

**WSU Tech Board of Trustees
Board Minutes
October 19, 2023**

	<p>WSU Tech Board of Trustees met face-to-face at 3:02 PM., on August 17, 2023. The meeting was held at NCAT</p> <p>Present: Maggie Topping, Pete Meitzner, and Doug Stark</p> <p>Virtual: John O’Leary, Greg Stroud, Meredith Olson, and Nici Duncan</p> <p>Absent: Matt Hesse, Patty Koehler, Jay Hohl, Hans Kabat, Alicia Thompson, Kristin Robert, Bryan Frye and Andrew Nichols</p>
Public Communications	<p>All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications</p>
Make A Difference Student Award – Justin Pfeifer	<p>Emma Wilder, Esport player, leads the team and has a strong following. She expressed interest in digital marketing for the Esports community.</p>
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the WSU Tech Meeting Minutes on August 17, 2023 were provided to the Board electronically.</p> <p>The board minutes were considered and discussed and thereupon on the motion of Board member Doug Stark seconded by Pete Metizner, the board minutes were approved.</p> <p>Motion carried: 7-0 with Matt Hesse, Patty Koehler, Jay Hohl, Hans Kabat, Alicia Thompson, Kristin Robert, Bryan Frye and Andrew Nichols</p> <p>b. <u>Board review & ratification of employment offers -</u> Caitlin Randolph, VET Lab Assistant <u>Education/Credentials:</u> AAS Vet Nursing, WSU Tech</p> <p>Miguel Gomez, Financial Aid Specialist <u>Education/Credentials:</u> BA Liberal Arts and Sciences, Wichita State University</p> <p>Garrett Shaddix, Coordinator, eSports <u>Education/Credentials:</u> BS History, University of Kansas</p> <p>Nathaniel (Nate) Arida, High School Academy Advisor <u>Education/Credentials:</u> MA Creative Writing, Wichita State University</p> <p>Clint Howard, High School Advisor <u>Education/Credentials:</u> BS Education, Pittsburg State University</p> <p>Lynda Rivera, Testing Proctor <u>Education/Credentials:</u> BA Biology, Wichita State University</p> <p>Zayne McCune, Testing Proctor <u>Education/Credentials:</u> 3 year customer service experience</p> <p>Sonya Louthan, Specialist, Disability Services <u>Education/Credentials:</u> BA Psychology, University of California, Santa Barbara</p> <p>Sydney Bolin, Foundations Operations & Admin Manager <u>Education/Credentials:</u> BS Biology, University of Kansas</p>

	<p>Keosha Chaney, Academic Coordinator <u>Education/Credentials:</u> BS Business Administration & Management, Benedict College</p> <p>Doug Latimer, Controller <u>Education/Credentials:</u> BBA Accounting, Wichita State University</p> <p>Shane Yates, Banquet Chef <u>Education/Credentials:</u> AAS Culinary Arts, Butler County Community College</p> <p>Marcus Hernandez, Events Manager <u>Education/Credentials:</u> BA Applied Psychology, Wichita State University (expected Dec 2024)</p> <p>Jonathan Adams, Industry Trainer <u>Education/Credentials:</u> 8 years as a Sheetmetal Mechanic, Atlas Aerospace</p> <p>The consent agenda item(s) were considered and discussed and thereupon on the motion of Board member John O’Leary seconded by Doug stark, the Employment offers were approved.</p> <p>Motion carried: 7-0 with Matt Hesse, Patty Koehler, Jay Hohl, Hans Kabat, Alicia Thompson, Kristin Robert, Bryan Frye and Andrew Nichols_noted absent</p>
WSU updates	Dr. Muma could not attend the meeting
Reports of Officers	<p>Vice President of Finance & Administration – Marlo Dolezal</p> <p>September Financials Dashboard review Tuition/Fees are pacing ahead of budget - \$200K ahead Excel/CTE we have full funding as of now and showing ahead of budget by \$400K Postsecondary Aid - no deduction and the college is pacing right on budget Grants - ahead of budget \$1.6M directly related to state appropriations will be offset On the Expense Side payroll is under Equipment and software - pacing over budget related to the state of appropriations line – we have capitalized a lot Net income - no major changes Cashflow Operating cash is 10M at the end of the 1st quarter, in line with standard cash flow cycle trends of heavier inflows toward the beginning of the Fall and Spring semesters with the remaining months utilizing those funds. Operating Cash Reserve we are at \$16.9M raised the limit to \$19.6M. The college has been fully funded for 2 years.</p> <p>The Financials were considered and discussed and thereupon on the motion of Board member John O’Leary seconded by Greg Stroud, the September Financials were approved.</p> <p>Motion carried: 7-0 with Matt Hesse, Patty Koehler, Jay Hohl, Hans Kabat, Alicia Thompson, Kristin Robert, Bryan Frye and Andrew Nichols</p> <p>Audit Report – Teresa Seymour Reviewed and discussed the audit report The deadline to WSU was September 15th which was met The document was uploaded to the board portal for your review The audit number/prelim from August did not change Reviewed and discussed the Management letter. No adjustments were needed</p>

The audit report was considered and discussed and thereupon on the motion of Board member John O'Leary seconded by Pete Meitzner, the audit was approved.

