


Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, October 24, 2013

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on September 26, 2013.</p> <p>Present: Jim Walters, Jeff Turner, John Dieker, Lyndy Wells, Kim Shank, John O'Leary, Patty Koehler, Dave Unruh, Pete Meitzner</p> <p>Absent: Cindy Hoover and Matt Leary</p>
Public Communication	N/A
Monthly Financial	<p><u>September Financial Statements</u> - Chris Martin Total revenues for September are \$1,959,089. This is in line with the plan. Due to a change in accounting for depreciation, the college incurred depreciation expenses of \$270,000 resulting in Net Income of \$256,033 for the month.</p> <p>The driver for better than plan expenses is attributable to reimbursement of payroll expenses, professional services and the timing of software and equipment purchases and advertising expenses.</p> <p>The primary change to note is in the value of PP&E. The college has made a change for FY14 to record depreciation monthly in order to provide more accuracy in presenting monthly net income. The monthly depreciation expense will be \$90,000.</p> <p>September 2013 ending Cash Balance is \$7.97 million and the Projected Year Ending Cash Balance is \$5.7 million.</p>
NAC Grant	<p><u>NAC Grant update – Sheree Utash</u> Showed 2 videos First year is over and October 1st started year 2. Achieved 88% completion rate on outcomes which is good for the startup year.</p>
HLC	<p><u>HLC Update – Sheree Utash</u> The first draft of the self-study evaluation has been reviewed by a reviewer. The college received a positive review with some suggested changes. The college is making those changes. One concern is so few full-time Faculty in General Education and the library. Historically, technical colleges have not invested as much in libraries as other types of colleges. The college has scheduled two other outside reviews and mock visit. The first week of November we should have a site team assigned. There will be an additional site visit for Pratt Community College</p>
Curriculum	<p><u>Program approvals – Sheree Utash</u> <u>Carpentry Program</u> This program is a Technical Certificate. It will be taught at the Grove Campus. The Wichita Area Builders Association and USD259 asked the college for this program. This program falls under the SB155.</p> <p><u>Medical Coding</u> This program will carry a Technical Certificate and an Associate of Applied Science which some of these courses were developed through the grant with Via Christi. The industry will be changing and there will be a high demand for medical coding.</p> <p>The above programs were considered and discussed and thereupon on motion of Board Member Dave Unruh seconded by Board Member Jeff Turner, the above programs were approved.</p>
Chinese Partnership	<p><u>Chinese Partnership with NCAT</u> The board discussed the possibilities of ventures with China and or a Chinese entity. The board is concerned that when they do enter into an agreement or if they enter into an agreement that it is done with the appropriate organization within China.</p>

	<p>Currently the board is not ready to sign any agreements or a MOU until they are confident that this would be with the right partner. Any student is free to enroll in any class and/or program as long as they meet the entrance requirements. A perspective student would have to pass at an acceptable level the TOEFL, and Compass tests plus have the appropriate VISA's as required to gain access to the AMT program along with meeting the FAA requirements of being able to read, write, speak English and be 18 years of age upon program completion.</p> <p>The board is being cautious and will investigate further options/concerns. Board member Pete Meitzner suggested the board meets with Mayor Brewer to de-brief representatives of WATC/NCAT regarding the City's recent China visit.</p>
<p>President's Report</p>	<p>Legislature visit was on Wednesday, October 23rd. The theme was NCAT/WSU. The visit went very well. The legislature had several questions so they did not have time for a tour.</p> <p>Reviewed and discussed the Program Review Sheet and the Continuum for Success documents. The college will provide these program review sheets for each program.</p> <p>Reviewed and discussed the Fall 2013 Enrollment and Demographics.</p>
<p>Vice Presidents/Executive Director Reports</p>	<p><u>Marketing & Student Services</u> – Joe Ontjes Shared a video from Manufacturing Day. The college had approximately 200 High School Junior and Senior students attend.</p> <p>Shared a video from Caroline Glaser. Ms. Glaser was on season four of the voice. This concert was made possible by a sponsorship from Midwest Kia that was in excess of the minimal cost of bringing the artist to WATC. Additionally, Splurge! Magazine helped with expenses and with much of the logistical work. Free hotel rooms for the artist were provided by Hotel at WaterWalk and Hotel at Old Town, free radio air time to promote the show was donated by Channel 963 and B98, and free digital billboards ran all across Wichita courtesy of Atomic Outdoor. This was an efficient and cost-effective undertaking thanks to our efforts to assemble a strong group of sponsors and partners.</p> <p><u>Advancement & Employer Services</u> – Jim Fly Following are the two new board members appointed to the Foundation Board:</p> <ul style="list-style-type: none"> - Cassie Caster, Spirit AeroSystems, very heavy involvement in training for new hires and existing workers - Matt Melillo, Bombardier, Service Center Manager for Wichita. <p>The college continues to seek nominations for additional members, especially in healthcare.</p> <p><u>Academic Affairs</u> – Sheree Utash The new NexStep Alliance Building Dedication will be Dec. 5th at 1:30 pm. Governor Brownback will be in attendance.</p> <p><u>Human Resource Department</u> – Judy Mount WATC is one of the finalists for WBJ Best Place to Work.</p>
<p>Consent Agenda</p>	<p>A. Review and Ratification of Employment Offers: February 2013 Faculty: <u>Yolanda Deleon- CNA Faculty</u> Yolanda joins WATC with several years' experience in nursing. Her most recent position was with Homestead Health Center as a clinical liaison. Other positions include RN instructor, RN, PRN, and RN Hospice supervisor. Yolanda received her Nursing degree from Seward County Community College.</p> <p>Start date 10/14/13 – Replacing Jolene Herndon who resigned</p>

	<p><u>Sarah Irick – Avionics Faculty</u> Sarah joins WATC from the Federal Aviation Administration as an Airway Transportation System Specialist. Prior to the FAA, she was a Craftsman with the United State Air Force. Sarah received her Master’s Degree in Aeronautical Science from Embry-Riddle Aeronautical University. Sarah also holds an FCC General Radiotelephone Operator License with Radar Endorsement.</p> <p>Start date 10/28/13 – Replacing Ralph Cooper who resigned to return to private industry</p> <p><u>Staff:</u> <u>Erin Doyle – Simulation Lab Coordinator</u> Erin joins WATC with 25 years in health care and human services, most recently from Harry Hynes Memorial Hospice as an RN. Her other positions include Targeted Case Manager, Recreation Therapist/Special Education Teacher, and Recreation Therapist. Erin is also a Certified Hospice and Palliative Care Nurse. Erin received her BSN from Wichita State University, and her Bachelor of Science in Therapeutic Recreation from California State University.</p> <p>Start date 10/14/13 – Replacing Rose Samples who got married</p> <p>B. BOT Meeting Minutes Recommendation action: Approval of the SCTETA Meeting Minutes for September 26, 2013 were provided to the Board electronically</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Jeff Turner seconded by Board Member Dave Unruh, the consent agenda item(s) were approved.</p>
Executive Session	Jim Walters move that this governing board recess into executive session for 15 minutes to consider consultation on personnel matters of non-elected personnel, and that the board return to this room from executive session no sooner than 5:15 pm. Jeff Turner second the motion
Reconvened	<p>At approximately 5:15 p.m. the meeting reconvened. Jim Walters noted that a motion was made and discussed authorizing Dr. Kinkel to search for a lobbyist for Wichita Area Technical College.</p> <p>Motion carried: 9-0 approved with Cindy Hoover and Matt Leary noted absent.</p>
Adjournment	At approximately 5:20 p.m., the meeting adjourned.

Approved:  Signature 21 NOV 13 Dated