



## International Student Admissions/Enrollment Policy

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Wichita State University Campus of Applied Science and Technology (known as WSU Tech) has been approved to host international students who hold either F-1 or M-1 visas.

**At this time, WSU Tech admits only students in active status transferring from other colleges and universities within the United States of America.**

International students may be admitted to technical-related programs only; they are not eligible to participate in the Shocker Pathway program. Students may view the 50+ available programs at: <https://wsutech.edu/admissions/programs-of-study/>.

Requirements for issuance of an I-20AB from WSU Tech include:

1. Completed International Student Application for Admission. There is no fee for application to the college. Students may apply online at [www.wsutech.edu/apply](http://www.wsutech.edu/apply).
2. Complete all necessary testing and placement procedures for the individual program of study to which they are applying.
3. Transfer Authorization from prior US college or university. Students with outstanding balances from other institutions will not gain admission to WSU Tech until proof of a zero balance can be verified by a representative from the other institution.
4. Proof of sufficient funds to cover all expenses students will incur while attending the college. Expenses may include tuition, fees, materials, room and board, travel and miscellaneous personal expenses. Students may request an estimate of the total program cost from the international advisor.
5. All applicants must submit a notarized Affidavit of Sponsor complete with raised seal of verification from the sponsor's bank as well as bank statements verifying compliance with the affidavit. **The sponsor, whose signature appears on the affidavit, is agreeing by their signature to provide adequate funds to pay any expenses as listed above in full no later than the first day of classes for each subsequent semester.** Student must also provide accompanying bank statements clearly showing current account balances that are not older than three months. If the sponsor fails to provide promised funds, students are unable to enroll and reported to the United States Citizenship and Immigration Services as out-of-status.
6. Proof of current international health insurance policy.
7. Proof of graduation from an accredited high school or the equivalent. All international transcripts must include English translations. WSU Tech will not transfer in credits from any college or university outside of the USA.

**ALL INTERNATIONAL STUDENT TRANSCRIPTS NEED TO BE TRANSLATED/EVALUATED AND SUBMITTED DIRECTLY TO WSU TECH THROUGH ECE.org or WES.org.**



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8. Proof of English proficiency. Students whose first language is not English or whose country's official language is not English must document their English proficiency in one of the following ways:
- A minimum score TOEFL (Test of English as a Foreign Language) score of 513 or above on the written test, 183 on the computer-based test, or 70 on the internet test is required.

**ATTENTION NURSING STUDENTS:** International students seeking admission to WSU Tech's Licensed Practical Nurse Program must meet a **minimum score of 72** on the internet based test **AND** score the following minimums on individual sections of the internet based test **OR** meet requirement (b) or (c) listed below:

- Reading (22 or higher)
  - Listening (22 or higher)
  - Speaking (26 or higher)
  - Writing (24 or higher)
- Completion of the Advanced II level or higher at Wichita State University's Intensive English Language Center. Students must have grades of C or better in all classes.
  - Academic credit of 12 hours or more (including the equivalent of ENG 101 English Composition I) from a U.S. college or university with a **minimum 2.5 grade point average**.
  - The IELTS (International English Language Testing System) test is also acceptable as an alternative to TOEFL. An overall score of 6.5 is required for admission.

The following must be presented to WSU Tech's International Admission Office before enrollment:

- I-20
- I-94 Departure Record
- Passport
- Affidavit of Sponsor with bank statements
- Transfer Authorization form completed by current school
- Proof of international health insurance
- Proof of English proficiency
- Proof of high school graduation
- Payment of tuition and fees

An updated I-20AB will be issued to the student once the International Admissions Office processes all paperwork and the student has enrolled in classes at WSU Tech.



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### **2018-2019 Admissions deadlines are as follows:**

- May 4, 2018 for classes beginning June 4, 2018 (Summer 2018 Term)**
- July 13, 2018 for classes beginning August 13, 2018 (Fall 2018 Term)**
- December 7, 2018 for classes beginning January 7, 2019 (Spring 2019 Term)**
- May 3, 2019 for classes beginning June 3, 2019 (Summer 2019 Term)**

Admissions deadlines are firm. Students who do not complete the admissions process prior to the deadline will not be admitted for any classes that semester.

### **International Guest Students**

WSU Tech also admits students who are currently holding an I-20AB from another school. Requirements for attendance at WSU Tech are as follows:

1. Application for New Student Admission. There is no fee for application to the college. Students may apply online at [www.wsutech.edu/apply](http://www.wsutech.edu/apply).
2. A guest letter must be secured from the institution holding the student's I-20AB and submitted to WSU Tech international admission office at the time of enrollment. The letter must include how many credits hours the student plans to enroll in and the term in which the student plans to attend WSU Tech.
3. An official copy of the student's class schedule must be provided to WSU Tech's international student office showing proof of minimum full-time enrollment at the student's host school.

### **WSU Tech Policies for Continuing International Students**

To facilitate compliance with SEVIS, the Department of Homeland Security information and reporting system, the International Office has instituted the following policies for international students who have an I-20 from WSU Tech.

- **Full Course of Study:** All WSU Tech international students are required to enroll in a minimum of 12 credit hours each semester at WSU Tech. There may be occasional exceptions, in accordance with F-1 and M-1 regulations, and at the discretion of the international admission office, which will require full course certification with strong rationale and documentation.



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- **Attendance:** All WSU Tech students are expected to attend all scheduled class and examination meetings. In accordance with federal and college policy, students who have not attended class in 14 calendar days will be administratively withdrawn by the Registrar. A “WT” (withdrawn by teacher) may be recorded on the student’s permanent record. For WSU Tech to be in compliance with this policy, no exceptions will be made.
- **Concurrent Enrollment:** WSU Tech international students must enroll in 12 credit hours at WSU Tech before they are allowed to enroll as a guest student at other colleges in the area, such as Wichita State University or Butler Community College. Students enrolled for 12 credit hours may be given a guest letter to enroll in additional courses at other colleges.
- **Transferring:** WSU Tech international students who wish to transfer to another institution must inform their international advisor prior to transferring. Please be advised, students holding an M-1 visa cannot transfer to Wichita State University. Students on an M-1 visa who wish to attend Wichita State University may be required to apply for an F-1 visa at the United State Embassy prior to attending Wichita State University.
- **Reinstatement:** WSU Tech currently does not assist international students with reinstatement once they are out of status.

### **WSU Tech - International Admission Office - Contact Information**

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