

**WSU Tech Board of Trustees  
Board Minutes  
February 16, 2023**

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|   | <p>WSU Tech Board of Trustees met face-to-face at 3:25 p.m., on February 16, 2023. The meeting was held at NICHE.</p> <p><b>Present:</b><br/> Pete Metzner                      Matt Hesse<br/> Doug Stark                            Bryan Frye<br/> Derrick Nielsen                    Kistin Robert<br/> Meredith Olson                    Bryan Frye</p> <p><b>Absent:</b> Maggie Topping, Meredith Olson, Hans Kabat, John O’Leary, and Patty Koehler</p>  |
| <b>Tour</b>   | <p>Sheree Utash gave the board a tour of NICHE Building prior to the meeting.</p>   |
| <b>Public Communications</b>                            | <p>All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications</p>   |
| <b>Make A Difference Student Award – Justin Pfeifer</b> | <p>Culinary Students<br/> Christ Harmon, who came from Butler, has her bachelor’s degree in business and teaches nutrition classes<br/> Michael Nguyen will graduate in May. He has enjoyed every part of this program.</p>   |
| <b>Consent agenda</b>                                   | <p>a. <b>BOT Meeting Minutes</b><br/> Recommendation action:<br/> Approval of the WSU Tech Meeting Minutes August 18, 2022, were provided to the Board electronically.<br/> The board minutes were considered and discussed and thereupon on the motion of Board member Matt Hesse seconded by Kristin Robert, the minutes were approved.<br/> Motion carried: 8-0 Maggie Topping, Meredith Olson, Hans Kabat, John O’Leary, and Patty Koehler noted absent</p> <p>b. <b><u>Board review &amp; ratification of employment offers -January/February</u></b></p> <p><b>Tommy Nguyen, Healthcare Coordinator</b><br/> Patient Care Tech 6mo, Registrar (medical) 2.5 yrs, Retail clerk 5yrs<br/> <b>Education/Credentials</b><br/> BS Health Sciences May 2022</p> <p><b>Rory Johns, Industry Trainer</b><br/> Aviation Manufacturing/Assembly 4.5 yrs, Transportation &amp; Mechanic 2 yrs<br/> <b>Education/Credentials</b><br/> AA Small Business Mgmt 2002</p> <p><b>William Crites , Chef de Cuisine</b><br/> Executive Chef 8 yrs; Sous Chef 2 yrs<br/> <b>Education/Credentials</b><br/> AAS Culinary Arts</p> <p><b>Jordyn Rice, Career Pathways Advisor</b><br/> College Admissions 4 yrs, Academic Transition 4yrs<br/> <b>Education/Credentials</b><br/> BFA 2009</p> <p><b>Tasha Schill, Faculty Allied Health</b><br/> Health Screener 5yrs, Paraprofessional 4yrs, Patient Care Tech 5 yrs, Activity Coordinator 1 yr, Coach/Strength Trainer 7 yrs<br/> <b>Education/Credentials</b><br/> MS Athletic Training 2010; BS Exercise Science 2006; CNA 2014</p> <p><b>Dakota Friedel, Faculty Machining</b><br/> CNC Ops 5yrs</p> |

**Education/Credentials**

CNC Ops cert 2018

**Ayshia McCray, Success Coach**

Case Manager 3yrs, Program Assnt 2 yrs

**Education/Credentials**

MS Psychology 2020, BS Health Science

**Ramere McCoy, Security**

Airport Police & other security, Food Service, Sales Rep, Mail Services

**Education/Credentials**

HS Diploma & KS National Guard

**Alonoso Pereyra, Security**

Military Police 1.5 yrs, Motor Transport (Military) 4 yrs, Research opinion center 1yr

**Education/Credentials**

HS Diploma & KS National Guard; BS degree in progress

**Curtis Fischer, Security**

Airport Police & fire 12 yrs, EMT 2 yrs,

**Education/Credentials**

HS Diploma, AA degree in progress, EMT 2008

**Dana Burns, Security**

Butler Sheriff's Office 4ys, Police Depts 10 yrs, DARE/Community Policing 4yrs

**Education/Credentials**

HS Diploma & USAF, AA Criminal Justice in progress

**Todd Wolfe, Faculty AMT**

Inspection & EHS 20 yrs, Aero Propulsion Systems 20 yrs, Adjunct 2 yrs

**Education/Credentials**

BS Aeronautics, A&P/AMT Cert 1996

**Shari Bell, Faculty PN**

Emergency Dept Traveling Nurse 1 yr, Registered Nurse 2 yrs, LPN 2 yrs

**Education/Credentials**

BSN in progress 2023, Adn Nursing 2019

**Joey Gile, Financial Services Specialist**

Infant Room Teacher Assistant 2 yr, Parts Fabricator 4yrs

**Education/Credentials**

BA – Finance in progress, expected graduation May 2024

**Ron Lam, Talent Acquisition & Retention Specialist**

Recruitment Coordinator 1yr

**Education/Credentials**

BBA - Human Resource Management

The consent agenda item(s) were considered and discussed and thereupon on the motion of Board member Derrick Nielsen seconded by Greg Stroud, the ratification of employment offers was approved.

