

Sedgwick County Technical Education and Training Authority  
The Governing Board of Wichita Area Technical College  
**Board Minutes**  
**Monday, June 15, 2015**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at <b>12:00 p.m.</b>, on <b>June 15, 2015</b>.</p> <p><b>Present:</b> Jim Walters, Jeff Turner, John Dieker, Cindy Hoover, Pete Meitzner, Karl Peterjohn, Justin Welner and Patty Koehler</p> <p><b>Absent:</b> Kim Shank, Lyndon Wells, John O'Leary, Matt Leary</p>
<b>Public Communications</b>	N/A
<b>Presentations</b>	<p>Presentation to Commissioner Dave Unruh and Jeff Turner for their work and appreciation.</p> <p>Introduced Justin Welner, VP of HR and EHS. He will be replacing Jeff Turner. Justin has been with Spirit Aerosystems for 3 years and prior to that he worked for Bombardier for 20 years.</p>
<b>Consent agenda</b>	<p>a. <b><u>BOT Meeting Minutes</u></b>  Recommendation action:  Approval of the SCTETA Meeting Minutes for April 20, 2015, provided to the Board electronically.</p> <p>b. <b><u>Review and ratification of employment offers: February 2015</u></b></p> <p><b><u>Faculty:</u></b></p> <p><b><u>Anthony Brieger – Faculty, Machining</u></b>  Anthony comes to WATC from Clean Republic in North Dakota where he was a Shop Production Supervisor. He has over 20 years' experience in the machining industry including CAD Design. Anthony earned her Bachelor's degree from University of North Dakota.  Start date 5/18/15 – Replacement of Staff</p> <p><b><u>Suzanne Lill – Faculty, CNA/CMA</u></b>  Suzanne comes to WATC from Interim Home Healthcare where she was a Case Manager. She has over 20 years' experience in the nursing industry. Suzanne received her Associate in Nursing from Butler County Community College.  Start date 5/26/15 – Replacement of Staff</p> <p><b><u>Staff:</u></b></p> <p><b><u>Marcus Hernandez – Admissions Counselor</u></b>  Marcus comes to WATC with several years' experience in customer service. He also has experience in the construction industry.  Start date 4/20/15 – Replacement of Staff</p> <p><b><u>Maria Kane – Specialist, Adult Recruitment &amp; Conversion</u></b>  Maria comes to WATC with several years' experience in the customer service industry. She also has been a Graduate Teaching Assistant and Admissions Counselor at Fort Hays State University. Her experience also includes Coordinator of Information and Student Services at Pratt Community College. Maria received her Master's in Communication Studies from Fort Hays State University.  Start date 5/5/15 – New Position</p>

	<p><b><u>Charis Stanley – Specialist Financial Aid &amp; Veteran Services</u></b>  Charis performed duties in Financial Aid as a Federal Work Study Student. Her background is in customer service positions. Charis is currently seeking a degree at WATC.</p> <p>Start date 5/26/15 – Replacement of Staff</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Karl Peterjohn, the consent agenda item(s) were approved.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p>
<b>Nominating Committee</b>	<p><b><u>Nominating Committee</u></b> – Jim Walters  The nominating committee recommended the following officers:  Lyndon Wells as Chairman  Cindy Hoover as Vice Chairman  John O’Leary as Treasurer</p> <p>The above officers were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Karl Peterjohn, the above committee officers were approved.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p>
<b>Pratt Partnership</b>	<p><b><u>Pratt Partnership Update</u></b> – Sheree Utash  The college is still waiting on a response from the proposal that was sent to Pratt Community College.  All personnel issues have been resolved.  The college is still working through issues and will have more information next month.  The college has 175 nursing applicants for 70 positions.</p>
<b>Monthly Financial</b>	<p><b><u>May Financial Statements</u></b> - Greg Unruh  May ending operating cash balance is \$3.8 million.  The operating cash balance decreased by \$1.4 million. The decrease reflects the declining student payments for tuition and fees as the semester progresses.  The net earnings for the year is \$872,000 versus \$405,000.  Revenues are behind for the year by \$435,000 due to lower credit hours from adult students, lower bookstore sales and the 2% budget cut from the state PSA. SB155 revenues is offsetting the shortfall partially.  Expenses are favorable.  Final payment to Cowley Community College  Forecasting end of cash balance for the month of Jun is \$3.3 million.</p> <p>The above Financial Statements were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Patty Koehler, the motion made by the Finance Committee was approved.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p> <p><b><u>Employer and Advancement Services Division</u></b> – Kenneth Young  Total EAS Division is \$113,076  The college anticipates Gunsmithing to start in the Fall and there is a waiting list.  Finalized the contract with Textron  The division is speaking with several school districts and cities.</p>
<b>President’s Report</b>	<p><b><u>Presentation</u></b> – Dr. Kinkel  Reviewed and discussed the 2016 Budget Assumptions  Reviewed the strategic direction. The 2016 budget proposes to spend \$333,000 less than the 2015 budget.</p>

