

**WSU Tech Board of Trustees  
Board Minutes  
February 15, 2024**

	<p>WSU Tech Board of Trustees met face-to-face at 3:04 PM., on February 15, 2024. The meeting was held at NCAT with a virtual option.</p> <p><b>Present:</b> Maggie Topping, Pete Meitzner, Derrick Nielsen, Doug Stark, Andrew Nichols, Greg Stroud, Bryan Frye and Lily Wu (3:10 pm)</p> <p><b>Virtual:</b> Kristin Robert and Alicia Thompson</p> <p><b>Absent:</b> Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat</p>
<b>Public Communications</b>	<p>All proper notifications have been sent out and we have no speakers signed up to speak under Public Communications</p>
<b>Make A Difference Student Award – Justin Pfeifer</b>	<p>Azucena Vega-Monarrez - Associate Degree Nursing Student Her plan is to transfer to WSU to get her BSN. Azucena is first generation in her family. Azucena was at the FRC Ribbon Cutting</p>
<b>Consent agenda</b>	<p>a. <b>BOT Meeting Minutes</b> Recommendation action: Approval of the WSU Tech Meeting Minutes on December 14, 2023 were provided to the Board electronically.</p> <p>The board minutes were considered and discussed and thereupon on the motion of Board member Doug Stark seconded by Derrick Nielsen, the board minutes were approved.</p> <p>Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent.</p> <p>b. <b><u>Board review &amp; ratification of employment offers -</u></b></p> <p><b>Megan Clary, Clinical Coordinator</b> <u>Education/Credentials:</u> Bachelor of Science in Nursing, William Jewell</p> <p><b>Nate Arida (internal) Faculty, English</b> <u>Education/Credentials:</u> Master of Fine Arts – English, Wichita State University</p> <p><b>Brynn Thompson, Manufacturing Outreach Coordinator</b> <u>Education/Credentials:</u> Master of Fine Arts – Sociology, Wichita State University</p> <p><b>Clifton Nelson, EPIIC Project Manager</b> <u>Education/Credentials:</u> Master of Arts in Education/Curriculum &amp; Instruction, University of Phoenix</p> <p><b>Keegan Courtright, Sous Chef</b> <u>Education/Credentials:</u> Associates of Applied Science – Culinary Arts, Butler County Community College</p> <p><b>Adrianna Anderson, High School Advisor</b> <u>Education/Credentials:</u> Associate in science – Liberal Arts, Butler County Community College</p> <p><b>Chloe Cloud, Visual Designer</b> <u>Education/Credentials:</u> Bachelor of Arts – Studio Art/Graphic Designer, McPherson College</p> <p><b>Krysti Srey, Faculty, Surgical Tech</b> <u>Education/Credentials:</u> Technical Certificate – Surgical Technology, WSU Tech</p>

