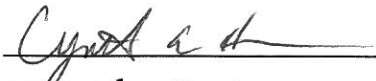


**Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Monday, December 14, 2015**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 12:00 p.m., on October 19, 2015.</p> <p>Present: Lyndon Wells, Kim Shank, Justin Welner, Patty Koehler, Pete Meitzner, Karl Peterjohn, John O'Leary, Lynn Nichols, Cindy Hoover and Jim Walters</p>
Public Communications	N/A
Make a difference award	<p>Congratulations to the following student: Alexandra Snow, Jose Pleitz, Andrew Croslin and Benjamin Ulbrick They have successfully completed Powerplant I and they are all continuing with Powerplant II.</p> <p>Also congratulations to Jim Hall for completing and receiving his certificate in Airframe and is now FAA licensed. He worked full time and went to school.</p>
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the SCTETA Meeting Minutes for October 19, 2015, provided to the Board electronically.</p> <p>b. <u>Review and ratification of employment offers: October 2015</u> <u>Faculty:</u></p> <p>N/A</p> <p><u>Staff:</u> <u>Megan Begole– Bookstore Sales Associate/Tech Specialist</u> Megan comes to WATC from Ketch where she was a Vocational Trainer. Her other experience includes CNA and Lab Technician. Megan received her Medical Assistant Certification from Vatterott Technical School. Start date 10/27/15 – New Position</p> <p><u>Angie Evans – Specialist, Marketing</u> Angie comes to WATC with a wealth of experience as a Graphic Designer, Graphic Artist and Photographer. Currently she is the owner of New Traditions Photography. Start date 11/9/15 – New Position</p> <p><u>Rachael Nguyen – Assistant, Administrative and Fiscal/Accounts Payable</u> Rachael has been with WATC as a part time Assistant, Administrative and Fiscal/Accounts Payable role for the WATC NAC Rachael is currently pursuing her B.A. in Accountancy from WSU. Start date 11/9/15 – New Position</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Kim Shank seconded by Board Member Lynn Nichols, the consent agenda item(s) were approved.</p> <p>Motion carried: 10-0</p>

<p>Reports of Officers</p>	<p><u>BKD Audit Report</u> Reviewed draft audit report and management letter. Unmodified report was filed. No change to Financial Statements due to GASB 68.</p> <p>The above Audit Report was considered and discussed and thereupon on motion of Board Member John O’Leary seconded by Board Member Jim Walter, the audit report was approved.</p> <p>Motion carried: 10-0</p> <p><u>November Financial Statements</u> – Greg Unruh Revenues were \$2.1 million for the month of November. YTD revenues are 10.2 million. The YTD unfavorable variance is due to declining sales in the bookstores. This is partially offset by student tuition and fees which are better than plan. SB155 funds should be received in early January. On the balance sheet, accounts receivable decreased \$169,000 as students made payments on tuition and fees for the fall semester. Cash set aside in the reserve accounts is \$4.2 million. The college will replace NCAT parking lot lights to LEDs and we will be using \$50,000 from the maintenance fund.</p> <p>The above financial statements were considered and discussed and thereupon on motion of Board member John O’Leary seconded by Board member Cindy Hoover, the November financial statements were approved.</p> <p>Motion carried: 10-0</p>
<p>President’s Report</p>	<p><u>Manufacturing Day-</u> 3rd year and the largest event yet On the national level, the survey found after attending Manufacturing Day events, 81% of student respondents are more convinced manufacturing provides careers that are both interesting and rewarding For WATC nearly all of the students liked the manufacturing day event. 84% of students felt the event motivated them to consider career in manufacturing.</p> <p><u>Guanajuato Mexico</u> President Fox toured the NCAT facilities and was impressed with the facilities. He would like to have the NCAT model established in Guanajuato. President Fox invited us to visit Mexico to discuss further opportunities.</p> <p><u>Strategic Plan</u> Reviewed and discussed the strategic plan. The strategic plan is a 5 year plan and continues to be a working document The Leadership Team continues to meet and work on the scorecard which is an action item and measuring document. Quarterly updates will be given to the board.</p>
<p>Executive Session</p>	<p><u>Motion for Executive Session – 1:05 p.m.-</u> Lyndon Wells I move that this Governing Board recess into Executive Session for 40 minutes to consider personnel matters of non-elected personnel, and that the Board return to this room from Executive Session no sooner than 1:45 p.m.</p>
<p>Reconvened</p>	<p>At approximately 1:48 p.m. the meeting reconvened.</p> <p>Cindy Hoover made a motion be it further resolved that Sheree Utash is hereby appointed president of WATC.</p> <p>The above motion was considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member Jim Walters, the motion was approved.</p>

	Motion carried: 10-0
Adjournment	At approximately 1:55 p.m., the meeting adjourned.

 2/15/16
Approved: Signature Dated