

**WSU Tech Board of Trustees
Board Minutes
December 12, 2024**

	<p>WSU Tech Board of Trustees met face-to-face at 3:04 PM., on December 12, 2024. The meeting was held at Club 95 with a virtual option.</p> <p>Present: Maggie Topping, Matt Hesse, Meredith Olson, Pete Meitzner, Derek Penn, Doug Stark, Greg Stroud and Nici Duncan</p> <p>Virtual: None</p> <p>Absent: Bryan Frye, Lily Wu, Khalilah Iraheta, Andrew Nichols and Alicia Thompson</p>
Public Communications	All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications
Make A Difference Student Award – Justin Pfeifer	<p>Ethan Sweet Bird received make a difference Student Award. Ethan, a senior at Wichita Northwest High School, demonstrated dedication and passion in his EMT training and community service. Ethan's quick thinking and actions saved an older gentleman's life during a choir concert, showcasing his skills and commitment to helping others. Ethan is recognized for quick thinking and resuscitation efforts that saved a patient's life.</p>
New Board Member	Enrique Villa with Cargill joins the board as a new member. He will be replacing Hans Kabat.
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the WSU Tech Meeting Minutes on October 17, 2024 were provided to the Board electronically.</p> <p>b. <u>Board review & ratification of employment offers -</u></p> <p>Greg Hackney, Assistant Chief Flight Instructor <u>Education/Credentials:</u> BBA in Business Administration, Northern Arizona University Part 141: Advanced Pilot Training, Westwind Aviation</p> <p>Michael Appello, Technology Support Specialist I <u>Education/Credentials:</u> TC in IT Essentials, WSU Tech</p> <p>Constance Mansaw, Director, Customized Training Healthcare <u>Education/Credentials:</u> BS in Gerontology, Wichita State University MS in Education, Newman University</p> <p>Rachel Mastio, Director, Industry Training Applied Tech & Professional Studies <u>Education/Credentials:</u> BA in General Studies/Communications, University of Kansas</p> <p>Kelvin Co, Technology Support Specialist I <u>Education/Credentials:</u> TC in Information Technology Systems, WSU Tech TC in IT Essentials, WSU Tech</p> <p>Alexia Whitley, Specialist, Administrative Support TRIO & Student Engagement <u>Education/Credentials:</u> BA in English, University of Oklahoma</p> <p>Miranda Bales, Food Hall Manager <u>Education/Credentials:</u> 2 years General Manager experience, GROW 7 years retail experience</p>

	<p>Emily Preston, Nursing Faculty <u>Education/Credentials:</u> MS in Nursing, Wichita State University</p> <p>Ricardo Alvarez, Technology Support Specialist I <u>Education/Credentials:</u> AAS in Cloud Computing, WSU Tech</p> <p>Savannah Green, Business Office Representative <u>Education/Credentials:</u> 3-year Receptionist experience, Salon Aspire</p> <p>Jose Bustamante-Fuchs, Faculty, Robotics <u>Education/Credentials:</u> AAS in Robotics, WSU Tech</p> <p>Jordan Dunn, Academic Advisor <u>Education/Credentials:</u> MA in Education, Kansas State University 7 years School Counseling</p> <p>Joshua Doak, Dean, Aviation Technologies <u>Education/Credentials:</u> EdD in Leadership in Higher Education, Baker University</p> <p>Linda Young, Assistant Registrar <u>Education/Credentials:</u> BA in Communications, University of Missouri-Columbia 7 years administrative experience</p> <p>The consent agenda was considered and discussed and upon the motion of Board member Meredith Olson seconded by Doug Stark, the consent agenda was approved.</p> <p>Motion carried: 9-0 with Bryan Frye, Lily Wu, Khalilah Iraheta, Andrew Nichols and Alicia Thompson</p>
WSU update	<p>University update – Dr. Rick Muma Dr. Muma explained how the university's new facility aims to showcase its research and economic development efforts. Describes the University's criminal justice ecosystem, including the ATF and Law Enforcement Training Center, and a new facility for advanced manufacturing research. Dr. Muma highlighted Corbin's infrastructure development over 75 years, including the wind tunnel and National Institute for Aviation Research facility</p>
Reports of Officers	<p>Vice President of Finance & Administration – Marlo Dolezal November Financials We did not hold a finance meeting in December. Operating cash is \$9.9M at the end of November, in line with standard cash flow cycle trends of heavier inflows toward the beginning of the Fall and Spring Semesters Cash continues to be invested in short-term treasury bills that can be cashed out as needed. Cash flow is currently on track to sufficiently support operational needs through the end of the fiscal year as well as fund cash reserves. Total net income is trending above budget as a result of higher interest earnings, tuition and grants throughout the first part of the year.</p> <p>Motion to approve the Financials was considered and discussed and thereupon the motion of Board member Pete Meitzner seconded by Matt Hesse the financials were approved.</p> <p>Motion carried: 9-0 with Bryan Frye, Lily Wu, Khalilah Iraheta, Andrew Nichols and Alicia Thompson</p>

