

**Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, August 18, 2011**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:06 pm, on August 18, 2011.</p> <p>Present: Jeff Turner, John Dieker, Lyndon Wells, Cindy Hoover, Dave Unruh, Matt Leary and Pete Meitzner</p> <p>Absent: Jim Walters, Rich Jiwanlal and Kim Shank</p>
Public Communications	N/A
New Board Member	Introduced new Board member Pete Meitzner, City Council Member, District 2. He will be replacing Sharon Fearey.
Committee Reports Continued	<p>Finance Committee – Doug Brantner Reviewed July Financials Beginning of the fiscal year off to a good start Cash is higher than forecast due to ending FY2011 with \$224K over forecast which this is a permanent difference that is added to the base forecast. \$300K excess in July due to cash from summer enrollment in excess of plan Income was basically on plan PR lower due to open positions not filled July 1, 2011 Equipment purchases have not yet begun Income was offset by higher utilities, insurance and advertising expenses than in the monthly forecast. Summer enrollment was up The college restructured payments for banner and we will make a payment in August and February 2012. The college has four more payments to Cowley County and we made the last payment for Comotara</p> <p>The above financials were considered and discussed and thereupon on motion of Board Member John Dieker, seconded by Board Member Lyndy Wells, the financials were approved.</p> <p>Motion carried: 7-0 approved with Jim Walters, Rich Jiwanlal and Kim Shank noted absent</p>
Vice President's Reports	<p><u>Administration & Finance Department</u> – Doug Brantner Working on a bidding process for WATC. The college will implement this process for anything over \$10,000. We are working on the process</p> <p>Bookstore is up by 7%</p> <p>Transformer went out due to mice.</p> <p>Marv Duncan and Kirk Peterson are still working on warranty work. They meet once a month to review the list of warranty items. The contractor will extend the warranty on the windows and pipes</p> <p>Kansas Technical Training Initiative, Inc. (KTTI) Board was dissolved and filed with the Kansas Secretary of State on August 7, 2011.</p> <p><u>Academic Affairs</u> – Sheree Utash (PowerPoint Presentation) Reviewed the organizational chart for Academic Affairs</p> <p>The college received accreditation for nursing, but we still have one more report that needs to be completed.</p>

	<p>The college was awarded the innovative grant in the amount of \$75,000 for laptops and an additional instructor in the Machine Technology in support of the CATIA program.</p> <p>Student Services & Workforce Development – Jim Fly Resolved equity and assignment challenges Help prepare the student services areas for rapid future growth in enrollment and student success Review of methods to generate stronger financial forecasts for the Workforce Development services provided to employers Review of Job Advising and Job Placement methods, including expanding the opportunities for Internships We are reviewing the methods used to award scholarships, with a focus on financial need, merit and helping jump start enrollments in new programs. We are reviewing the ways to reduce the need for students to wait in lines for academic advising and enrollment processing. The Federal changes in financial aid rules for non-degree technical programs will affect about 25% of WATC's programs and about 25% of WATC students Federal financial aid will be discontinued for any non-degree technical program that does not meet new federal metrics on completion rates, job placement and student loan debt loads. The college is assessing the impact For each new non-degree technical program, advance approval must now be obtained from the US Dept of Education before the College can offer financial aid for students in the new programs.</p>
President's Report	<p>President's report – Dr. Tony Kinkel <i>(PowerPoint Presentation)</i> WATC uses less state and local appropriation money per student than our neighbors Reviewed where the money comes from. The 2011 budgeted revenue is \$21.1 million and 2012 Budgeted Revenue is \$19.8 million We had 47 more students, 333 more credits sold and 1.4% growth rate from Fall 2010 to Fall 2011</p>
Consent Agenda	<p>A. BOT Meeting Minutes Recommendation action: Approval of the SCTETA meeting minutes for July 21, 2011 which were provided to the Board electronically</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Cindy Hoover, seconded by Board Member John Dieker, the consent agenda item was approved.</p> <p>Motion carried: 7-0 approved with Jim Walters, Rich Jiwanlal and Kim Shank noted absent</p>
Adjournment	<p>At approximately 5:00 p.m., the meeting adjourned.</p>

Approved:

Lyndon Wells
Signature

Dated

10/20/11