

**Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, January 23, 2014**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on January 23, 2014.</p> <p>Present: Jeff Turner, Kim Shank, John O'Leary, Cindy Hoover, Dave Unruh, Lyndy Wells and Pete Meitzner</p> <p>Absent: Jim Walters, Patty Koehler, and Matt Leary</p>
Public Communication	N/A
Monthly Financial	<p><u>December Financial Statements</u> -</p> <p>Total revenue for December is \$1.35 million. This is less than planned revenue of \$1.47 million. The second eight week enrollment did not come in as high as anticipated and the program mix is not maintaining as large of proportion of high cost courses, impacting student tuition and fees.</p> <p>Total expenses in November were \$303,000 less than plan, coming in at \$1.5 million. Expenses continue to trend better than plan.</p> <p>Cash outflows for the month were up from forecast, coming in at \$1.9 million. This was driven primarily by the timing of bookstore inventory purchases.</p> <p>The projected Y/E ending cash balance is \$5.73 million.</p>
HLC	<p><u>HLC Update – Sheree Utash</u> <i>(power point presentation)</i></p> <p>WATC was accredited in August 2008 and it was for 5 years. In 32 days HLC will be at WATC. The chair, Dr. Susan Murphy wants Lunch with the Board on Monday, February 24th at NCAT. Reviewed and discussed some questions that might be asked.</p>
President's Report	<p>Riley Scott is officially the new lobbyist. Reviewed the Governor's revised budget which fully funds SB155 in 2014 and 2015. NCAT appropriation is 0 for 2014 and \$3 million in 2015. It was mentioned that some legislatures thought of co-mingling NIAR and NCAT funds. It was discussed and agreed by the board that they do not support combining funds at this time. Reviewed and discussed Spring Enrollment. Reviewed the graduation rates by institution which were provided by KBOR. Reviewed the Strategic Plan.</p>
Continuum for Success	<p><u>Continuum for Success – Scott Lucas</u></p> <p>Reviewed a few of the continuum for success and explained how the College follows a student from start to finish. This tool will help with retention and make us ask tough questions.</p>
Vice Presidents/Executive Director Reports	<p><u>Marketing and Student Services – Joe Ontjes</u></p> <p>2013 Placement Success Data: 473 out of 506 were contacted. 95.1% of the 473 met WATC placement definition. The state requires the college to count all students not contacted as not placed which brings the placement rate to 85.6%. The 85.6% is what Scott Lucas reports to the state. For marketing purposes, the college will no longer be able to use the 95% placement rate on any advertising.</p>
Consent Agenda	<p>A. Review and Ratification of Employment Offers: <u>Faculty:</u> <u>David Salzman – Faculty, Aviation Maintenance</u></p> <p>David joined WATC in January 2012 and transitioned to full-time Faculty on January 2nd. David's experience includes 2 ½ years with Cessna and he is also retired Air</p>

Force. David received his Aviation Maint Tech, A&P at WATC.

Start date 1/2/13 – Replacement of staff

Robert Zavala – Faculty, Mathematics

Robert transitioned to full-time faculty after being an adjunct with WATC since August 2009. Robert has taught math at Butler, Tabor and WATC. Robert has a Bachelor in Mathematics from California State University of Long Beach, and has a goal to finish his Masters in Mathematics at WSU this spring.

Start date 1/2/13 - new position approved by Leadership Council through budget initiative.

Staff:

Breanna Morrison – Data Research Analyst

Breanna transitioned to a full-time position with WATC on November 24th as a Data Research Analyst, splitting her time between the IT department and Advancement & Employer Services. Breanna received her Masters of Science in Psychology from Emporia State University.

Start date 11/24/13 – Replacement of staff

Brady Randall – Software Developer

Brady transitioned to a full-time position with WATC on January 6th as a Software Developer. Brady received his Bachelors of Science in Computer Engineering from Wichita State University. Currently Brady is planning on returning to school for his Master's degree.

Start date 1/6/14 – Replacement of staff

Kim Abbey – Admissions Counselor & Test Proctor

Kim's experience includes working for 30 years as a Chemist in a Pharmaceuticals quality control laboratory. She started working in December 2011 for WATC as a part-time Test Proctor, then just last week transitioned to her fulltime position.

Start date 1/2/14 – Replacement of staff

B. Sub-License with Spirit Aerosystems at Southside Center

Recommendation action

Approval of the Sub-License with Spirit Aerosystems located at 4501 East 47th

C. USD259 Lease Renewal for Grove Campus

Recommendation action:

Approval of the USD 259 Lease Renewal for Grove Campus located at 301 North Grove, Wichita, Kansas

D. BOT Meeting Minutes

Recommendation action:

Approval of the SCTETA Meeting Minutes for November 21, 2013, provided to the Board electronically.

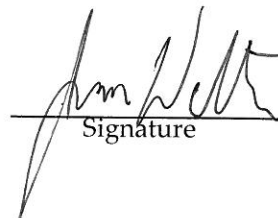
The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Dave Unruh seconded by Board Member Cindy Hoover, the consent agenda item(s) were approved.

Motion carried: 7-0 with Jim Walters, Patty Koehler and Matt Leary noted absent.

Adjournment

At approximately 5:05 p.m., the meeting adjourned.

Approved:



Signature

Dated