

WSU Tech Board of Trustees
Board Minutes
June 16, 2022
Virtual and Face-to-Face option

	<p>WSU Tech Board of Trustees met face-to-face with a virtually option at 3:04 p.m., on June 16, 2022</p> <p>Present: Meredith Olson Bryan Frye Pete Meitzner Nici Duncan-virtual for Derrick Nielson Matt Hesse Kristin Robert-virtual Doug Stark Greg Stroud-virtual Patty Koehler Maggie Toppie-virtual</p> <p>Absent: John O’Leary and Jay Hohl,</p>
Public Communications	<p>All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications</p> <p>Brenna Bower, Specialist, Financial Aid addressed the board regarding employee pay in the student services department.</p>
Make A Difference Student Award – Justin Pfeifer	<p>Colton West, Shocker Pathway Student. Was nominated by his instructor. He has a 4.0 GPA and future plans to transfer to WSU to further his education.</p>
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the WSU Tech Meeting Minutes for April 21, 2022 were provided to the Board electronically.</p> <p>b. <u>Board review & ratification of employment offers – May/June 2021</u> Monica Davis, Faculty ADN <u>Employment History:</u> Specialty Clinic Nurse, Wesley Pediatric Specialists, 7 years RN/Case Manager, Angel’s Care Home Health, 1.3 years Community Health Nurse, Child Start Inc, 1 year School Nurse, Honeytree Academy, 1 year PICU Nurse & Charge Nurse, Via Christi St Francis Hospital, 1 year <u>Education/Credentials:</u> Master of Nursing- Pediatric Nurse Practitioner, Maryville University Bachelor of Science, Nursing, WSU Associate of Applied Arts & Sciences – RN, Hesston College</p> <p>Rob Yates, Faculty English <u>Employment History:</u> Creative Writing & Research Methods Instructor, Upward Bound Math Science, WSU, 2 years Graduate Instructor, WSU, 3 years Knowledge Administrator, Wolters Kluwer, 4 years Journalist & Social Media Manager, The Pragmatic Progressive, 3 years English Teach, Hutchinson High School, 1.8 years <u>Education/Credentials:</u> M.F.A Creative Writing, WSU Bachelor of Professional Education, Bachelor of English, Sterling College Associate of Arts, Hutchinson Community College</p> <p>Toni Kincaid, Program Manager, Work Ethics <u>Employment History:</u> U.S. Air Force, NCOIC Maintenance, Aerospace Physiology, Laughlin AFB, 1 year Wing Inspection Team Mgr/Chief of Inspections, Vance AFB, OK, 2 years Academics & Administration, Aerospace Physiology, Vance AFB, OK, 6 years <u>Education/Credentials:</u></p>

	<p>Master of Arts, Healthcare Administration, Ashford University Bachelor of Arts, Human Resources Management, Ashford University Associate of Applied Science in Aerospace Physiology Technology, Comm. College of the Air Force</p> <p>Jessi Lane, Dean, Applied Technologies <u>Employment History:</u> Lead Instructor, Collision Repair Instructor, Gardner Edgerton High School, 5 years Adjunct Lecturer, Pittsburg State University, 1 year Claims Specialist II – Commercial Auto, Nationwide Mutual Insurance, 7 years</p> <p><u>Education/Credentials:</u> Master of Science in Career & Technical education, Pittsburg State University Bachelor of Science in Automotive Technology, Collision Repair, Pittsburg State University</p> <p>Megan Laubhan, Inventory Control Specialist <u>Employment History:</u> Parts Manager, Schilling Aviation Services, 2 years Jet Engine Mechanic – KC135R, Kansas National Guard, 5 years Fiscal Services Student Cashier, Kansas State University, 4 years</p> <p><u>Education/Credentials:</u> Bachelors in Airport Management, Kansas State University</p> <p>The consent agenda item(s) were considered and discussed and thereupon on motion of Board member Doug Stark seconded by Pete Meitzner, the WSU Tech Meeting Minutes for April 21, 22, and ratification of employment offers were approved.</p> <p>Motion carried 10-0 with John O’Leary and Jay Hohl noted absent</p>
<p>Reports of Officers</p>	<p><u>Financial Statement Review</u> – Marlo Dolezal Highlights are through the end of May Reviewed Dashboard -Total revenues are forecasted to end the year around \$40M -Total expenses are forecasted to end the year around \$34M versus a budget of \$38M</p> <p>Total Net Income is trending ahead of budget by approximately \$5.3M. The largest driver of the favorable performance is related to higher than anticipated capital purchases of equipment and software. These items will be recognized in additional depreciation and amortization costs over the next several years. Additional cost savings throughout variable costs; in alignment with lower than budgeted enrollment.</p> <p>The operating cash reserve is expected to be fully funded at the 6-month operating target balance of \$14M. The college is requesting to set aside \$1M to an innovative account and the remaining in a capital reserve for a new building. There is a capital and maintenance reserves account. The college is not allowed to take on debt. When the operating cash reserves was created, it was anticipated to take at least six years. This will not cause a change in policy, just wanting the board support.</p> <p>Motion to approve financials and creating the innovative account were considered and discussed and thereupon on motion of Board member Matt Hesse seconded by Pete Meitner the Financials and innovative account, were approved.</p> <p>Motion carried 10-0 with John O’Leary and Jay Hohl noted absent</p>

