

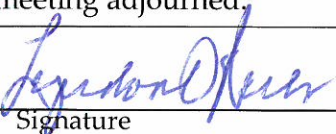
**Sedgwick County Technical Education and Training Authority  
The Governing Board of Wichita Area Technical College  
Board Minutes  
Thursday, February 28, 2013**

|                                   |   |
|-----------------------------------|---|
|                                   | <p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at <b>3:06 pm</b>, on <b>February 28, 2013</b>.</p> <p><b>Present:</b> Jim Walters, Jeff Turner, Brad Gorsuch, Dave Unruh, Matt Leary, Cindy Hoover, Kim Shank, and Pete Meitner</p> <p><b>Absent:</b> John Dieker, Lyndon Wells and Rich Jiwanlal</p>   |
| <b>Public Communication</b>       | <p>Chairman, Jim Walters made changes to the agenda as follows:<br/>-Added Executive Session<br/>-Item V. National Aviation Consortium Grant update will be deferred until next month.</p> <p>Thereupon on motion of Board Member Cindy Hoover, seconded by Board Member Matt Leary, the agenda changes were approved.</p>  |
| <b>Reports</b>                    | <p><b><u>Financial Report – Chris Martin</u></b><br/><i>January Highlights</i><br/>January Revenues are \$2.2 million<br/>YTD revenues are better than projected by \$219,000 driven by better than plan grant revenues and student fees.<br/>January expenses were \$2.0 million<br/>YTD expenses are \$63,000 more than projected driven in part by higher than planned equipment grant purchases and professional services expenses.<br/>Net income for January is \$142,898<br/>Net cash inflows are better than projected by \$40,000</p> <p>The board members discussed what the college reserves should be. Chris Martin will review and bring back the information next month.</p>  |
| <b>HLC</b>                        | <p><b><u>HLC Update</u></b><br/>Completed chapter one and two.<br/>Criterion one is complete and criterion two is almost complete.<br/>We anticipate all revision completed by July 19, 2013.<br/>Sheree Utash showed a video from our website regarding HLC.</p>   |
| <b>NAC Grant</b>                  | <p>N/A</p>  |
| <b>2014 Tuition and Fee Rates</b> | <p><b><u>2014 Tuition and Fee Rates – Sheree Utash</u></b><br/>Reviewed the credit hour projections for FY2014.<br/>Last year the college raised tuition 2%.<br/>This year we are reviewing individual programs and will raise the rates appropriately.<br/>The total increase is approximately 2%. The Finance Committee reviewed and agreed with the rate increase.<br/>The college will not increase any Gen Education classes.</p> <p>Next month the college will discuss in detail the Free Books for Summer Classes</p> <p>The above 2014 Tuition and Fee Rates were considered and discussed and thereupon on motion of Board Member Jeff Turner, seconded by Board Member Kim Shank, the above tuition and fee rates were approved.</p> |
| <b>Policy Approval</b>            | <p><b><u>2-46 Reduction in Force – Judy Mount</u></b><br/>The President shall have the responsibility for determining the number of positions employed by the College. If the President determines the need to reduce the number of positions due to changing priorities, budgetary constraints, enrollment or anticipated enrollment, or other conditions, the President may, at his/her discretion, declare the existence of a reduction in</p>   |