Motion carried: 8-0 Motion carried: 8-0 Maggie Topping, Meredith Olson, Hans Kabat, John O'Leary, and Patty Koehler noted absent

**Reports of Officers**

**Vice President of Finance & Administration**

January Financials = Marlo Dolezal  
Reviewed and discussed Sources and uses of funds  
Tuition and fees are pacing slightly behind the budget. The college had an aggressive enrollment  
The state reduced finding for Excel in CTE  
Payroll continues to come in under budget. The college still has open positions  
The board wanted to know how many positions we have. On average, we have approximately 20 open jobs  
Reviewed and discussed the trend line  
Operating cash is \$21.6M at the end of January.  
Cash flow is currently on track to sufficiently support operational needs through the end of the fiscal year as well as fund cash reserves  
The finance committee reviewed and discussed the financials. The committee is comfortable to approve.

A motion was made to accept the financials and thereupon on the motion of Board member Doug Stark seconded by Matt Hesse, the financials were approved.

Motion carried: 8-0 Motion carried: 8-0 Maggie Topping, Meredith Olson, Hans Kabat, John O'Leary, and Patty Koehler noted absent

FY24 Tuition and Fees – Johnna Hart  
There are a lot of unknowns for FY24 Budget  
State funding and Excel in CTE  
Credit Hour/Enrollment trends  
Grant funding and related initiatives  
Supply chain delays and vendor pricing  
Benefits updates impacting fringe rates  
Insurance increases

Reviewed and discussed the credit hour trend history chart  
Credit hours trending ahead of the prior year, but short of FY23 Budget  
FY24 budget still estimating growth but at a slower rate  
Targeted Growth areas:  
Aerospace coatings & Paint  
Avionics Technology  
Culinary Arts & Hospitality  
Registered Nursing  
Robotics  
Surgical Technology  
Welding

Footprint growth in FY23/FY24 projects with NICHE and Future Ready Centers will increase facility, rent, and maintenance needs  
Insurance rates, vendor prices/inflation – anticipate an increase  
Estimating HEERF roll-off costs add at least \$600K of budget needs

These unknowns plus credit hour estimates, requesting FY24 Budget approval of:  
3% Tuition increase to maintain budget Tuition target year over year  
\$2.00 Student Fee increase to offset increased costs per FTE

A motion was made to increase the Tuition and Student Fees and thereupon on the motion of Board member Kristin Robert seconded by Matt Hesse, the increase for Tuition and Student fees were approved

Motion carried: 8-0 Motion carried: 8-0 Maggie Topping, Meredith Olson, Hans Kabat, John O'Leary, and Patty Koehler noted absent

**Vice President of Academics** – Jennifer Seymour  
Digital Marketing programs  
WSU Tech already has the program

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|---------------------------|---|
|                           | <p>Digital marketing is a new program at WSU. The two programs are collaborating to create a dual-enrollment process allowing WSU students to complete WSU Tech courses to fulfill electives.<br/>We have an Associate of Applied Science and Technical Certificate</p> <p>A motion was made to approve the Digital Marketing program and thereupon on the motion of Board member Derrick Nielsen seconded by Doug Stark, the program was approved and will be send to KBOR.</p> <p>Motion carried: 8-0 Motion carried: 8-0 Maggie Topping, Meredith Olson, Hans Kabat, John O’Leary, and Patty Koehler noted absent</p> <p><b>Vice President of Student Success</b><br/>Spring 2023 Enrollment Census Report – Laura Fowler<br/>Unduplicated headcount up 15.7%<br/>Credif hours up 13.4%<br/>Reviewed Enrollment by Division – everything is up but Health Sciences and its down 10.8%. This is due to our dental program.</p> <p>Reviewed Strengths/Challenges<br/>We have more strengths than we could list<br/>The challenges continue to be the following:<br/>Aviation Maintenance<br/>Surgical Tech<br/>CATIA<br/>Dental Assisting<br/>Non-Destructive Testing<br/>Climate and Energy<br/>Practical Nursing<br/>Electronics</p> <p>Hispanic enrollment is up, and the college is at 24.1%</p> |
| <b>President’s Report</b> | <p>WU and WSU Tech Master Plan<br/>WSU engaged a consulting firm for a master plan. WSUTech will be a part of it at no charge. The firm may be reaching out to speak with the Board. This will give WSU Tech a 10-year plan.</p> <p>Legislative Update<br/>Sheree was in Topeka the last two days. There are two bills they are trying to pass</p> <p>SB48 will restructure the TEA. If this bill passes it will destroy TEA and potentially KBOR. The TEA approves programs and funding for Tech Colleges. GWP, Chamber, Kansas Chamber, Spirit, and several more are against these bills. We recommended Cindy Hoover to be on the TEA Board.</p> <p>SB123 Residency requirements for universities and community colleges. They want the tech colleges to have resident requirements.</p> <p>These two bills are very dangerous if they pass.</p>   |
| <b>Adjournment</b>        | At approximately 4:25 p.m., the meeting adjourned   |

**Approved:**

Signature

Dated