

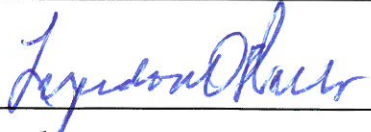
Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Monday, February 15, 2016

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 12:00 p.m., on February 15, 2016.</p> <p>Present: Cindy Hoover, Pete Meitzner, John O’Leary, Lynn Nichols, Patty Koehler, Jim Howell, Kim Shank (call-in) and Jim Walters (call-in)</p> <p>Absent: Lyndon Wells and Justin Welner</p>
Public Communications	N/A
Make a difference award	<p>Congratulations to the following student: Elizabeth Tally</p> <p>She is a full time student and has been a student at WATC since summer of 2014. Elizabeth has not missed a day since she started. She is a dedicated student studying for her associates’ degree in operation business management through Shocker Pathway.</p>
Consent agenda	<p>a. <u>BOT Meeting Minutes</u> Recommendation action: Approval of the SCTETA Meeting Minutes for December 14.2015 and January 29, 2016, provided to the Board electronically.</p> <p>b. <u>Review and ratification of employment offers: October 2015 Faculty:</u></p> <p>N/A</p> <p><u>Foundation Director</u> Danielle Schweiger - 7 years of non-profit development experience with the Girl Scouts of Kansas Heartland and Midwest Foster Care and Adoption Association. Danielle has a Bachelor’s degree in Integrated Marketing Communication from WSU.</p> <p>Replacement of staff.</p> <p><u>Industry Trainer</u> Brad Asher – 30 years of aircraft experience with Spirit and Boeing in sheet metal sub-assembly, quality inspection, sealing, composites, electrical bond, & cranes. Holds various inspection and mechanic certifications.</p> <p>Replacement of staff.</p> <p><u>Security Officer</u> Thomas Sullivan - originally hired as a part-time officer in May 2015 and just recently moved into the fulltime position. Thomas has 12 years of experience as a 9-1-1 Emergency Dispatcher, 4 years as a part-time Police Officer for the City of Valley Center, and he is KLETC (Kansas Law Enforcement Training Center) certified.</p> <p>Replacement of staff.</p> <p><u>Financial Aid Specialist</u> Brisa Espinoza – BA degree in Exercise Science from WSU. Worked in financial aid office at WSU while attending school.</p> <p>Replacement of staff.</p>

	<p><u>Career Services Specialist</u> Tracee O’Grady - worked for 6 years in drug and alcohol prevention positions, as a Community Outreach Coordinator for the Kansas DUI Impact Center and as a Community Consultant for the Regional Prevention Center at Mirror, Inc. Tracee has a Bachelor’s degree in Criminal Justice from WSU. New fulltime temp position through 9/30/16 – NAC grant funded.</p> <p><u>Faculty, Industrial Automation</u> Ralph Hudgens – was adjunct instructor & moved to fulltime status. He has a Bachelor’s degree in Industrial Engineering from the University of Arkansas and 25 years of maintenance experience in manufacturing. New fulltime position – KanTrain grant funded.</p> <p><u>Industry Trainer</u> William Poole – Worked at Spirit in Tulsa and Wichita as a Production Manager & as an Electrical Tester at Siemens Renewable Energy Wind Power. Replacement of staff.</p> <p><u>Executive Director, National Center for Aviation Industry Services</u> Timothy Welsh – Came to WATC from Apollo Education Group as Senior Vice President/Industry Strategy Group for 6 years. Holds a Master in Education from the University of Montana, and a Doctorate in Education from Harvard University. New position – NAC grant funded</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Pete Metzner seconded by Board Member John O’Leary, the consent agenda item(s) were approved.</p> <p>Motion carried: 8-0 with Lyndon Wells and Justin Welner noted absent</p>
<p>Reports of Officers</p>	<p><u>Vice President of Finance & Administration</u> – Greg Unruh</p> <p><i>January Financial Statements</i> Revenues were \$2.2 million for the month of January. YTD revenues are \$13.9 million, shortfall of \$163,000. The unfavorable variance is due to declining sales in the bookstore. This is offset by student tuition and fees. The payment for fall SB155 was received in February for a net of \$1.2 million after high school reimbursements. January ending operating cash balance is \$4.9 million. This is an increase of \$3.4 million from December. Cash set aside in the reserve accounts is \$4.2 million. Expenses are favorable to plan for the year by \$443,000.</p> <p>The above financial statements were considered and discussed and thereupon on motion of Board member John O’Leary seconded by Board member Patty Koehler, the January financial statements were approved.</p> <p>Motion carried: 8-0 with Lyndon Wells and Justin Welner noted absent</p> <p><u>Vice President of Student Services</u> – Justin Pfeifer</p> <p><i>Inceptia Default Management Contract</i> This is a default management services. We are asking for approval to enter into a three year contract with Inceptia to provide these services to our students. We have completed two one year contracts with Inceptia and would like to lock the rate with a three year contract. The college default rate is at 21% and trying to bring it down.</p> <p>The board is requesting more information. Justin Pfeifer will email the performance and effectiveness rates along with comparison rates of other companies. The board will vote by email.</p>

