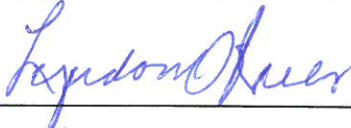


Sedgwick County Technical Education and Training Authority  
The Governing Board of Wichita Area Technical College  
Board Minutes  
Monday, August 15, 2016

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at <b>12:00 p.m.</b>, on <b>August 15, 2016</b>.</p> <p><b>Present:</b> Lyndon Wells, Cindy Hoover, John O'Leary, Kim Shank, Jim Howell, Patty Koehler, Lynn Nichols and Pete Meitzner</p> <p><b>Absent:</b> Jim Walters and Justin Welner</p>
<b>Public Communications</b>	N/A
<b>Make a difference award</b>	<p>Skills USA National Winners:  11 students qualified for Skills USA National Competition which was held in Louisville, KY.  Emily Daily – Architectural Design Student. Emily won gold and;  Neil McDonald – Aviation Maintenance Student. Neil won silver.</p>
<b>Consent agenda</b>	<p>a. <b><u>BOT Meeting Minutes</u></b>  Recommendation action:  Approval of the SCTETA Meeting Minutes for June 20, 2016, and provided to the Board electronically.</p> <p>b. <b><u>Review and ratification of employment offers:</u></b>  <b><u>Faculty:</u></b></p> <p><b><u>Full-time New Hires for Board Approval – August 2016:</u></b></p> <p><b><u>David Burford, Faculty, Auto Service</u></b>  David has 12 years' experience in the automotive industry as a Parts Specialist, Technician, Service Advisor and Service Manager. David holds a BS in Technology with an emphasis in Automotive Technology and a minor in Service Management from Pittsburg State.  Replacement of staff.</p> <p><b><u>Ron Fontenot, Faculty, Carpentry</u></b>  He has been a part-time adjunct instructor with WATC since May 2014. Prior to WATC, Ron worked at Wichita South High School teaching carpentry and skilled mechanical crafts courses and has also owned and operated his own construction business. Ron received his BA from Pittsburg State University. He is also certified in OSHA, NCCER craft instructor for Carpentry, HVAC, Core, and Safety.  New position (adjunct to fulltime) due to growth of program.</p> <p><b><u>Tonya Vaughn, Test Proctor</u></b>  Tonya has been a part-time Test Proctor with WATC since September 2015. Tonya's prior employment includes Robert Half, Convergys, and Medicalodges of Wichita. Tonya holds license as a CNA.  Replacement of staff.</p> <p><b><u>Amanda Hackerott, Program Designer/Director, Veterinary Technician Program</u></b>  Amanda worked at Heritage College, the Kansas Humane Society, Bay Area Veterinary Specialty &amp; Emergency in California, and Central Kansas Veterinary Center. Amanda received her AS in Veterinary Technology from Carrington College.  New Grant Funded Position</p>

	<p><b><u>David Kimani, Faculty C N A</u></b>  David was an Adjunct faculty member and moved to the fulltime faculty position on August 4<sup>th</sup>.  He has four years' experience as a Registered Nurse in long term care at Lake Point Nursing &amp; Rehab Center. He has also been a Clinical Instructor for MidAmerica Nazarene University.  David received a BS in Nursing from Hampton University and a Master of Science in Nursing from MidAmerica Nazarene University.  Replacement of Staff</p> <p><b><u>John Santoya, High School Admissions Specialist</u></b>  John has been with USD259 as an ISS Supervisor for two years. He also has 5 years' experience in customer service. John received his BA in Spanish from Washburn University.  Replacement of Staff</p> <p><b><u>Strap Nkoba, Coordinator, Instructional Technology &amp; Academic Services</u></b>  Strap Nkoba has joined WATC as the Coordinator for Instructional Technologies &amp; Academic Support. Strap holds a MS in Instructional Design and Technology, and a BFA in Graphic Design, both from Emporia State.  Replacement of Staff</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board member John O'Leary seconded by Lynn Nichols, the consent agenda item(s) were approved.</p> <p>Motion carried: 8-0 with Jim Walters and Justin Welner noted absent</p>
<p><b>Reports of Officers</b></p>	<p><b><u>Vice President of Finance &amp; Administration</u></b> – Greg Unruh</p> <p><u>June Financial Statements</u>  Reviewed preliminary June results  Preliminary FY16 revenues are \$22.3 million, exceeding budget by \$176,000.  The favorable revenue results for the year are due to a combination of higher than planned tuition and SB 155 revenues.  The college used \$155,000 of maintenance reserves.</p> <p><u>July Financial Statements</u>  Revenues were \$1.2 million for July, behind plan by \$139,000. The unfavorable revenue results for the year are due to timing differences in student fees, testing revenues, and grant funding.  Total expenses are in line. The favorable expense variance is due to minor timing difference related to both variable and fixed costs.  Receivables decreased by \$624,000.</p> <p>The above financials were considered and discussed and thereupon on motion of Board member Lynn Nichols seconded by John O'Leary, the above program was approved.</p>
<p><b>National Aviation Consortium</b></p>	<p><b><u>NAC Final update</u></b> – Sarah Leftwich  \$14.9 million, 4 year grant awarded in 2012.  NAC has focused on developing fast-track education and training programs designed to help fill the impending skilled worker shortage in the aviation industry.  Five community colleges across the country piloted models designed to offer accelerated training that combined online instruction  WATC was the only one of the five NAC college partners to implement the full complement of six program areas: Assembly Mechanic/Sheet Metal, Electrical Assembler, Composites, Quality Assurance, CNC and Tooling.  As of today, we served 3400 students  256 employer partners and a 75% placement rate.  The NAC grant ends in September.</p>

<b>Executive Session</b>	<p><b>Motion for Executive Session – 1:00 p.m. (Lyndon Wells/Pete Meitzner)</b> I move that this Governing Board recess into Executive Session for 30 minutes to consider personnel matters of non-elected personnel and discuss potential property lease and the meeting will resume no sooner than 1:30 p.m.</p> <p>Motion carried:8-0 with Jim Walters and Justin Welner noted absent</p>
<b>Reconvened</b>	<p>At approximately 1:30 p.m. the meeting reconvened. Lyndon Wells made a motion to proceed with WSU on a property lease and the agreed terms as discussed.</p> <p>The above was considered and discussed and thereupon on motion of Board member Kim Shank seconded by Cindy Hoover, the above motion carried: 8-0 with Jim Walters and Justin Welner noted absent.</p>
	<p><b>President's Report</b> – Sheree Utash (<i>powerpoint presentation</i>) Year-end report/update #1 of all two year colleges in the state of Kansas of highest wages earned by students graduating with an AAS Degree #3 of all two year colleges in the state of Kansas for highest wages earned by students' graduation with a technical certificate. Reviewed Wichita Promise – 569 qualified applicants – 67 offered scholarship Reviewed WSU Merger powerpoint. WSU and WATC already share a partnership that is forged by a joint commitment to increasing community prosperity through education, innovation and economic growth.</p> <p>WATC Strategic Plan will be emailed out to the board.</p> <p>WATC will be hosting the NC3.</p>
<b>Adjournment</b>	At approximately 2:00 p.m., the meeting adjourned.

  
Lyndon Wells 10/17/16  
**Approved:**      Signature                                      Dated