

WSU Tech Board of Trustees
Board Minutes
February 17, 2022
Virtual Board Meeting

	<p>WSU Tech Board of Trustees met virtually at 3:04 p.m., on February 17, 2021.</p> <p>Present: Meredith Olson, Pete Meitzner, Bryan Frye, Patty Koehler, Doug Stark, Matt Hesse, John O'Leary, Jay Hohl, Derrick Nielsen, Greg Stroud, Kristen Robert</p> <p>Absent: Maggie Topping</p>
Public Communications	<p>All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications</p> <p>No requests</p>
New Board Member	<p>Welcome Bryan Frye, City Council, District V</p> <p>Currently works for the Kansas Chamber of Commerce as the Senior Director of Investor Relations. Previously, he's been a marketing director at a local distribution company and two different local television stations.</p>
Make A Difference Student Award – Justin Pfeifer	<p>Jessica Caudillo, started January in our Automotive Technology program and works at Rusty Eck. There is not a lot of women in this field, but she enjoys it.</p>
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the WSU Tech Meeting Minutes for December 16, 2021 were provided to the Board electronically.</p> <p>The consent agenda item(s) were considered and discussed and thereupon on motion of Board member Doug Stark seconded by John O'Leary the Board minutes from December 16, 2021, were approved with change noted as Lyndon Wells was not present at this meeting.</p> <p>Motion Carried: 11-0 with Maggie Topping noted absent</p> <p>b. <u>Board review & ratification of employment offers – May/June 2021</u> Maddie Gegen, Coordinator, Shocker Career Accelerator/One Workforce <u>Employment History:</u> Partner Relations (Mktg & Research Asst), WSU Strategic initiatives, 5 years <u>Education/Credentials:</u> Bachelor of Arts, Integrated Marketing Communications, WSU</p> <p>Justin Brown, Faculty Industrial Automation <u>Employment History:</u> Smithfield Packaged Meats, Electrician/Electronics Technician, 3 ½ years Martin Technologies, Heavy Equipment Mechanic, 4 mos Parker Hannifin, Maintenance Technician, 5 years Contract Services, Inc, Heavy Equipment Mechanic, 2 ½ years UPU Industries, Maintenance Technician, 1 year, 9 mos Millennium Rail/Watco Companies, Maintenance Technician, 2 years, 7 mos <u>Education/Credentials:</u> Certificate in CCP153 Studio 5000 Logix Designer Level 2: ControlLogix Maintenance Certificate in CCCL21: Studio 5000 Logix Designer Level 3: Basic Ladder Logic Interpretation Certificate in CCP146: Studio 5000 Logix Designer Level 1: ControlLogix System Fundamentals Certificate in CCN130: Motion Control Fundamentals Certificate in Human Machine Interfaces Certificate in PLC II Practical Programming Applications Certificate in PLC 1 in PLC Programming Certificate in IGNITION SCADA V7.9</p>

Kylie Sharpe, Operations Coordinator

Employment History:

Administrative Specialist, Administrative Asst, Student Asst, WSU, 4 ½ years

Education/Credentials:

Masters Degree in Educational Psychology, WSU, degree expected July 2022

Bachelor of Arts in Psychology, WSU

Associate degree in Liberal Arts, Butler Community College

Dalisa Portley, Admissions Counselor (rehire)

Employment History:

WATC/WSU Tech, Receptionist, Admin Asst, Admissions Specialist,

Admissions Counselor, 9 years

Education/Credentials:

CNA Certificate, Cowley Community College

James Aschenbrenner, Future Maker Career Demonstrator

Employment History

Freelance Videographer, 1 year

Substitute Teacher, Renwick USD 267, 1 year

Receiving Team Member, Menards Inc. 1 year

Communications Intern, WSU, 6 mos

Education/Credentials:

Bachelor of Arts in Communication – Electronic Media, WSU

Matthew Lewis, Program Director IT

Employment History

Site Technology Specialist, Wichita Public Schools, 2 ½ years

Teacher in Business & Technology, Wichita Public Schools, 6 years

Adjunct Instructor A+ Certification, Essentials, Network+, WSU Tech 2 ½ years

Education/Credentials:

Doctorate, Educational Leadership (in progress) Kansas State University

Masters of Arts in Teaching, WSU

Bachelor of Business Administration, Friends University

Sybil Rockhill, Faculty Short Team Health

Employment History

Adjunct Clinical Instructor, WSU, 6 mos

Registered Nurse, Pediatrics, Wesley Medical Center, 3 years

Nurse Supervisor, KU Midwest, 2 years

Registered Nurse, KU Midwest, 2 ½ years

Registered Nurse, Eureka Nursing Center, 6 mos

Registered Nurse, Ortho/Neuro/Trauma, Overland Park Regional Med Ctr, 3 years

Education/Credentials:

Bachelor of Science in Nursing, Pittsburg State University

Associate of Science, Butler Community College

Holly Weatherburn, Academic Advisor

Employment History

Transfer Admissions Counselor, Newman University, 2 years

Prestige Sales Manager, Ulta Beauty, 2 years

Clinique Business Manager, Dillards, 1 year

Graduate Teaching Assistant, WSU, 2 years

Education/Credentials:

Master of Arts in Communication, WSU

Bachelor of Arts in Communication, WSU

The consent agenda item(s) were considered and discussed and thereupon on motion of Board member Matt Hesse seconded by Patty Koehler the ratification of employment offers was approved.

