



Business Administration

Student Learning Outcomes

- 1 Communication- The student will demonstrate the ability to communicate effectively using written and/or oral communication.
- 2 Information Literacy- The student will recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information.
- 3 Problem Solving- The student will demonstrate the ability to analyze information and solve problems.
- 4 Workplace Skills - Demonstrates a mastery of workplace skills/soft skills, exhibits initiative, adapts to varied situations

Program Outcomes

- 1 Students will demonstrate academic, technical, and professional knowledge and skills required for job acquisition in Business Administration
- 2 Students will demonstrate the ability to use critical thinking skills in solving business related problems
- 3 Students will demonstrate a knowledge of current United States business trends
- 4 Students will demonstrate the ability to compile and interpret basic financial statements
- 5 Students will demonstrate the ability to lead teams
- 6 Students will demonstrate a basic knowledge of legal issues effecting United States businesses
- 7 Students will demonstrate a knowledge of global economic trends and their effects on United States businesses

Fall

Course #	Course Title	Credits	Function
ACC 105	Fundamentals of Accounting	3	Technical Studies
BUS 104	Introduction to Business	3	Technical Studies
ENG 101	Composition I*	3	General Studies
PHL 115	Logic	3	General Studies
	Humanities Elective*	3	General Studies

Spring

Course #	Course Title	Credits	Function
ACC 160	Principles of Accounting I	3	Technical Studies
BUS 121	Business Communications	3	Technical Studies
ENG 120	Composition II	3	General Studies
MTH 112	College Algebra*	3	General Studies
PSY 101	General Psychology*	3	General Studies

Fall

Course #	Course Title	Credits	Function
ACC 170	Principles of Accounting II	3	Technical Studies
BUS 140	Principles of Marketing	3	Technical Studies
ECO 105	Principles of Macroeconomics	3	General Studies
ENT 110	Introduction to Entrepreneurship	3	Technical Studies
	Electives**	3	Elective

Spring

Course #	Course Title	Credits	Function
ACC 130	Managerial Accounting	3	Technical Studies
ECO 110	Principles of Microeconomics	3	General Studies
MTH 120	Elementary Statistics	3	General Studies
SPH 101	Public Speaking*	3	General Studies
BUS 200	Principles of Management	3	Technical Studies

****Electives**

Course #	Course Title	Credits	Function
BUS 130	Personal Finance		Elective
BUS 180	Business Internship		Elective
ACC 137	QuickBooks		Elective

* **Kansas Systemwide General Education**