

**WSU Tech Board of Trustees
Board Minutes
December 15, 2022
Virtual and Face-to-Face options**

	<p>WSU Tech Board of Trustees met face-to-face with a virtual option at 3:05 p.m., on December 15, 2022</p> <p>Present: Maggie Topping Matt Hesse Hans Kabat-virtual Doug Stark Bryan Frye Nici Duncan Patty Koehler Meredith Olson Kristin Robert-virtual</p> <p>Absent: Pete Meitzner, Greg Stroud, John O'Leary and Jay Hohl</p>
Public Communications	All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications
Make A Difference Student Award – Justin Pfeifer	Zaccheaus Sutton - Cloud Computing Student. WSU Tech has been a great experience and made great connections.
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the WSU Tech Meeting Minutes August 18, 2022, were provided to the Board electronically. The board minutes were considered and discussed and thereupon on the motion of Board member Bryan Frye seconded by Meredith Olson, the minutes were approved. Motion carried: 9-0 Pete Meitzner, Greg Stroud, John O'Leary and Jay Hohl noted absent</p> <p>b. <u>Board review & ratification of employment offers - November/December</u></p> <p>Megan Buck, High School Advisor Receptionist 1yr; Restaurant server 2.5 yrs. Education/Credentials AAS degree in progress</p> <p>Taylor Johnson, Events Coordinator Event Coordinator for Sorority 2 yrs; Hotel desk 1 yr; Server 1 yr Education/Credentials BA degree in progress</p> <p>Chris Faber, Industry Trainer Assembly line 23 yrs; Production Manager 6 yrs; Business owner & operator 3 yrs; Agriculture Producer (farmer) 17 yrs Education/Credentials AAS degree in progress</p> <p>Chris Schiller, Security Police Service 10 yrs; Emergency Tech & Medical Coordinator 5 yrs; Training officer 3 yrs; Education/Credentials HS diploma & many certifications related to career paths</p> <p>Christi Leewright, Faculty Practical Nursing Nurse 5 yrs; CNA/CMA 2 yrs Education/Credentials BSN (nursing) 2018 & MBA 2001</p> <p>Todd DeMint, Business Partner Accountant 7 yrs; Procurement 7 yrs; Office Manager 8 yrs Education/Credentials BA Business 1994</p> <p>Katrina Love, Industry Partner Manufacturing Trainer 5 yrs; CNA/CMA 6 yrs; Para 5 yrs; Preschool Teacher 2 yrs</p>

	<p>Education/Credentials BA Business 1994</p> <p>The consent agenda item(s) were considered and discussed and thereupon on the motion of Board member Bryan Frye seconded by Meredith Olson, the ratification of employment offers was approved.</p> <p>Motion carried: 9-0 Pete Meitzner, Greg Stroud, John O’Leary and Jay Hohl noted absent</p>
<p>Reports of Officers</p>	<p>Vice President of Finance & Administration Reviewed sources and uses of funds through November 30, 2022 Tuition is pacing above last year Postsecondary Aid is \$13.9M Grants pacing right where we thought we would be Reviewed and discussed expenditures Total Net income is trending above budget through November as a result of cost savings from open positions We continue to have a deferral of costs as a result of HEERF and Grant funded capitalized expenditures This is offset by lower-than-anticipated funding from State Excel in CTE program and higher-than-anticipated depreciation costs. Due to trends, Net income is currently forecasted to end at \$0.6M favorable to budget Reviewed cash flow forecast chart The operating cash reserves target should be hit by end of the year</p> <p>The board asked about the unfilled position and how are we filling them. There are approximately 16 positions, mostly industry trainers and adjuncts/faculty. We are not too concerned</p> <p>Motion to approve financials were considered and discussed and thereupon on motion of Board member Matt Hesse seconded by Patty Koehler the Financials were approved.</p> <p>Motion carried: 9-0 Pete Meitzner, Greg Stroud, John O’Leary and Jay Hohl noted absent</p> <p>Vice President of Student Success– Justin Pfeifer Spring 2023 Enrollment Report We are trending well ahead. Overall, 5.6% on headcount and credits The goal is to be at 75% before the break Reviewed and discussed enrollment by division. Most divisions are up We split out NICHE enrollment which is up Aviation, nursing, and health sciences still continue to be down Reviewed strengths/challenges The Board of Nursing approved to increase 10 to LPN to RN</p>
<p>WSU Update</p>	<p>Dr. Rick Muma gave an update KU/WSU received approval to move forward with the BioMed Center project Met with the governor regarding the importance of this project All health programs will be in this building This is a new model. There is nothing like this in Kansas</p>
<p>President’s Report</p>	<p>Introduced Tonya Witherspoon. She has been working with John Tomblin and WSUTech since last July.</p> <p>NICHE Update & Event Space Lease Lease for an additional 20K Sq Ft of the event center \$25K per month plus utilities 5-year lease term. The Lease will commence on January 1st, 2023 The estimate of event revenue is \$200K for the 1st year. The college is talking to Douglas Production Company which will include a 2 yr commitment. Douglas production will handle the events to start with. The goal is if correctly handled we could have the events pay for the lease</p>

Douglas Production will handle all AV for outside events

The board asked if there will be an opportunity to have students run the facility. This would be a great learning opportunity

NICHE has massive potential for events

A motion was made to approve the lease for additional event space at NICHE and was discussed and thereupon on the motion of Board member Doug Stark seconded by Hans Kabat, the lease was approved.

Motion carried: 9-0 Pete Meitzner, Greg Stroud, John O'Leary, and Jay Hohl noted absent

2nd Chance Program Review – Elise James

Reviewed statistics in Kansas and Sedgwick County along with the average cost per individual

NexStep unlocked a structured re-entry program for individuals currently on probation or parole. Which includes:

College technical career training & certification

Career Exploration & Job Skills

Kansas High School Diploma

Weekly Life Skills classes

Communication/finances/conflict resolution, and Digital skills training

Supportive 1 on 1 accountability & mentorship

Drug/Alcohol/Trauma Counseling

Scholarship assistance

Milestone achievement encouragement & motivation

NexStep Unlocked Career Pathways

2nd Chance Resources & Career Fair was on September 22nd

60 registered at check-in, and approximately 100 were in attendance

15 Employers participated in hiring from 9 different programs

Potential collaboration with WPD's 2nd Chance Thursday

-Warrant cleared

-Pay off fines

-Get license back

-Job/school for on parole

-Employment & Education

Program outcomes and economic impact

Of 48 individuals...

20 completed their HS diploma

36 earned a college-level certificate at WSU Tech

26 currently employed

4 continuing further education

92% lower risk and needs assessment for supervision

The board loved this program. The graduation is wonderful to watch and see the impact on the family. Hoping to stop the cycle.

BioMed Center Initiative

WSU and WSU Tech are moving forward with plans to build a 471,000-square-foot, \$300 million shared campus.

An architecture firm still needs to be chosen

This is a unique concept and has a lot of support. The board needs to share the message and advocate for the building

Randy Roebuck is retiring in January. He has been with the college for 13 years.

The last 24 hrs. WSU Tech has received three grants for IT, Cyber Security, and Pac Grant

The college also received a Basic needs Grant from the Department of Education in the amount of \$950K for 3 years

Help with mental health, transportation, food, and more

The college is taking a proactive approach.

	The Scholarship Luncheon video was shown to the Board We brought all donors and students together No final numbers yet, however, we should be at \$1M in giving
Adjournment	At approximately 4:25 p.m., the meeting adjourned

Approved:

Signature

Dated