

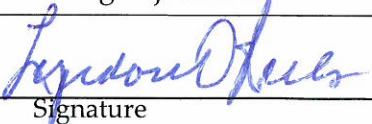
**Sedgwick County Technical Education and Training Authority  
The Governing Board of Wichita Area Technical College  
Board Minutes  
Thursday, March 28, 2013**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at <b>NCAT Campus Aviation Training Building #300, Conference Room S210</b>, 4004 North Webb Rd., Wichita Kansas, at <b>3:06 pm</b>, on <b>March 28, 2013</b>.</p> <p><b>Present:</b> Jeff Turner, Brad Gorsuch, Cindy Hoover, Kim Shank, Lyndon Wells, Pete Meitner and Rich Jiwanlal</p> <p><b>Absent:</b> Jim Walters, Dave Unruh, John Dieker and Matt Leary</p>
<b>Public Communication</b>	N/A
<b>Reports</b>	<p><b><u>Financial Report – Chris Martin</u></b>  Total Revenues in February were better than projected by \$32,000. Revenues continue to trend higher on increased student enrollment driving better than plan tuition, fees and bookstore revenues. Expenses lower than projected due to lower payroll costs and expense management in Customized Training. Net cash inflows are higher than projected by \$162,000. Cash inflows are higher due to rising enrollment above projection. Final Banner debt payment made in February. Projected year ending cash balance \$4.2 million.</p>
<b>NCAT Funding update</b>	Jeff Turner spoke with Governor Brownback regarding the NCAT Funding. The Governor suggested that Board members begin to meet with legislative leaders in Topeka next week.
<b>HLC</b>	<p><b><u>HLC Update</u></b>  Conference next week in Chicago, IL. The college is seeking a 10 year accreditation. The college continues to be right on target with the self-study.</p>
<b>NAC Grant</b>	<p>NAC Grant update – Sheree Utash  (powerpoint presentation)  Sheree Utash gave a quick power point presentation on the NAC Grant. Grant occupations are  -Aerospace Engineering  -Engineering Technicians (except drafters)  -Sheet Metal Workers  -Avionics Technicians  -Aircraft Mechanics and Service Technicians  -Aircraft Structure, Surfaces, Rigging and Systems Assemblers  -Electrical and Electronic Equipment Assemblers  Grant Goals/Outcomes:  Total number of participants completing a TAACCCT – funded program of study will be 1,745.  Total number of participants completing credit hours will be 2,101.  Total number of participants earning credentials will be 3,490.  NAC Locations are Edmonds Community College, WATC, Tulsa Community College, Ivy Tech and Guilford Tech  Reviewed 2012 Wichita job openings and projections.  Growth in commercial aircraft manufacturer’s revenues is expected to reach record levels in 2013, based on increased production rates and the introduction of the next generation aircraft.  On March 20<sup>th</sup>, Pete Bunce, President of GAMA and Dave Franson, President of Wichita Aero Club visited WATC for the NAC presentation. NAC Team was invited to speak at the next GAMA Board meeting on May 9<sup>th</sup> to highlight:  -Workforce projections of supply vs. demand  -Skills gap  -Interactive curriculum</p>

