


**Sedgwick County Technical Education and Training Authority**  
**The Governing Board of Wichita Area Technical College**  
**Board Minutes**  
**Thursday, September 26, 2013**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on <b>September 26, 2013</b>.</p> <p><b>Present:</b> Jim Walters, Jeff Turner, Kim Shank, Cindy Hoover, John O'Leary, Patty Koehler</p> <p><b>Absent:</b> John Dieker, Lyndy Wells, Pete Meitzner, Dave Unruh and Matt Leary</p>
<b>Public Communication</b>	N/A
<b>NAC Grant</b>	<p><b><u>NAC Grant Presentation</u></b> – Jennifer McNelly  <i>(powerpoint)</i></p> <p>NAC is committed to increasing industry-recognized credentials through a proven accelerated, online, interactive simulated approach that results in closing the skills gap and produces qualified workers within the aerospace and aviation industry.</p> <p>Challenge and Opportunity          Design a strategy to meet the demands of open jobs today and a high-performance pipeline for jobs tomorrow.</p> <ul style="list-style-type: none"> <li>- Evidence-based decision-making</li> <li>- Competency-based design</li> <li>- Short-and long –term solution</li> <li>- Standards-based assessment</li> </ul> <p>Getting People Jobs          5 Participating States are Washington, Kansas, Indiana, North Carolina, Oklahoma.</p> <p>Working on national certification          Jennifer McNelly will send out the complete powerpoint to the board members.</p>
<b>Monthly Financial</b>	<p><b><u>August Financial Statements</u></b> - Chris Martin  <i>(powerpoint presentation)</i></p> <p>Total revenues for August is \$2.6 million. This is greater than plan by \$252,000. Tuition, Fees, Testing, Training and Bookstore were all better than plan.</p> <p>Total expenses in July were more than projected by \$132,000 coming in at \$2.3 million</p> <p>Expenses were driven by instructional supplies, bookstore and the timing of equipment and software purchases.</p> <p>Net income for the month is \$295,000 on a plan of \$174,000</p> <p>Cash outflows for the month were larger than plan by \$105,000 driven primarily by the timing of software and equipment purchases.</p> <p>August 2013 Ending cash balance is \$6.6 million</p> <p>Projected Y/E ending cash balance is \$5.5 million.</p> <p>Reviewed the Employer and Advancement Services Division which is trending well.</p>
<b>Setting Targets for 2014</b>	<p><b><u>Setting Targets for the 2014 Report Card</u></b> – Scott Lucas/Dr. Kinkel</p> <p>Targets based on the following 4 strategies:</p> <ol style="list-style-type: none"> <li>1. Identify and meet Community Educational and Training Needs</li> <li>2. Enable all students to succeed</li> <li>3. Enable all employees to succeed</li> <li>4. Ensure institutional effectiveness</li> </ol> <p>Certain items will be on the KBOR Performance Agreement          The Finance Committee reviewed the section that pertained to Finance.          The goals are a stretch, but achievable.</p> <p>The above targets were considered and discussed and thereupon on motion of Board Member Jim Walters seconded by Board Member Cindy Hoover, the 2014 targets were approved.</p>

	<p>Motion carried: 6-0 approved with John Dieker, Lyndy Wells, Pete Meitzner, Dave Unruh and Matt Leary noted absent.</p>
<b>SCTETA Board Committees</b>	<p><b>SCTETA Board Committees update</b> – Dr. Kinkel The subcommittees were considered and discussed and thereupon on motion of Board Member Jeff Turner seconded by Board Member Kim Shank, the curriculum committee was disband and it was decided the Personnel and Compensation Committee will meet annually.</p> <p>John O’Leary and Patty Koehler volunteered to be on the Personnel and Compensation Committee.</p> <p>Motion carried: 6-0 approved with John Dieker, Lyndy Wells, Pete Meitzner, Dave Unruh and Matt Leary noted absent.</p>
<b>Resolution on Funding Formula</b>	<p><b>Resolution on Funding Formula</b> – Dr. Kinkel The Board considered and discussed sending the Resolution to Fully Fund SB155 at \$24 million to meet the needs of the Kansas Workforce and thereupon on motion of Board Member John O’Leary seconded by Board Member Kim Shank the resolution was approved.</p> <p>Dr. Kinkel mentioned if the SB155 Resolution does not pass, the college will be okay, but there will be no extra money for merit pay.</p> <p>Board members understand there is a risk, but feel it is well taken.</p> <p>Motion carried: 6-0 approved with John Dieker, Lyndy Wells, Pete Meitzner, Dave Unruh and Matt Leary noted as absent.</p>
<b>Fall 2013 Enrollment</b>	<p><b>Fall 2013 Enrollment</b> – Scott Lucas Reviewed the Fall 2013 Census comparison with Fall 2012 Census. The college is up 4% which is the highest credit hours the college has seen. The college is up 9.6% on unduplicated headcount.</p> <p>Sheree Utash introduced the Deans and explained to the board if the program in the red for 3 consecutive years the college will review and make a difficult decision regarding the program.</p>
<b>President’s Report</b>	<p>The legislature is touring higher education institutions this fall in preparation for the 2014 Legislative session. John Tomblin would like a tour of NCAT coupled with a panel discussion made up of our board members from the aviation industry to informally interact with the legislators in our auditorium. We anticipate that the legislators would arrive at NCAT about 3pm. Dr. Kinkel will send out additional information.</p>
<b>Consent Agenda</b>	<p><b>A. Review and Ratification of Employment Offers: February 2013</b></p> <p><b>Faculty:</b> <b>Shellie Dettweiler</b> Shellie joins WATC with 9 years’ experience with Beechcraft and Via Christi Immediate Care as an Occupational Nurse. She also has experience as a Case Management Nurse and a Staff Nurse. Shellie received 3 Army Achievement Medals and a Desert Storm Service Medal. Shellie Received her BSN from University of Phoenix.</p> <p>Start date 9/12/13 - new position approved by Leadership Council through budget initiative.</p> <p><b>Staff:</b> <b>Dwayne Hunter - Security</b> Dwayne transitioned to full-time Security after joining WATC in February 2013 as a Part time Security Officer. Dwayne has many years’ experience in Security and Investigations.</p> <p>Start date 9/2/13 - new full-time position approved by Leadership Council through budget initiative</p> <p><b>B. BOT Meeting Minutes</b> Recommendation action:</p>

	Approval of the SCTETA Meeting Minutes for August 22, 2013 were provided to the Board electronically  The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Kim Shank seconded by Board Member Cindy Hoover, the consent agenda item(s) were approved.
<b>Adjournment</b>	At approximately 4:35 p.m., the meeting adjourned.

**Approved:**

  
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Signature

28-OCT-13  
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Dated