|   |   |
|---|---|
|   | <p>force (RIF). A RIF can also occur when the needs of the College change so significantly that the employee in the position no longer has the demonstrated capability, competence, and/or appropriate experience to perform the required essential functions of the changed position</p> <p>Foulston Siefkin reviewed the policy. The Faculty Council and Leadership Council also reviewed and approved the policy.</p> <p>The above policy was considered and discussed and thereupon on motion of Board Member Matt Leary, seconded by Board Member Kim Shank, the 2-46 Reduction in Force Policy was approved.</p> <p>Motion carried: 8-0 John Dieker, Lyndy Wells and Rich Jiwanlal noted as absent</p>  |
| <p><b>Conceal and Carry Legislation</b></p> | <p>Conceal and Carry Legislation – Colin Gallagher</p> <p>February 18<sup>th</sup>, the Wichita Eagle announced last week the House of Representatives would be hearing a concealed carry handgun law allowing more people to carry handguns in a variety of public places where they have not been able to carry to date. Of those locations, Schools of higher learning would be allowed. The HB2055 bill eliminates the Boards ability to regulate who carries a handgun on campus.</p> <p>Senator Forrest Knox and Representative Steve Brunk claims that by possessing a firearm in a school setting will prevent incidents like Columbine and Virginia Tech from occurring.</p> <p>There are a number of issues with this law as it is proposed:</p> <ul style="list-style-type: none"> <li>-concealed handguns would detract from a healthy learning environment</li> <li>-More guns on campus would create additional risk for students</li> <li>-Shooters would not be deterred by concealed carry permit holders</li> <li>-Concealed carry permit holders are not always “Law-Abiding” Citizens</li> <li>-Concealed carry permit holders are not required to have law enforcement training</li> <li>-Law enforcement are likely to shoot an armed student, not asking questions first</li> </ul> <p>The board discussed and agreed they will stay out of the gun control issue and compose another letter opposing the bill due to the bill taking away the Boards local control.</p> |
| <p><b>KBOR Performance Agreement</b></p>    | <p>KBOR Performance Agreement</p> <p>The performance agreement will be discussed at a later date. The college has met nearly all of the benchmarks in the report.</p>   |
| <p><b>Consent Agenda</b></p>                | <p><b>A. Review and Ratification of Employment Offers: February 2013</b><br/>Recommendation action: Approval</p> <p><b><u>Faculty: No new hires to report</u></b></p> <p><b><u>Staff:</u></b></p> <p><b><u>Dana Simon</u></b> - NAC Grant Project Coordinator.<br/>As the Project Coordinator, Dana will work with the NAC Project Management staff to coordinate overall fiscal, administrative, and compliance reporting for WATC as a college partner in the NAC grant project.</p> <p>Dana comes to WATC with experience as a Grants Manager with Girls Scouts of Kansas Heartland. Prior to her work with Girl Scouts, Dana spent four years as a Research Associate at ReDiscover. Dana graduated from Wichita State University cum laude with a Bachelor in Criminal Justice, and a Masters in Sociology, Alpha Kappa Delta.</p>   |

|                          |   |
|--------------------------|---|
|                          | <p><b><u>Steve Thompson</u></b> - Web Portal Administrator/Software Developer.<br/> Steve started in November 2012 as a temp employee in IT and transitioned to this full-time position.<br/> Steve was employed at Boeing Commercial Airplanes for 28 years. Twenty of those years were as an investigator of repetitive non-conformances in the production shops. That 'systems' analysis-type activity lead to a 5 year stint in their business systems re-engineering in the late '90s. After returning to college in 2005, Steve was rehired by Boeing Military as a contractor which included positions in Technical Product Architecture, Applications and Data Systems Applications Analyst, and Product Support Technical Specialist. Steve graduated Summa cum Laude with Bachelor of Science in Computer Programming Technology from Southwestern College.</p> <p><b><u>Kristi Valles</u></b> - Training Coordinator for Employer and Career Services.<br/> Kristi was with the Sedgwick County Health Department as a Front Line Supervisor/CBE/Administrative Supervisor. Prior to that, she was a Supervisor and Office Coordinator for the High Plains Journal in Dodge City, Kansas for 11 years before moving to Wichita. Kristi served on the Wellness Committee at the Sedgwick County Health Department. She is also a CBE (Certified Breastfeeding Educator). Kristi is working on completing her degree in Psychology and Accounting.</p> <p><b>B. BOT Meeting Minutes</b><br/> Recommendation action:<br/> Approval of the SCTETA Meeting Minutes for January 24, 2013 were provided to the Board electronically</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Matt Leary seconded by Board Member Kim Shank, the consent agenda item was approved.</p> <p>Motion carried: 8-0 John Dieker, Lyndon Wells and Rich Jiwanlal noted as absent</p> |
| <b>Executive Session</b> | Jim Walters move that this governing board recess into executive session for 45 minutes to consider consultation on personnel matters of non-elected personnel, and that the board return to this room from executive session no sooner than 5:00 pm. Dave Unruh second the motion  |
| <b>Reconvened</b>        | At approximately 4:59 p.m. the meeting reconvened. Jim Walters noted that no formal action was taken in executive session.  |
| <b>Adjournment</b>       | At approximately 5:00 p.m., the meeting adjourned.  |

Approved:

  
\_\_\_\_\_  
Signature

3/28/13  
\_\_\_\_\_  
Dated