

Sedgwick County Technical Education and Training Authority  
The Governing Board of Wichita Area Technical College  
Board Minutes  
Monday, April 20, 2015

|                                    |  |
|------------------------------------|--|
|                                    | <p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at <b>12:00 p.m.</b>, on <b>April 20, 2015</b>.</p> <p><b>Present:</b> Jim Walters, Jeff Turner, John Dieker, Lyndon Wells, Cindy Hoover, John O'Leary, Pete Meitzner, Matt Leary, Karl Peterjohn and Patty Koehler</p> <p><b>Absent:</b> Kim Shank</p>   |
| <p><b>Public Communication</b></p> | <p>N/A</p>   |
| <p><b>Consent agenda</b></p>       | <p>a. <b>BOT Meeting Minutes</b><br/> Recommendation action:<br/> Approval of the SCTETA Meeting Minutes for March 16, 2015, provided to the Board electronically.</p> <p>b. <b><u>Review and ratification of employment offers: February 2015</u></b></p> <p><b><u>Faculty:</u></b><br/> N/A</p> <p><b><u>Staff:</u></b><br/> <b><u>Johnna Hart – Assistant Controller</u></b><br/> Johnna comes to WATC from Textron Aviation where she was a Sr. Accountant. She has also been an auditor in-charge for BKD. Johnna earned her Bachelor of Accounting from Wichita State University.<br/> Start date 3/30/15 – Upgrade of existing position (Sarah Bryant left)</p> <p><b><u>Bruce Fritz – Dean, Manufacturing Technologies</u></b><br/> Bruce comes to WATC from ITT Technical Institute where he served as an Academic Dean. His employment history also includes Tech Writer and Adjunct Instructor for Butler Community College, Newman University and Friends University teaching History and Geography. He has also taught Language arts for USD259. He is a three time recipient of Cessna's Leading Edge Award and ITT Technical Institute's Central District Leadership Award. Bruce received his M.A. in Latin American Studies from University of Kansas, and his B.A. in International Studies from Wichita State University.<br/> Start date 3/30/15 – Replacement of Staff</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Jim Walters seconded by Board Member Cindy Hoover, the consent agenda item(s) was approved.</p> <p>Motion carried: 10-0 with Kim Shank noted absent.</p> |
| <p><b>Nominating Committee</b></p> | <p><b><u>Nominating Committee</u></b> – Jim Walters<br/> The following Board members were selected to serve on the Nominating Committee:<br/> Cindy Hoover, John Dieker and John O'Leary</p> <p>The Nominating Committee will recruit a slate of officers for the 2016 year.</p>   |
| <p><b>Monthly Financial</b></p>    | <p><b><u>March Financial Statements</u></b> - Greg Unruh<br/> Net income for the year is \$517,000. The year to date operations are \$29,000 unfavorable to the plan.<br/> Revenues are behind plan for the year by \$423,000 due to lower credit hours from adult students, lower bookstore sales, and the 2% budget cut from the state PSA. The shortfall is partially offset by SB155 revenues that are exceeding budget.</p>   |

Expenses were under budget by \$114,000 for the month. Payroll expense and bookstore purchases drive that trend, partially offset by higher than planned expenses for equipment.  
Operating cash balance decreased by \$795,000. The expected decrease reflects the declining student payments for tuition and fees as the spring semester progresses.

The March ending operating cash balance is \$6.1 million.

The above Financial Statements were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Lyndon Wells, the motion made by the Finance Committee was approved.

Motion carried: 10-0 with Kim Shank noted absent.

**Audit Services** – Greg Unruh

The college conducted an external audit RFP for audit serviced related to fiscal years 2015-2019.

Sent bids to seven firms that met the qualifications.

BKD is the only firm that returned the bid by the deadline. It is a 5 year lease. \$11,000 savings over the 2014 audit.

Per Board policy, the above BKD bid was considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Lyndon Wells, the motion made by the Finance Committee was approved

Motion carried: 10-0 with Kim Shank noted absent.

**Tuition Rates by Program** – Greg Unruh

In Feb. the Board approved an overall tuition rate of 5.9%. The college has now set the 2016 tuition rates by program staying within the parameters set by the Board. Reviewed and discussed the tuition rate by program.

**Employer and Advancement Services Division** – Kenneth Young

The division is showing a loss in Gunsmithing due to initial start-up costs. The program will start soon.

Total profit this month is \$2,156.

The Division held a meeting for 30-35 companies. The department is following up with 15 companies and we have officially signed with one company last week for training.

**President's Report**

Thanked the Board members that showed up for the Shocker Pathway. Reviewed the Student Academic Progress Flowchart.

The President updated the Board on progress toward 2015 goals.

**2015 President's Agenda:**

Increase output of aviation graduates to meet the demand of the aviation industry. Current production is 250 graduates. Estimated demand is 1900 graduates. Strategy to include growing enrollment in aviation programs through increased national marketing.

Increase the headcount of Jump Start General Education Students by 40%. Implement the "Shocker Pathway" with WSU. Conduct a *Deep Dive* on the Jump Start Program (which will include a review of all of the processes, procedures and structures).