Motion carried 11-0 with Maggie Topping noted absent

WSU update – Dr. Muma	Dr. Muma was not able to attend the meeting
Reports of Officers	<p><u>Financial Statement Review</u> – Marlo Dolezal Full financial details are in the portal for review. If you have any questions, please reach out to Marlo.</p> <p>Reviewed dashboard Sources of Funds Total sources of revenue is under budget. Finance Committee met and had discussions regarding being under budget. Justin Pfeifer attended the meeting to discuss adult enrollment. Adult enrollment revenues are trending under budget in line with credit hour reports and due to increased scholarships funded through the state. The college is still working with our high school partners on the reimbursements following the changes made to Excel in CTE funding.</p> <p>Reviewed net income Forecast chart. Net income trending ahead of the budget through the first half of the year.</p> <p>Cash Flow Forecast chart Standard operating cash is anticipated to end the year at \$8.4M. This is ahead of budget due to pandemic funding and cost savings. Operating cash reserves is \$13.4M and we are on target to hit the proposed 6 months operating expenses.</p> <p>Motion to approve financials were considered and discussed and thereupon on motion of Board member John O’Leary seconded by Doug Stark the January Financials, were approved. Motion Carried: 11-0 with Maggie Topping noted absent</p> <p>Budget FY23 update – Johnna Hart Tuition and Fee Model Project During the review of FY22 Budget, the Finance Committee and Advisory board discussed evaluating various models of assessing Tuition and Fees. The college created a committee. The project will be conducted in phases over an 18-month period. Currently, we are in Phase 1. There are institutions with flat tuition models. There are some advantages such as transparency, increased retention, simplicity, and streamlined. Before new tuition and fee model implementation, rebuild the chart of accounts needed. Reviewed chart of accounts project timeline</p> <p>FY23 Budget Cycle February 2022 – approve tuition & enrollment fees April 2022 – budget update June 2022 – approve FY23 budget</p> <p>FY23 Budget unknowns Post Covid-19 and related federal funding State funding; potential for additional funding Grant funding and Center of Excellence initiative Supply chain delays and vendor pricing increases Benefits updates impacting fringe rates Insurance increases</p> <p>Reviewed and discussed credit hour trend history The college increased tuition and fees in FY22 with a goal of staying flat for FY23. Online fee transitioned from per credit hour fee for online courses only to a Technology fee paid by all students once per semester in FY22 The proposal flat tuition and enrollment fees for FY23 15% increase in lab and other program fees to offset vendor price</p>

	<p>Motion to approve FY23 Tuition and Fees Proposal of flat tuition and enrollment fees for FY23 were considered and discussed and thereupon on motion of Board member John O'Leary seconded by Patty Koehler the FY23 Tuition and Fees proposal was approved.</p> <p>Motion Carried: 11-0 with Maggie Topping noted absent</p> <p>New Programs Ultrasound – tabled until next board meeting</p> <p>Technical Certificate Culinary program – Jennifer Seymour Culinary Arts for the Blind and Visually Impaired WSU Tech's Culinary Arts program will focus on the general study of the cooking and related culinary arts to prepare students. The new certificate will provide Blind and Visually Impaired (BVI) individual instruction in food preparation, cooking techniques, equipment operation and maintenance, sanitation and safety, communication skills, applicable regulation and principles of food service management.</p> <p>Degree options Associates Degree – 60 credits Technical Certificate – 27 credits Technical Certificate (BVI)– 28 Credits</p> <p>The board asked about signage for the blind and visually impaired. The marketing team is working with Sudah's team.</p> <p>The board wanted to know the size of the class. Planning on 6 – 8 students Specially trained instructors for vision and impaired will work next to students. WSU Tech has been working with Envision Envision has scholarships for students The regular classroom is 18 students</p> <p>Motion to accept the Technical Certificate Culinary program was considered and discussed and thereupon on motion of Board member Kristen Robert seconded by Matt Hesse, The Technical Certificate Culinary program was approved.</p> <p>Motion Carried: 11-0 with Maggie Topping noted absent</p>
President's Report	<p>Enrollment – Justin Pfeifer Spring 2022 Comparison High School enrollment is still coming in Credit hours are down Overall headcount is +8.0% Overall credit hours -0.8% (297) Reviewed strengths/challenges Manufacturing is struggling We will continue to recruit in unique ways.</p> <p>Re-centering update This is 1 of 4 priorities. WSU and WSUTech hired 2 lobbyists Reviewed all the dollar amounts Trying to get fully funded. The Community Colleges are against funding the gap. Tech colleges are for funding the gap. KBOR in favor with no proviso The timing is good with the state having money</p> <p>CNA Bill update Thank you, Doug Stark and Robert Miller, for all the work they did for the CNA Bill 453. This is a critical need. Sheree gave testimony on Monday. Community Colleges are against the Bill to let LPNs teach CNA courses under the supervision of a registered nurse and use simulation</p>

	<p>for up to 50% of nurse aide clinical hours. It was decided to remove the 50% simulation out of the bill and let KDAS handle.</p> <p>GAMA Sheree was invited by Pete Bunce, President & CEO of General Aviation Manufacturers Association to be on a panel next week. Sheree will be traveling with Textron</p> <p>Grant Work overview Sheree sent an email to the board last week regarding Grants. We received approval on an initial grant proposal with WSU for the EDA Build Back Better grant. This grant is due March 15, and we will not hear about the outcome of this until October</p> <p>Deloitte Future of Work Anticipate more information next board meeting</p> <p>MRW Project WSU Tech will be partners with MRW. NC3 is not a good fit for MRW. They are donating \$150K to build this program A teaser will be coming out soon Working on badging with MRW Thank you to Koch Foundation for the connection with MRW</p> <p>Paula will be sending out a survey/email with possible new board meeting day</p> <p>Planning on the board and foundation to tour NICHE in May and possibly the DO school.</p> <p>Showed the student video of Hope</p>
Adjournment	At approximately 4:30 p.m., the meeting adjourned

Approved:

Signature

Dated