	<p>Vice President, Instructional & Academic Support – Trish Schmidt Health Sciences</p> <ul style="list-style-type: none"> • Associate Degree Nurse • Discussed revisions to associate degree programs, including adding 5 credits to nursing and moving psychology course to required status. <p>Manufacturing</p> <ul style="list-style-type: none"> • Manufacturing Technology program undergoes significant restructuring to offer exit points for different areas of concentration, including aviation and composites. • Welding Technology – adding one credit. Starting next year, we will no longer be doing developmental ed as part of the KBOR requirements. The college developed a course which will focus more on welding concepts and its relationship to math so that we can make sure that those students still have those particular materials, but it will increase the program by one credit. <p>Motion to approve the above program revisions were considered and discussed and thereupon the motion of Board member Matt Hesse seconded by Derek Penn. The AY 25.26 Program Revisions were approved.</p> <p>Motion carried: 9-0 with Bryan Frye, Lily Wu, Khalilah Iraheta, Andrew Nichols and Alicia Thompson</p> <p>Vice President of Student Success – Dr. Justin Pfeifer Spring 2025 Enrollment Report Overall Credit Hours down -2.1% Overall Headcount down -3.9% Reviewed and discussed Strengths/Challenges Practical nursing is down -868 Tooling down 340 – we do have more students in the pipeline for tooling No Koch Apprenticeship this semester Reviewed the trends - we are still above Kansas promise -Marketing is doing a great job getting the word out Board members asked how do they determine if they get Kansas Promise? Free for all it's a first come -The student agrees to stay and work -The student must fill out FASFA We have taken full advantage of it Aviation we are at max full capacity</p> <p>The board asked about the trend around health care - we have a lot more spot vs our peers We met with WSU advisors last week and re-evaluate/re-think Trying to reassess and balance. It is still early We have created a war room that meets every Monday to discuss</p>
Executive Session	<p>Motion for Executive Session – 3:30 PM (Pete Meitzner/Matt Hesse) I move that we recess into Executive Session to discuss property. The session is expected to last approximately 20 minutes and will return to open session in this room at 3:50 PM</p>
Reconvened	<p>The meeting was reconvened into an open session at approximately 3:52 PM.</p> <p>No formal action was taken in executive session</p>
President's Report	<p>Campaign update Soft launch \$27,500 donations received \$155,500 pledges committed 6 Donors. There are 221 prospects in the pipeline</p>

	<p>To date we have held 10 donor meetings Planning on quarterly updates to the board</p> <p>Tech Tykes book Soft launch on Black Friday As of November 29th, we are #1 amazon hot new release and top new release. We have sold 120 books as of today Activity & coloring book launched Dec 9th 2nd book will be biology themed 3rd book - will be released in spring of 2025 Seeking reviews and partnership opportunities The book can be purchased at Amazon and B&N Profits go back to WSU Tech for scholarships</p> <p>Tech Talks Launched this Fall. Each episode is about 15-20 mins We have completed six episodes</p> <ul style="list-style-type: none"> • The Launch with Sheree and Mandy • Kansas Choose Aerospace, • City Center Renovations • Navigating the Community • Career Services & Applied Learning <p>Reviewed upcoming episodes</p> <ul style="list-style-type: none"> • Shockstarter • Uthrive • Hack and Future of IT • Culinary • Futuremaker • FRC Healthcare <p>Happy Holidays and Thank You.</p>
Adjournment	At approximately 4:23 p.m., the meeting adjourned

Approved:

Signature

Dated

2/20/2023