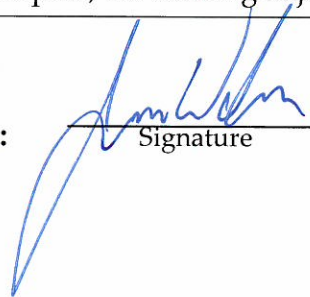
Create the *WATC Mindset*

Create a comprehensive Student Success Dashboard to micro-target retention and persistence efforts. To be implemented for Fall 2015.

|                                   |   |
|-----------------------------------|---|
|                                   | <p>The Division is developing a plan to modernize Bookstore operations to reflect declining revenues to include consideration of cross training with Library, food service, and IT to be implemented for Fall 2015.</p> <p>Begin Implementing the Digital First Plan as formulated by the Digital-First Task Force and approved by Leadership Council.</p> <p>Design an 8<sup>th</sup> Grade Career Readiness and a 10<sup>th</sup> Grade College Readiness program to be implemented Spring 2016.</p> <p>Consider five new credit and five non-credit programs for implementation in fiscal year 2016.</p> <p>Work with the TEA, the Board of Regents and legislators to pass the Board's legislative agenda:</p> <p>Move to a "Working Well" model of health insurance with emphasis on empowering individuals to reduce their individual premium costs through healthier choices.</p> <p>Implement Merit pay</p> <p>Form a planning committee by Feb. 1, 2015 for analyzing a potential move to Southeast. The committee will include officials from USD 259.</p> <p>The board asked that college proceed with caution. The goal should be to develop a world class facility. Need to determine the "non-starters," like renovation costs and space.</p> <p>The college will keep the board apprised and will have more details at the September Board meeting.</p> <p>Reviewed the Official Appeals to the Board of Regents for Intro to Criminal Justice and Computer Applications for Accelerating Opportunity Students.</p> <p>The Technical and Community colleges have endorsed the new language for re-centering.</p> |
| <p><b>Wellness Initiative</b></p> | <p><b><u>Wellness Initiative</u></b> – Judy Mount<br/>(powerpoint presentation)</p> <p>The medical costs have increased significantly and the college is looking into other options.</p> <p>Working well is an incentive-based wellness program designed to decrease medical care dependency and encourage employees to achieve and/or maintain their own optimal level of health.</p> <p>Eligibility criteria established annually by the college, employees opt in or out to participate (100% voluntary), and work to meet the requirements. Annual premium being reduced by 8% due to changes to the plan design, lower than expected claims activity and non-participants in working well will pay higher share of the monthly cost.</p> <p>The college must continue our commitment to wellness to raise awareness in our employees and impact medical insurance claims, which drives our rates.</p>  |
| <p><b>Program Development</b></p> | <p><b><u>Program Development</u></b> – Sheree Utash</p> <p>The WATC AMT program has successfully completed and passed the FAA audit.</p> <p>Kent Irick is retiring on June 26, 2015. There will be a full search for this position.</p> <p>Working on Title III Grant which is due next month is 5 years \$450,000/yr to create new Healthcare programs.</p> <p>Work Ethic grade in class will be on all transcripts. The college continues to work with companies to guarantee interviews.</p> <p>NAC Forum September 12<sup>th</sup> – 15<sup>th</sup> in Washington D.C.</p>   |

|                        |   |
|------------------------|---|
|                        | <p>Nathan Watkins was a composite student at WATC and on Thursday, March 26<sup>th</sup> on his way home from class was killed in a traffic accident on Webb Rd and 254. Nathan had completed his COC in Aerospace Manufacturing, Composite Fabrication and a TC for Assembly Mechanic. He was enrolled and was on track to earn HS TC in Composite Technology this spring. The college would like to grant Nathan an honorary Technical Certificate in Composite Technologies.</p> <p>The above was considered and discussed and thereupon on motion of Board Member Jeff Turner seconded by Board Member Karl Peterjohn, the motion was approved.</p> <p>Motion carried: 10-0 with Kim Shank noted absent.</p> <p><b><u>Pratt Nursing update</u></b><br/> No official word as of yet.<br/> Pratt will lose its national accreditation for its Associate's Degree in Nursing (ADN Program).<br/> The national accrediting body will act upon the recommendation this summer.<br/> WATC is waiting until Pratt receives its official notification before making any decision. The college will look into partnering with another college.</p> |
| <b>Vice Presidents</b> | <p><b><u>Marketing</u></b> – Joe Ontjes<br/> Watched TV Ad for Shocker Pathway.<br/> 30 students have applied for Shocker Pathway.<br/> WATC is host the 2<sup>nd</sup> Annual Construction Fair on April 25, 2015.<br/> The college continues to work on recruiting adults. The college will be hiring a full-time person to convert High School students to Adult Students.</p> <p><b><u>Student Services</u></b> – Justin Pfeifer<br/> Commencement will be held at the Central Community Church on May 19<sup>th</sup> at 7:00 p.m.<br/> Commissioner Peterjohn will represent the Board</p>  |
| <b>Adjournment</b>     | <p>At approximately 1:35 p.m., the meeting adjourned.</p>   |

Approved:



Signature

Dated