	<p><u>Enrollment Report</u> Spring to Spring comparison – down 166 credit hours Adult enrollment is down 4.5% High School students up 9.4%</p> <p><u>Positives</u> Strong growth in General Education due to Shocker Pathway and HS Dual Credit. Police Science/Specialized Trades are up Aviation Maintenance is up 8.6% Strong JumpStart enrollment</p> <p><u>Challenges</u> Continued decline in adult credit hours/headcount Nursing is down which some was expected due to Pratt Community College Healthcare is struggling Manufacturing program is declining Automotive programs continue to decline</p> <p>The college will be focusing on different marketing strategies.</p>
<p>President's Report</p>	<p><u>President's Report</u> – Sheree Utash</p> <p><u>Tuition and Fee Presentation</u> Reviewed and discussed budget timeline</p> <p>Reviewed key revenue budget assumptions Adult credit hours decreased 3% - No indication that negative trend has bottomed-out (see chart) High school credit hours decreased 5% in gen ed courses - Uncertainty with WSU offer of gen eds at \$100 per course Tuition rates increased by average of 3.5% Jump Start (high school gen eds) tuition unchanged at \$69/cr hr Tuition revenue will remain constant year-over-year with these assumptions Increase student fees from \$31/cr hr to \$32/cr hr Legislature will approve recentering as recommended by KBOR - Additional \$220K in PSA for WATC SB155 funding will remain at current levels and not be cut from system meeting cap levels or to balance state budget County does not cut funding</p> <p>Reviewed risks to revenue budget assumptions Recent judgment from KS Supreme Court that state legislature inequitably funded K-12 schools - If State has to fill \$54M shortfall to school districts, could lead to cuts to higher education Uncertainty that state legislature will approve recentering recommendation from KBOR - This would eliminate an anticipated \$220K increase in PSA funds for WATC SB155 is not fully funded in order to balance state budget SB155 cap is met by system, reducing the amount WATC is eligible to receive</p> <p><u>Surg Tech Re-Accreditation</u> Logan Threet is the Program Director. Surg Tech was on the verge of being shut down. Logan has turned the program around. WATC has passed accreditation. The chairperson of the site visit team has recommended that Logan become and attend training to become a site visitor. This is a huge honor and privilege. Sheree Congratulated and thanked Logan for everything he does for WATC!</p> <p>KBOR update - Tabled</p>

	National Center for Aviation Industry Services – Tabled Pacer Mathematics update - Tabled
Executive Session	Motion for Executive Session – 1:30 p.m.- Cindy Hoover I move that this Governing Board recess into Executive Session for 20 minutes to consider personnel matters of non-elected personnel, and that the Board return to this room from Executive Session no sooner than 1:50 p.m.
Reconvened	At approximately 1:55 p.m. the meeting reconvened. Cindy Hoover noted that no formal action was taken in executive session.
Adjournment	At approximately 1:58 p.m., the meeting adjourned.


4/18/16

Approved: Signature Dated