

**Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Monday, March 16, 2015**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 12:00 p.m., on March 16, 2015.</p> <p>Present: Jim Walters, John Dieker, Lyndon Wells, Kim Shank, John O'Leary, Pete Meitzner (conference call) and Matt Leary (conference call)</p> <p>Absent: Jeff Turner, Cindy Hoover, Patty Koehler and Karl Peterjohn</p>
Public Communication	<p>Heather Frederickson, homeschool parent. Thanked the Board and explained how SB155 has help her son Parker.</p>
Consent agenda	<p>a. BOT Meeting Minutes Recommendation action: Approval of the SCTETA Meeting Minutes for January 19, 2015, provided to the Board electronically.</p> <p>b. <u>Review and ratification of employment offers: February 2015</u> <u>Faculty:</u> None</p> <p><u>Staff:</u> <u>Jenna Gannon – Academic Coach</u> Jenna comes to WATC from University of Kansas. There she was a Peer Advisor for the Undergraduate Advising Center. Jenna received her Bachelor of General Studies from University of Kansas, and anticipates graduation from Kansas State University with an M.S. in Academic Advising in May 2016. Start date 3/9/15 – Replacement of staff</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Jim Walters, the consent agenda item(s) was approved.</p> <p>Motion carried: 7-0 with Jeff Turner, Cindy Hoover, Patty Koehler and Karl Peterjohn noted absent.</p>
New Program Approval	<p><u>Carpentry Program</u> – Sheree Utash The carpentry program prepares students in the basic skills necessary for all occupations in construction. This program is a technical certificate. The college worked with industry and has received letter of support from several companies.</p> <p>Motion was made to move forward in sending this program to KBOR for approval.</p> <p>The above program was considered and discussed and thereupon on motion of Board member Jim Walters seconded by Board Member John Dieker, the program was approved and will be sent to KBOR for approval.</p> <p>Motion carried: 7-0 with Jeff Turner, Cindy Hoover, Patty Koehler and Karl Peterjohn noted absent.</p>
Monthly Financial	<p><u>February Financial Statements</u> - Greg Unruh February ending operating cash balance is \$6.9 million Cash flow increased by \$1.1 million during the month of February. This is \$101,000 less than the monthly forecast. Net income for the year is \$391,000 versus a plan of \$333,000. Revenue are behind plan for the year by \$222,000 due to lower credit hours from adult students and lower bookstore sales. The shortfall is partially offset by SB155 revenues.</p>

	<p>Expenses were over budget by \$139,000 for the month. However they remain favorable to plan for the year by \$280,000. Payroll expenses and bookstore purchases drive that trend, partially offset by higher than planned expenses for equipment.</p> <p>The above Financial Statements were considered and discussed and thereupon on motion of Board Member Matt Leary seconded by Board Member Kim Shank, the motion made by the Finance Committee was approved.</p> <p>Motion carried: 7-0 with Jeff Turner, Cindy Hoover, Patty Koehler and Karl Peterjohn noted absent.</p> <p><u>Employer and Advancement Services Division</u> – Kenneth Young Net program total made \$1.00 profit. The division continues to be self-sustaining without the MAMTC Grant which is a 1 year grant. Gunsmithing will start in January 2016</p>
<p>President's Report</p>	<p>Reviewed the Return on Investment Reviewed and discussed the credit students per employee by Academic Year and Job Classification. Discussed the Indicator Program Score. Anything above a one is making money. Adult enrollment is down due to economy recovering. All surrounding colleges are down.</p> <p>Showed video of the Goddard High School Automotive program partnership.</p> <p>Legislative update: NCAT Funding remains at \$3.5 million SB155 - The legislatures added more money. 23 million this year and 18 million next 2 years. Lyndon Wells and Dr. Kinkel will be meeting with Legislators in Lawrence, KS and Topeka, KS to discuss the proviso/language in the funding formula. If the proviso was removed the college would potentially receive \$1 million.</p> <p>Board meeting held every other month. It was considered and discussed and thereupon on motion of Board Member Kim Shank seconded by Board Member John O'Leary the board approved meeting every other month.</p> <p>Motion carried: 7-0 with Jeff Turner, Cindy Hoover, Patty Koehler and Karl Peterjohn noted absent.</p>
<p>Analysis of Enrollment Trends</p>	<p><u>Enrollment Trends</u> – Joe Ontjes Reviewed headcount trend. SB155 has peaked due to retiring. We can still hold/grow SB155 strategically at some high schools. Dual-credit high school gen eds are a growth market. The college continues to battle declines in some adult programs. High school growth has masked adult declines and we must find ways to reverse the adult trend. Adult growth opportunities: High school conversion Traditional adult recruitment Industry partners, new programs Shocker Pathway The college is aligning the budget, staffing and our collective efforts in support of these strategies In spite of challenges, the college is fulfilling our calling to give more students a chance at a better life and to provide highly-skilled workers for local employers.</p>
<p>New Program Development</p>	<p>Each year, the Academic Leadership Team at WATC conducts research aimed at developing new and expanded programs for the college.</p>