	<p>The college is moving aggressively to address adult enrollment decline and is diversifying its product lines.  The college maintains its commitment to revolutionizing the way we teach and learn through digital technology.  WATC is investing in ways to generate non-governmental.  The college is moving to a wellness model to reduce health care costs.</p> <p><b>FY2016 Budget</b> – Greg Unruh  <i>Revenues</i>  Estimated increases: \$1,672,000  Estimated decreases: \$2,002,000  <i>Expenses</i>  Estimated increases: \$1,020,945 (includes budget initiatives)  Estimated decreases: \$1,354,028  Net Surplus is \$3,083.  The college is anticipating 0% cuts from state</p> <p>There was discussion that the college is teaching and meeting what the community needs.</p> <p>The above 2016 Budget was considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member John Dieker, the FY2016 Budget was approved.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p>
<b>Curriculum Approval</b>	<p><b>Multimedia Program (Certificate of Completion)</b> – Sheree Utash  Introduction to Multimedia Certificate prepares students with the necessary creative computer skills needed to obtain introductory level placement or further continue their studies at WSU or Butler</p> <p>The above program was considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member Pete Metzner, the above program was approved to forward for KBOR approval.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p> <p><b>Carpentry AAS</b> – Sheree Utash  The Carpentry program prepares students in the basic skills necessary for all occupations in construction. Need approval to add 17 hrs for General studies for an AAS.</p> <p>The board approved the Technical Certificate a few months ago.</p> <p>The above program was considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Cindy Hoover, the above program was approved to forward for KBOR approval.</p> <p>Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O’Leary and Matt Leary noted absent.</p>
<b>NCAT Funds</b>	<p><b>NCAT Funds</b> – Sheree Utash  Reviewed and discussed the NCAT Equipment list.  The college is investing heavily into Robotics.  Once approved the list will be sent to WSU for approval. Once approved by WSU they will begin purchasing.</p> <p>The above NCAT Equipment list was considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member Pete Metzner, the above NCAT Funds was approved to forward for WSU approval.</p>

	Motion carried: 8-0 with Kim Shank, Lyndon Wells, John O'Leary and Matt Leary noted absent.
<b>Executive Session</b>	<b>Motion for Executive Session – 1:10 p.m.- Jim Walters</b> I move that this Governing Board recess into Executive Session for 20 minutes to consider personnel matters of non-elected personnel, and that the Board return to this room from Executive Session no sooner than 1:30 p.m.
<b>Reconvened</b>	At approximately 1:30 p.m. the meeting reconvened. Jim Walters noted its intention to form a subcommittee to study the feasibility of a deeper affiliation between Wichita Area Technical College and Wichita State University. The subcommittee will be comprised of the following SCTETA board members: Jim Walters, Senior Vice President of Human Resources and Communications, Textron Aviation; John Dieker, Vice President of Operations, Bombardier Learjet; and Cindy Hoover, Vice President 737 MAX Program, Spirit AeroSystems.  Additionally, the SCTETA board announced it will identify an interim leader for WATC prior to President Kinkel's departure on July 10. There will be no launch for a Presidential Search until after the study is complete.
<b>Adjournment</b>	At approximately 1:55 p.m., the meeting adjourned.

Approved:

  
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 Signature

8/17/15  
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