	<p>FY23 Budget – Johnna Hart We have not built in any award grants into the budget Reviewed financial comparison. Sources of funds – FY23 Budget is \$49.8M. Tuition and Fees, net is \$16.2M Received restoration of full funding at the state level for postsecondary aid – This will add approximately \$6M. Reviewed the Postsecondary Aid chart Future Ready Center grant awards add approximately \$3.7M Healthcare \$2M to increase the number of students pursuing healthcare careers Manufacturing \$1.7M to create an advanced manufacturing pathway Other revenues will add approximately \$1M in expanded industry training offerings. Uses of funds - +7.5M Compensation and benefits changes will add approximately \$3.4M in additional positions (Future ready, new programs/cohorts, NICHE), merit increases, and roll-off of grant funded personnel to institutional funds Sheree Utash explained without recentering the college would not be able to do 6% increases. The 6% is based on merit. The board asked if we are in line with our competitors. Recruiting is not an issue; retention is an issue. Judy Mount explained employees leaving the company are for multiple reason not just one thing. Sheree Utash mentioned, the college cannot chase 12% inflation. Judy Mount explained since January, the college had 20 employees leave Professional Services charges will add approximately \$1.2M in contractual expenses due to the subrecipient partnerships on our Future Ready Center Equipment and depreciation costs are anticipated to grow approximately \$1.9M due to the Future Ready Center grant initiatives and the increased capitalized purchases from HEERF funding being realized n depreciation. Reviewed/discussed the Budget proposal highlight slide Motion to approve FY23 Budget was considered and discussed and thereupon on motion of Board member Doug Stark seconded by Pete Meitner the FY23 Budget, was approved. Motion carried 10-0 with John O’Leary and Jay Hohl noted absent Election of Board Officers – Meredith Olson Sheree Utash explained election of officers are usually elected annually, however due to the pandemic Sheree Utash asked to the board officers to continues. Maggie Topping has been nominated for Chairman and has given her verbal consent to be nominated. Pete Meitzner has given his verbal consent to be nominated for Vice Chairman. John O’Leary has given his verbal consent to be nominated for Treasurer. Are there any further nominations? Hearing no other nominations Motion to approve the new Board Officers was considered and discussed and thereupon on motion of Board member Bryan Frye seconded by Matt Hesse the board officers were approved. Motion carried 10-0 with John O’Leary and Jay Hohl noted absent</p>
President’s Report	

	<p>Enrollment Report – Justin Pfeifer Academic Year 2022 Total Adult Credit hours are 61,013 Total High School hours are 30,607 Reviewed and discussed the AY Comparison charts -Concerned with adult enrollment -Working to reverse the adult trend -Working on enrollment for our GenEd courses -Working on dual credit for high school Reviewed and discussed the strengths and challenges</p> <p>The board asked what the marketing strategies for aviation. Justin Pfeifer explained about Wichita Promise and how Marketing will do a big push soon Sheree Utash reminded the board that Governor Kelly signed the Aviation Tax Credit Bill. We will setup a meeting with Spirit and Textron to discuss strategies. The Marketing team will send out a press release next week regarding the Tax Credit bill. This bill is a big deal for the industry and the public needs to know about this bill. However, we do not know the rules or regulations until later in the year.</p> <p>End of Year College Gateway Goals Reviewed the FY22 overall college goal The college hit three of the five goals.</p> <p>Facilities update Old Town flooded. A sprinkler system, pipe broke and there was 3FT of water Evacuated immediately and moved all classes, students and faculty. We split the students, and some are South and West Security worked around the clock due to alarms not working Surge Tech was hit the hardest</p> <p>NICHE We have supply chain issues Anticipate occupancy in August/September Jennifer Seymour negotiated with the city and Culinary will stay at Boston Rec for now</p> <p>South Facilities map Worked with Max Cole at WSU South Showed the board - 2nd floor map Planning on moving Healthcare to South Max would build out the building More to come on this topic This move will be more expensive compared to Old Town WSU wants all of old town campus</p> <p>Judy Mount is retiring in September. Her last board meeting is August. We are starting the search and want to hire by July 1st.</p> <p>Marketing Team received 3 AMA Awards. Two gold and one silver.</p> <p>Commencement recap There were 850 graduates and over 350 students walked this year. Showed the video recap</p>
Adjournment	At approximately 4:27 p.m., the meeting adjourned

Approved:

Signature

Dated