	<p>-Outreach to transitioning military veterans.          -Way to engage GAMA members to strengthen the grant.</p>
<p><b>Vice Presidents/Executive Director Reports</b></p>	<p><b><u>Student Services &amp; Marketing Department– Joe Ontjes</u></b>          The college will begin advertising on April 8<sup>th</sup>          Hard to project enrollment increases. In the short term, the college is anticipating to at least break even. Long-term benefits come with the exposure of Gen Eds.          The college has made arrangements with the publisher and will buy back some of the books.          Students will sign agreement and return books in good condition.          The workbooks are not included.          As we expected, Butler Community College raised tuition. Cowley Community College raised their on-line tuition.          Video of Dr. Kinkel on This Week in Kansas was showed to the Board.</p> <p><b><u>Executive Director for Advancement and Employer Services – Jim Fly</u></b>          The college did another realignment to achieve some increased efficiencies, three sets of duties were moved. The realignment was entirely cost neutral and no salary changes were involved.          Career and Disability Services went to Joe Ontjes. This department usually is a part of Student Services Division.          Events and Foundation, Fundraising, and Scholarships Management went to Jim Fly.          With the enrollment growth and with the needs for more-in-depth planning data, Randy will be needed in the IT and Institutional Research functions even more.          Jim Fly’s team was fulfilling all of the existing training requests of employers and had some available leadership capacity to also take on the additional work.</p> <p>Non-credit Training is financially in the black YTD, despite slower demand.          Training demand at Beechcraft, Spirit and Bombardier have been down lately.          8,394 workers were trained</p> <p>Proposal to the Board next month on event rental fees. There will be three tiered process.</p>
<p><b>President’s Report</b></p>	<p>The Senate reduced NCAT funding from the \$5 million to \$3 million. The Governor and the House fully fund NCAT. Will keep the board updated.</p> <p><u>Reserves:</u>          Most states require 7% - 10% ending cash reserve.          Dr. Kinkel is recommending operating reserves of “at least” 7% and Capital Reserves “at least” 5%.</p> <p>The above budget reserves were considered and discussed and thereupon on motion of Board Member Lyndon Wells seconded by Board Member Kim Shank, the above budget reserves were approved.</p> <p>Motion carried: 7-0 Jim Walters, Dave Unruh, John Dieker and Matt Leary noted absent.</p> <p><u>Southeast High School</u>          The college administrative team toured Southeast High School.          John Allison will be communicating the school board’s position in the coming weeks.          Joe Ontjes is working on preliminary report on how many students from Derby we could potentially lose.          Southside lease is up in August and the college is trying to negotiate for 2 years.          If the School District goes forward with the plans for a new High School, the college is still looking at 3-4 years before anything happens.          The Board approved for Dr. Kinkel to continue having discussions with</p>

	<p>USD259. Dr. Kinkel will keep the board updated on this issue.</p> <p>It looks like the legislature is poised to pass HB2052, the gun legislation. Dr. Kinkel asked the Board to review the questions that need answering regarding implementation of the legislation on issues such as violations of student safety and how aggressively they would like the security team to pursue these offenses.</p>
<p><b>Consent Agenda</b></p>	<p><b>A. Review and Ratification of Employment Offers: February 2013</b>  Recommendation action: Approval</p> <p><b><u>Faculty:</u></b></p> <p><b>Carol Bettam - CNA Faculty</b>  Carol joined WATC on 3/4/13. She has an extensive and impressive background in nursing with over 30 years of experience. She has held positions of Director of Health Services at Avita Senior Living, Director of Clinical Services, with advancement to CEO at Via-Christi Village, Director of Assisted Self Care and Home Health at Presbyterian Manor, along with other RN and LPN positions over her career.</p> <p>Carol has a Bachelor of Science in Nursing from Union University in Jackson, TN.</p> <p><b>Theresa Renner – CNA Faculty</b>  Theresa is a rehire with WATC and will be teaching the High School CNA classes in Maize. She was previously with us as CNA faculty from May 2009 to January 2013.</p> <p><b><u>Staff:</u></b></p> <p>None to report.</p> <p><b>B. BOT Meeting Minutes</b>  Recommendation action:  Approval of the SCTETA Meeting Minutes for February 28, 2013 were provided to the Board electronically</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Kim Shank seconded by Board Member Cindy Hoover, the consent agenda item(s) were approved.</p> <p>Motion carried: 7-0 Jim Walters, Dave Unruh, John Dieker and Matt Leary noted absent</p>
<p><b>Adjournment</b></p>	<p>At approximately 5:03 p.m., the meeting adjourned.</p>

Approved:

 6/27/13  
Signature Dated