUTECH.edu/testing)



\*Check with Admissions to verify which assessment tests are required for your program. Testing is available at the NCAT and WSU Tech South campuses.

- ACT/SAT scores can be used as an alternative to assessment scores. All scores are valid for 3 years after the last test.
- Official transcripts showing completion of College Algebra and/or English Composition with a C or better may be substituted for assessment scores.
- Photo ID is required to take assessments.
- First Accuplacer test is free. ALEKS test is \$25 for five testing attempts a year.

Assessments Needed: \_\_\_\_\_

Completion Date \_\_\_\_\_

## 5 ENROLL WITH YOUR ACADEMIC ADVISOR!

Please visit: [WSUTECH.edu/contact](http://WSUTECH.edu/contact) or call 316.677.9680 to schedule an appointment.

Your academic advisor will assist you with: program registration, completing college forms, degree audits, enrollment, scholarships, assessing any additional tools and class costs.



Completion Date \_\_\_\_\_

## 6 PAY FOR CLASSES!

Payment plans can be created at our business offices at NCAT and WSU Tech South offices. Cash/check payments can also be made at these locations. Credit card payments can be made through your MyWSUTech account, by phone, or in person. For more information, call 316.201.3493 or email [businessoffice@wsutech.edu](mailto:businessoffice@wsutech.edu).

\*QR code leads to student account. Student must be enrolled to access their account.



Completion Date \_\_\_\_\_

## CAMPUS LOCATIONS



**NATIONAL CENTER FOR AVIATION TRAINING (NCAT)**  
4004 N. Webb Rd  
Wichita, KS 67226



**WSU TECH SOUTH**  
3821 E. Harry  
Wichita, KS 67218



**CITY CENTER**  
301 S. Grove  
Wichita, KS 67218  
(Appointment only)

**WEDNESDAY  
WALK-IN  
DAYS  
AT  
WSU SOUTH &  
NCAT CAMPUSES**

**WALK IN HOURS  
8AM – 5PM**