	<p><b>Howard, Willie, Industry Trainer</b>  <u>Education/Credentials:</u>  30 years experience in aviation manufacturing, Cessna, Boeing, Spirit</p> <p><b>John (Mike) Jones, Industry Trainer</b>  <u>Education/Credentials:</u>  A&amp;P License  19 years Aviation Maintenance Experience  3 years instructor experience at WSU Tech</p> <p>The consent agenda item(s) were considered and discussed and thereupon on the motion of Board member Greg Stroud seconded by Derrick Nielsen, the Employment offers were approved.</p> <p>Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent.</p>
<p><b>WSU updates</b></p>	<p><b>BioMed Center update</b> – Dr. Rick Muma  Hand out was given to the board members  Presentation for the bio med  WSU, WSU Tech and University of Kansas are moving forward with the plans to build a 471,000 sq ft, \$300M shared Wichita BioMed building campus.  This will support Wichita downtown development via hospitality, culinary arts, and health sciences.  City agreed to give two plots of land near NICHE  Largest investment in Higher Ed  WSU programs will include College of Health Professions, Communication Sciences, Medical Laboratory Sciences, Physician Assistant, Physical Therapy, Public health Sciences, School of Nursing and Speech Language &amp; Hearing Clinic  WSU Tech programs will include Surgical Technician, Practical Nursing, Short Term Health, and Clinical Research  Showed Phase I aerial view of the building  9 floor building. This building is for the future with a lot of glass.  Phase I should break ground in March.  Phase II is where the bus terminals are located.</p>
<p><b>Reports of Officers</b></p>	<p><b>Vice President of Finance &amp; Administration</b> – Marlo Dolezal  Quick update for January Financials  Detail financials are in the portal  Enrollment numbers are higher than anticipated which is driving up Tuition and Fee revenue.  Large contribution to the Foundation  Payroll is under budget  Net income is trending above budget through the first 7 months as a result of multiple areas.  Operating cash is \$17.4M at the end of January.  Cash flow is currently on track to sufficiently support operational needs through the end of the fiscal year as well as fund cash reserves.  We will be able to fully fund operating cash reserves.</p> <p>Motion to approve the January Financials was considered and discussed and thereupon on the motion of Board member Derrick Nielsen seconded by Greg Stroud, the financials were approved.</p> <p>Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent.</p> <p><b>Vice President of Student Success</b> – Dr. Justin Pfeifer  Enrollment Report</p>

	<p>20th census day yesterday  Spring 2024 Comparison</p> <ul style="list-style-type: none"> <li>- Adult credit hours are up 18.7%</li> <li>- High School credit hours are up 14.6%</li> <li>- Overall Totals up 17%</li> <li>- Headcount is up overall 13.9%</li> </ul> <p>Reviewed the Challenges  Machining down (612)  Design down (317)  Auto service down (290)  CATIA down (200)  Aerospace Coatings &amp; Paint down (161)  Sociology is down (126)</p> <p>Other Positives:  \$3 Million in KS Promise awarded to 549 students  Adults 25% Hispanic/Latino  Highest ever headcount and credit hour semester  Highest ever high school semester  3,436 - AY FTE  8,336 - AY Unduplicated Headcount  Reviewed Headcount charts</p>												
<p><b>President's Report</b></p>	<p>Sheree welcomed new board member, Mayor Lily Wu. Mayor Wu will be representing the City Council.</p> <p><b>FY25 Budget</b> – Teresa Seymour  Reviewed the current and new budget cycle. The new budget cycle will allow additional time for budget analysis and development; improving flexibility to funding changes that occur after February.  Annual budget will include a summary of all program Tier Rate changes  Reviewed Tuition &amp; Fees preliminary budget estimates. We are staying a conservative  It was explained that the tuition &amp; fees are currently separate and looking into rolling them into one amount</p> <p><b>Tuition &amp; Fees</b> – Justin Pfeifer  Board member Meredith Olsen challenged us to get a new proposal together on tuition &amp; fees model  The goals of the Committee focused on creating a sustainable model that encourages Simplicity to Students and allows for Efficiencies in Processing.  Deep dive by program was completed  Procedural build out and implementation  2 models fell into the High/High analysis and were selected as a combined model to move forward  -Tuition Only-consolidate Tuition &amp; Fees into one Tuition Rate per Credit Hour  -Cost tiering – based on Program Cost; determine tier rate to charge  Consolidated into Tuition:</p> <table data-bbox="487 1617 1055 1743"> <tr> <td>Tuition Fee</td> <td>Lab Fee</td> </tr> <tr> <td>Registration Fee</td> <td>ITL Fee</td> </tr> <tr> <td>Student Fee</td> <td>Technology Fee</td> </tr> <tr> <td>Tool Rental Fee</td> <td></td> </tr> </table> <p>Remain Separate Fee:</p> <table data-bbox="487 1785 1136 1858"> <tr> <td>Testing Fee</td> <td>Flight Fee</td> </tr> <tr> <td>Tool Purchases</td> <td>Bookstore Purchases</td> </tr> </table> <p>Explained the analysis and development phase  Tier increments set at \$40  Structured flexibility – programs can select from existing tiers annually</p>	Tuition Fee	Lab Fee	Registration Fee	ITL Fee	Student Fee	Technology Fee	Tool Rental Fee		Testing Fee	Flight Fee	Tool Purchases	Bookstore Purchases
Tuition Fee	Lab Fee												
Registration Fee	ITL Fee												
Student Fee	Technology Fee												
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Testing Fee	Flight Fee												
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Lower impacts to students YOY if a program has to move a tier due to economic factors  
Recommend "lock in" the tier structure 5-Year Tier increments set every \$40  
The Board will review/approve tier rates every 5 years  
Individual programs changing 3 or more Tiers within the 5-year period  
On the average is a 1% change to tuition

