

Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, September 25, 2014

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on September 25, 2014.</p> <p>Present: Jeff Turner, John O'Leary, Cindy Hoover, Dave Unruh, John Dieker, Matt Leary, Patty Koehler and Pete Meitzner</p> <p>Absent: Lyndy Wells, Jim Walters and Kim Shank</p>
Public Communication	N/A
Monthly Financial	<p>August Financial Statements - Doug Brantner Total Revenues for August were \$2.6 million. Revenues were behind budget for the month due to bookstore sales. Expenses were less than budget. Early purchases of equipment and software increased equipment expense. This was offset by favorable payroll expense. The net income for the month was \$408,000 leaving the college with a two month loss of \$501,000 which is \$10,000 ahead of budget. Generated \$2.4 million as cash from new semester revenues began to arrive. The maintenance fund was used for the NCAT parking lot which needed resealed due to wear and tear from heavy trucks and school busses.</p>
Strategic Plan Indicators	<p>2015 Official Strategic Plan Indicators – Dr. Kinkel Reviewed and discussed the strategic plan indicators. Board approved 2015 targets.</p>
Policy	<p>4-23 Board Contracts Approval – Dr. Kinkel/Doug Brantner Amended policy 4/23 Board Contracts as follows:</p> <p>The board delegates authority to the President or designee per college policy to enter into contracts necessary for the daily ongoing operations of the college. Contracts beyond the normal daily operations of the college require Board approval if:</p> <ol style="list-style-type: none"> 1. they have an aggregate value equal to or greater than \$250,000 2. they have terms of greater than one year <p>The above policy was considered and discussed and thereupon on motion from the Finance Committee, Board Member Lyndon Wells seconded by Board Member Dave Unruh, the 4-23 Board Contracts Policy was approved.</p> <p>Motion carried: 6-0 with Jim Walters, John O'Leary, Cindy Hoover, Kim Shank and Matt Leary noted absent.</p>
New Program Request	<p>Patient Care Technician – Sheree Utash The majority of the top 30 fastest growing occupations in the next decade will be health-related, where the demand for personal care aides and home health aides will increase about 50%. The patient care technician uses skill sets from these, along with EKG and phlebotomy credentialing, to align with requirements of the Affordable Care Act for long-term care, assisted living and skilled nursing settings.</p> <p>WATC will begin to offer a Technical Certificate and Associate of Applied Science in this field.</p> <p>No new equipment is need for this course and will be taught by existing faculty.</p>

	<p>The above program was considered and discussed and thereupon on motion by Board Member John Dieker seconded by Board Member Lyndon Wells, the Patient Care Technician program was approved.</p>
<p>NAC</p>	<p>NAC Update – Sheree Utash This item was tabled until next month</p>
<p>President’s Report</p>	<p>Reviewed and discussed the official “ask” letter to Governor. It was suggested we have the letter sent to the President of the Senate as well as the Speaker of the House. Dr. Kinkel will get with Doug Scott and discuss the changes.</p> <p>Introduced Kenneth Young, the new Executive Director, Employer & Career Services.</p> <p>The Wichita Aero Club is hosting a meeting at NCAT. Congressman Mike Pompeo also attended the meeting.</p> <p>Reviewed and discussed Wichita Air Capital General Aviation. The college received its first international student. The Chinese expressed interest in the following training programs:</p> <ul style="list-style-type: none"> Aerostructures Aerospace Coatings & Paint Techn Aerospace Fiber Optics & Data Cable Installation Aerospace Quality Control Applied Science of Aviation Interiors Applied Science of Aviation Manufacturing AMT Avionics Technology CAD/CAM CATIA/ENOVIA Composites Technology Nondestructive Testing FBO/MRO Training Pilot/Mechanics Training <p>Reviewed Fall Enrollment – Joe Ontjes, Scott Lucas & Sheree Utash Total unduplicated headcount is 3,376 up 15% which makes WATC number 1 in the state for growth.</p> <p>68.9% are part-time students and 31.1% are full-time students</p> <p>Reviewed and discussed the state funding and the consequences if changes are made in the tiered and non-tiered courses.</p> <p>The new approach for technical education funding is based on a cost model. There are four main components in computing the overall cost of any tech education course: instructor, instructional support, extraordinary and institutional support costs.</p> <p>Cost Model – the heart of the approach to state funding for all three state line-items is the KBOR cost model that calculates costs at a course level and recognized the cost differential in delivering technical education courses. Tiered and Non-tiered Courses – each program course is designated “tier” or non-tier” in order to be a “tiered” a course must be a technical course and part of an approved technical program. Courses are bucketed to group like courses together for consistency across the system and to reflect cost differentials of courses. All other courses are non-tiered.</p> <p>It was discussed and decided the Board needs to change the meeting day and/or time of meeting. It continues to be struggle every month to get a quorum.</p> <p>The Board retreat will be sometime in January 2015.</p>

Consent Agenda

A. Review and Ratification of Employment Offers:
Review and ratification of employment offers: February & March 2014

Faculty:

Chung Martin- CNA

Chung came to WATC with experience as an ABE/GED Instructor, Transition Coordinator with Manhattan Adult Learning Center. She also was an Administrative Assistant at Kansas State University. . Ashley received her Master of Education in Curriculum and Instruction from WSU, and a BA in Communication Studies from KSU.

Start date 07/14/14 – New position due to restructuring

Matt Vogt – Faculty, Police Science

Matt came to WATC with 10 years' experience as a police officer. He was a field training officer with Hays Police Department and a K9 handler while with Marion County Sheriff. Matt received his BS in Sociology with an emphasis in Criminal Justice from Tabor College.

