

# **Junk-In-The-Trunk Flea Market**

## **Vendor Agreement**

**ATTENTION ALL VENDORS: DO NOT PARK VEHICLES IN THE SALES AREA. VENDORS ARE NOT TO PARK IN SALES AREA UNLESS IT IS ON A SPACE YOU HAVE RENTED. PLEASE PARK IN PARKING AREAS ONLY.**

- Each \$30 space = 2 parking spaces.
- **Payment by Vendor denotes acceptance of all agreement terms and conditions.**
- Spaces will be reserved once payment is received and are on a first-come, first served basis.
- Duplicate vendors representing a specific brand name product/company will not be approved. Example: Origami Owl, Paparazzi, Jamberry, Scentsy, etc.
- Spaces are 100% payable in advance. All spaces must be reserved and paid for by Thursday, May 24th, 2018 to ensure placement. Reservations received after that time will be handled on a space available basis.
- Payment may be made by check, payable to WATC, or by credit card using PayPal. If sending check by mail, payment must be received and acknowledged by WATC no later than noon on Thursday, May 24th.
- Indoor bathroom facilities are provided.
- This is an outdoor flea market – it will be held rain or shine.
- Once paid, there are no vendor refunds for any reason, no exceptions. **Only** if WATC cancels the Flea Market will refunds be issued to vendors.
- There is no electricity available.
- Bring your own tables, chairs, umbrellas, canopies, etc. Make sure your umbrellas and canopies are weighed down due to wind. **No nails, stakes or any material may be driven into the pavement.**
- Vendors are allowed to check in at the **South entrance** of the parking lot and move into assigned spaces beginning 6:00 a.m. (NO EARLIER!) on the day of the Flea Market (Saturday, May 26, 2018). Flea market volunteers will be there to assist with directions to assigned space.
- **Vendors must present their paid receipt upon arrival in order to enter the lot.** Receipt for payment must also be shown upon request by Flea Market staff once set up.
- Vehicles must be moved to parking areas immediately after unloading unless they fit within your rented space.
- Vendors should be set up and ready to sell by 8:00 a.m.
- Vendors need to stay at the Flea Market until 3:00 p.m. on Saturday (unless weather conditions are poor).
- The Flea Market staff is NOT available for general use by vendors. Bring help with you to load and unload heavy or large objects. Our staff is not allowed to lift items.
- If you bring a pet (dogs only please), it must be in your presence and under your control **at all times** (either in a kennel or on a leash).
- All merchandise must be contained within the designated selling space. Do not set anything on space you have not rented.
- Sales from vendor vehicle/trailer: If the vendor wishes to sell directly from their vehicle or trailer, they may, provided that the vendor vehicle/trailer fits within that vendor space. If the vendor vehicle/trailer does not fit within the vendor space and the vendor wishes to have their vehicle at or next to their sales location, then additional vendor space must be rented to completely accommodate the vehicle at the \$30 per space fee.
- No vendor shall conduct business so as to interfere with or disturb others.

- You must leave your space clean and free of trash, boxes, packaging, or unsold merchandise. All items must be removed at the end of the Flea Market, no later than 5:00 p.m. on Saturday.

### **PROHIBITED ITEMS & ACTIVITIES:**

- WSU Tech/WATC retains approval right of all items for sale to be offered under this agreement. It is agreed that any other matters not expressly provided for in this agreement will be at the sole discretion of WSU Tech/WATC.
- No prepared food of any kind, including drinks may be sold. WSU Tech/WATC designated food vendors have exclusive rights for all food service and sales. No cooking is allowed;
- No fireworks, explosives of any kind or incendiary material (solid, liquid or gas);
- No display or sale of ammunition or weapons: Guns of any kind, knives with a blade over 4 inches or that opens automatically by buttons, spring, force of gravity or by an outward thrust or movement, longbow, crossbow and arrows or other projectile that could cause serious harm to any person;
- No alcoholic beverages are allowed on the property for consumption or sale;
- No offensive materials - Adult books, magazines, videos or like material; no racist, anti-gender, or anything promoting violence and/or destruction.
- No drug-related items;
- No medicines, nutritional supplements, or any products claiming to have health or wellness benefits that are ingested.
- No nicotine products or e-cigarettes/related products;
- No games of chance, skill, or raffles;
- No counterfeit items or unlicensed merchandise;
- No sale or display of any other product/service that is in violation of any local, city, state or federal regulation or statute;
- No solicitation of vendors and shoppers and no distribution of fliers, handbills, etc.

For any violations of the above activities, we reserve the right to restrict and evict any seller, without refund, for non-compliance with rules & regulations as stated, or for a method of operation that distracts from the integrity of the event.

### **Hold Harmless Agreement**

The Vendor/participant shall indemnify and hold harmless WSU Tech/Wichita Area Technical College and its officers, employees, agents, servants, volunteers, and assigns from and against any and all claims, demands, actions, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorney's fees, on account of bodily injury, sickness, disease or death sustained by any person or persons or injury or damages to, loss, or destruction of any property, directly or indirectly arising out of, relating to or in connection with attendance at this event/vending by the undersigned, whether or not such claims, demands, actions, suits or proceedings are just, unjust, groundless, false, or fraudulent; and the Vendor/participant shall and does hereby assume and agree to pay for the defense of all such claims, demands, actions, suits, and proceedings.