Motion to approve Tier Rates and Processing Phase was considered and discussed and thereupon on the motion of Board member Doug Stark seconded by Andrew Nichols, the Tier Rates were approved.

Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent.

**HLC update** – Sheree Utash

HLC Team will be here Monday February 26<sup>th</sup> – 27<sup>th</sup>  
They will meet with the board at 4:00 PM in S210  
Handed out a high level overview  
Paula Pitts will email out a copy of the HLC Sheet

**SME Manufacturing was tabled due to time constraints.**

**AY24/25 New Programs and Program Revisions-** Trish

Approval is needed to move forward.

Following are the New Programs:

Mobile Equipment Technology – AAS and TC  
Data Analytics – AAS and TC  
Mental Health Technician – AAS and TC  
Esports Management – AAS and TC  
Accounting – AAS and TC

Board members discussed and reviewed how Mental Health Technician will help with the pipeline to get them out to workforce?

- Mental Health Technician program will be created in partnership with Mental Health Coalition to address workforce shortages in the area.
- Discussed the need for a mental health certification program for nurses, citing a gap in care and the importance of preparing students for the future.
- Discussed the involvement of various stakeholders, including the Board of Nursing, in addressing this issue, but notes a lack of accountability and responsibility.

Nursing program expansion with clinical sites secured.

- discusses the Mental Health Technician Program, including the current oversight by the State Board of Nursing and the need for clinical sites.
- The program aims to expand to include high school students in the future.

AY24/25 Program Revisions:

Automotive Service Technology  
Alternative Fuel Vehicle Maintenance & Advanced Electronics  
Tooling & Fixture Fabrication  
Non-Destructive Testing  
Construction Science  
Unmanned Aircraft Systems  
Patient Care Technician  
Cloud Computing  
Information Systems Technology  
Manufacturing Technology

	<p>Program revisions are being made to improve processes and align with industry requirements, including changes to course titles and keywords.</p> <p>Discussed realignment of programs to meet industry demands, including increased hands-on training.</p> <p>Program revisions were also due to administrative changes, KBOR alignment requirements, aligned to provide a 2+2 opportunity and Streamlined course electives.</p> <p>The New Programs and Program Revision were considered and discussed and thereupon on the motion of Board member Bryan Frye seconded by Lily Wu, the New Programs and Program Revisions were approved.</p> <p>Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent.</p>
<b>Executive Session</b>	<p><b>Motion for Executive Session – 4:00 PM (Maggie Topping/Doug Stark)</b> I move that this Governing Board recess into executive session for 15 minutes to consider personnel matters of non-elected personnel and that the meeting will reconvene to open session no sooner than 4:15 p.m</p>
<b>Reconvened</b>	<p>The meeting reconvened at approximately 4:25 PM into open session.</p> <p>Maggie Topping made a motion to approve the RFQ approval to begin contract negotiations with Crossland as the highest scorer. Greg Stroud second</p> <p>Motion carried: 10-0 with Meredith Olsen, Matt Hesse, Jay Hohl and Hans Kabat noted absent</p>
<b>Adjournment</b>	<p>At approximately 4:26 p.m., the meeting adjourned</p>

**Approved:**

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Signature

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Dated