Start date 07/16/14 – Replacement of Faculty.

Yolanda Mowrey – Faculty, Social Science

Yolanda has been an Adjunct Faculty with Wright Career College, Butler Community College, and WATC. She has also been a Program Coordinator with Reno Alcohol and Drug Services. Yolanda received her MS in Clinical Psychology from Emporia State University and her BA in Psychology from WSU.

Start date 07/21/14 – Budget Initiative

Lindsey Saenger – Faculty, Allied Health

Lindsey comes to WATC with 10 years' experience at Hutchinson Clinic, where she was Lead Echocardiographer, Assistant Director of the cardiopulmonary dept., and Technical Director of the IAC. She graduated with high honors from FHSU. Lindsey has her MS and BS from FHSU.

Start date 08/11/14 – Replacement of Faculty

Valli Bashor

Valli has held several different positions with the College, beginning back in 2006. She has been an adjunct instructor, a part-time Career Planner, a Tutor, and has worked in the Library. She transitioned to a fulltime Faculty position this month, teaching Humanities. Valli has a BS degree in Mass Communications & English from Moorhead State University in Minnesota, and a Masters' degree in Mass Communications from North Dakota State University.

Start date 08/3/14 – Replace retiring Faculty.

Brian Love – Faculty, Auto Service Goddard

Brian came to WATC with 22 years as a professional Auto Technician, 3 years as a civilian contractor in Afghanistan, and 2 years as an automotive instructor most recently with Oklahoma State. Brian has his BS in Criminal Justice from Friends University. He is ASE Automotive Master Technician, ASE Medium/Heavy Truck Technician, ASE Advanced Level Specialist, and Ford Senior Master Technician in both Gasoline and Diesel.

Start date 08/25/14 – New Position

Kevin West – Faculty, Engineering Design

Kevin has been with WATC since August 2013 as an Adjunct in Design Technology. His previous experience includes being Drafter with Unrub Fab, a CDL driver, and 2 years as an Adjunct with WATC. Kevin received his Technical Certificate in Drafting from WATC.

Start date 08/17/14 – New position

Lori Marshall – Faculty, CNA

Lori comes to WATC with experience working in assisted living facilities & retirement communities. She has held a variety of positions including, Director of Nursing, Home Health Coordinator, Clinical Manager & Assisted Living Manager. She has also worked for a retirement community in sales & marketing, and has been an RN / Clinical Research Coordinator for Heartland Research Associates. Lori graduated with Cum Laude honors from KSU with a BS degree in Business Administration, with a secondary in Long Term Care Administration.

Start date 08/17/14 – New position

Staff:

Keith West – Industry Trainer

Keith came to WATC with 8 years with Beech Aircraft and 7 years with LearJet. His education includes the WATC Sheet Metal Program and the National Tooling and Machining Association Fast Start Program.

Start date 09/15/14 – New position

Kenneth Young- Executive Director, Employer and Career Services

Kenneth came to WATC from Seattle Community College where he was their Dean for Student Services and Workforce Education for 5 years. He has worked in higher education in a variety of roles over the last 14 years, in the mental health field for several years and served in the U.S. Navy. He has a Master's degree in Public Administration and is currently working on his Doctorate in Education.

Start date 08/14/14 – Replaces James Fly

Natalie Ackerman – Senior Bookstore Associate/Technology Specialist

Natalie came to WATC from Via Christi where she worked as a CNA. She previously worked for WATC at the Southside campus in the Bookstore as a Federal Work Study Student and then a part-time employee. Her other experience includes Office Manager.

Start date 08/11/14 – New position due to restructuring

Loren Huckstadt

Loren hired on as part-time Security Officer in June 2011 and was just transitioned to fulltime status on August 3rd. Prior to coming to WATC, Loren was a Police Sergeant with the WSU police department and retired after 35 years.

Start date 08/3/14 – New position due to restructuring

Eric Poe

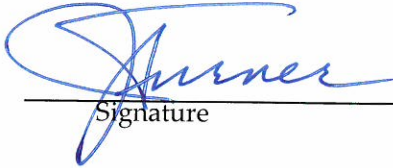
Eric has been a part-time Security Officer with WATC since August 2012, and was offered fulltime status on August 3rd. Prior to WATC, Eric was a Wichita Police Officer for 12 years.

Eric has a B.S. in Forensic Science from the Univ. of Central Oklahoma.

Start date 08/3/14 – Replacing staff

	<p><u>Elka Garcia</u> Elka started with WATC as a part-time Library assistant in 2008, and just transitioned to fulltime status in the Library on August 3rd. Elka has an Associate degree in Biology from Cowley County Community College, a Bachelor degree in Biology with a minor in Chemistry from WSU, and a Master degree in Biology from WSU.</p> <p>Start date 08/3/14 – New position due to restructuring</p> <p><u>B. BOT Meeting Minutes</u> Recommendation action: Approval of the SCTETA Meeting Minutes for June 26, 2014, provided to the Board electronically.</p> <p><u>C. Election of Officers</u> Nominee Jim Walters, Chair Nominee Jeff Turner, Vice Chair Nominee Lyndon Wells, Treasurer</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member John Dieker seconded by Board Member Dave Unruh, the consent agenda item(s) were approved.</p> <p>Motion carried: 6-0 with Jim Walters, John O’Leary, Cindy Hoover, Kim Shank and Matt Leary noted absent.</p>
Adjournment	At approximately 5:30 p.m., the meeting adjourned.

Approved:



Signature

10-23-14
Dated