Motion carried: 7-0 with Matt Hesse, Patty Koehler, Jay Hohl, Hans Kabat, Alicia Thompson, Kristin Robert, Bryan Frye and Andrew Nichols noted absent

Vice President of General Education & Applied Technologies – Jennifer Seymour

Reviewed the courses students selected by Koch will take.
In the first year, they are students and in the second year they are interns

Wichita Cohorts

We started in 2021

Starting our third cohort. We have 25 students

Apprentice placement will begin in late 2023 or early 2024

Started a Cohort in Atlanta

11 hired

Apprentice placements will begin in late 2023

Forecasting

Wichita – 2 cohorts of 25 per year (June and August starts)

Atlanta – 1 cohort of 20 per year (August start)

Dallas – 1 cohort of 10 per year (beginning Fall 24 or Spring 25)

Tax Focus

What Could Be Better

Add data analytics

Dedicated advisor/success coach

Shared progress tracker for apprentices' expected graduation

Koch business no longer distinguishes between traditional interns and apprentices in hiring decision

Very few dismissals

Marketing was a huge help with a lot of TikToks

Application and enrollment process easy for students

One student is up for a promotion to a supervisor position. Which is unheard of without a degree

Overall working very well

Vice President of Student Success – Justin Pfeifer

Fall Census Enrollment Report

Fall 2023 comparison

Adult up 15.1%

High School up 8.2%

Overall Totals up 12.8%

Headcount

Adult up 14.3%

High School up 10.8%

Overall total up 12.6%

WSUTech is the 3rd largest in the area. The College surpassed Barton and KCK

1. Johnson
2. Butler
3. WSUTech

Reviewed and discussed Strengths/Challenges

Other positives:

High School Conversion is up 14%

Adults 25% Hispanic/Latino

Business up 46.1%

	<p>NICHE - more than doubled at 139% General Education up 21.23% Healthcare pipeline up 49% \$2.1M in KS Promise awarded to 396 students On track to surpass enrollment again in Spring</p> <p>Spring 2024 Comparison Adult up 45.9% High School is down 1.4% Overall Total up 33.6%%</p> <p>Headcount Overall Total up 34.2%</p>
	<p>Combined Enrollment/Applied Learning update Reviewed and discussed our combined slide and our WSUTech enrollment</p> <p>End of Year FY23 Foundation Report – Courtney Sendall FY23 Highlights -Reviewed Gifts and Grants -Donations \$809K -Contracted with Kinetic – FY24 Development Plan has a goal of \$1.1M</p> <p>FY23 Highlights Pull A Plane - Raised \$140K which is shared with B-29 Doc 27 Teams This year was canceled Launched Henry's Society -50 members with a goal of 75-80 members by end of year -December 5th next event</p> <p>Employee Giving -Relaunched Employee Giving Committee -Nearly \$64K pledged by employees for FY24</p> <p>Board of directors - added two new board seats - Cargill & Alumni</p> <p>Scholarships -Implemented award spring scholarship management software -Awarded \$255K in FY23 -Supported 234 students with scholarship in FY23 -Hosted first scholarship luncheon -Reviewed funding sources & areas of support</p> <p>Reviewed FY24 Goals Development Activities -Plan underway to raise \$1.1M in FY24 -Addition of P/T Development Director in Aviation & Manufacturing -Full-Time Operations Manager -Implementation of Planned Giving strategy & increased focus on Foundation grants.</p> <p>Events: November 2nd is Retiree Lunch November 13th is Scholarship Luncheon December 5th is the Henry's Society Event March 9th is Pull A Plane</p> <p>Website overhaul and new printed materials New Banking and Investment Partner</p> <p>Awarded 1M from Gene Haas Foundation for the Gene Haas Innovation Lab</p>

	<p>Awarded \$600K Blue Cross Blue Shield of Kansas for the healthcare future Ready Center (largest one-time gift in their history)</p> <p>Showed a couple of thank you notes from students - very meaningful</p> <p>Overview of Eras Tour and Video – Caitlin Slemp/Mandy Fouse</p> <p>-Showed the video and pictures from the Eras Tour celebration</p> <p>-Board members will receive the friendship bracelets</p>
Executive Session	<p>Motion for Executive Session – 4:00 PM (Pete Meitzner/Doug Stark)</p> <p>I move that this Governing Board recess into executive session for 15 minutes to consider personnel matters of non-elected personnel and that the meeting will reconvene to open session no sooner than 3:45 p.m</p>
Reconvened	<p>The meeting reconvened at approximately 4:25 PM into an open session. No action was taken.</p>
Adjournment	<p>At approximately 4:26 p.m., the meeting adjourned</p>

Approved:

Signature

Dated