

Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, May 22, 2014

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on April 24, 2014.</p> <p>Present: Jeff Turner, John O'Leary, Cindy Hoover, Dave Unruh, John Dieker, Matt Leary, Patty Koehler and Pete Meitzner</p> <p>Absent: Lyndy Wells, Jim Walters and Kim Shank</p>
Public Communication	N/A
Monthly Financial	<p>March Financial Statements - Chris Martin</p> <p>Total Revenues came in at \$1.5M. This is less than plan by \$322K. The significant change this period is a reduction in SB155 revenue of \$125K. This is due to reimbursements to High Schools who taught SB155 courses on our behalf. Tuition and Fee revenue continues to trail behind plan as we see shifts in credit hours between traditional on-campus enrollment and high school enrollment. YTD revenues are less than plan by \$556K. Total Expenses in April were \$47K more than plan, coming in at \$1.7M. This was due in part to Grove Utility payment catch up of \$45K and higher than projected Equipment expense. Expenses continue to trend better than plan for the year by \$1.1M.</p> <p>The SCTETA Board thanked Chris Martin for his work at the college and wished him all the best.</p>
SB155 Enrollment	<p>Final Breakdown of SB155 – Scott Lucas</p> <p>Total 319 Seniors 72 Graduated (23%) and 34 returned in 2014 (11%) In 2014 the headcount was 1,304 and the average credit hours a student was enrolled 6.2 hrs. In 2013 the headcount was 632 and the average credit hours a student was enrolled was 4.1 hrs. Reviewed and discussed the individual programs students have been enrolling.</p>
NAC	<p>NAC Update – Sheree Utash</p> <p>As of April 30, 2014, WATC has enrolled 197 students into NAC. During Spring and Summer 2014, WATC will bring on 1 additional program – Electrical Assembly. WATC is currently at 17% of our goal of 540 students completing their NAC program. The remainder of programs will be implemented by August 2014. The Peer to Peer meeting is next month in Seattle, WA. The college may be taking some grant funds away from colleges that are not performing. At this time, WATC and Edmonds are leading the way. This grant has the potential to put NCAT on the map..</p>
President's Report	<p>Legislative Report – Riley Scott</p> <p>For FY2015, the legislature added \$550,000 to bring the total NCAT funds to \$3.5M. The NCAT money was combined with the NIAR money and added to the base budget of WSU. It's the belief of the committee this will insulate the money from attempts to direct the funds elsewhere.</p> <p>While we tried to add language to the bill which would have required WSSU's president to consult with the WATC Board, it was not included. Legislators believed it was not necessary.</p> <p>State Aviation Technical Training Board (SATTB) is not mentioned in the new language, therefore it will cease to exist as of July 1, 2014.</p> <p>SB155: In response to the explosion of new technical education students, the governor asked for supplemental funding for SB155. The legislatures</p>

added \$9.25M additional for technical education in FY2014. The legislatures also added \$12M for FY2015.

The legislature restored the 1.5% cut for FY2015.

The SUCCESS Act and the Go Pro Now Acts were not included in the final conference report.

The board asked to schedule a strategic planning meeting to discuss trends, outcomes and vision.

Commencement was on May 20th at 7:00 pm. The college had 170 students walk.

Follow-up on 2010 versus 2014 spending patterns. The following categories are under institutional support:

- Security \$333K
- Debt Fund Contingency \$250K
- IT \$180K
- Financial Services \$147K
- HLC \$112K
- Early Retirement Bridge \$97K
- Bad Debt Collection \$90K

2010 Numbers are actual and 2014 are based on budget

Reviewed and discussed the WATC Leadership Team.

- Jim Fly has agreed to stay on until position is filled.
- Doug Brantner agreed to return temporarily as Interim Vice President of Finance and Administration. Doug will start on June 6, 2014.
- The college had 96 applicants for the Vice President of Student Services. 36 were deemed qualified by HR Department.

Overall enrollment is down 19%. Joe Ontjes claimed we will make up that number by end of June due to the following.

- SB155 students taking a class on scholarship with the college this summer not yet enrolled, coaches are calling
- Carpentry and automotive high school students not yet enrolled
- Final summer advertising push
- Homeschool scholarship initiative under discussion and pending the use of remaining marketing dollars.

Reviewed the First 100 Days that all VPs, Deans and Directors must complete. This will help on transition when employees leave the college.

Dr. Kinkel read an email from John O'Leary thanking WATC for all the work on the Airbus event.

Vice Presidents/Executive Director Reports

Marketing and Student Services – Joe Ontjes

There was a budget initiative approved for regional marketing of NCAT. The college will start implementing the Access for Success which involves the following:

- On-time Registration – implementation fall of 2014.
- Drop for Non-Payment – implementation Spring 2015.
- Mandatory Assessment – implementation occurred in April 2014.
- Mandatory placement – implementation Spring 2015.

Vice President of Academics – Sheree Utash

Discussed the WATC Partnerships with NexStep and Westar Energy. NextStep had 30 students and 18 are continuing with their education. Westar would like to renovate part of Building "A" at Grove Campus for training purposes. Discussed partnering with Pratt on pole climbing. WATC will teach the General Education courses.

The college is working with Goddard school district to partner with our automotive department. Everything must be done and ready to go by August 2014. There are 20 enrolled in the morning class and 20 in the evening class.

	<p>The college is in the early stages with Trane Company regarding climate control.</p> <p>Executive Director for Advancement & Employer Services-Jim Fly Reviewed the Advancement & Employer Services financials. The college partnered with the Wichita Metro Chamber to host a job career on July 26th at NCAT.</p> <p>Executive Dir Technology & Institutional Effectiveness – Randy Roebuck N/A</p>
Consent Agenda	<p>A. Review and Ratification of Employment Offers: <u>Review and ratification of employment offers: February & March 2014</u> <u>Faculty:</u> n/a <u>Staff:</u> <u>Patrice McAvoy- Academic and Admissions Specialist</u> Patrice Was with WSU as an Administrative Specialist for 8 years. She has also worked with Sedgwick County Appraiser’s Office and was Self-Employed as a Personal PC Consultant. Patrice received her Bachelor of Arts from Fort Hays State University. Start date 04/28/14 – New position due to restructuring</p> <p><u>Justin Parson- IT Systems Administrator</u> Justin was with Ribbit Computers for 8 years as an IT Systems Administrator and Store Manager during his employment there. Justin received his Associate of Science from Cowley County Community College. He is also an Apple Certified Support Professional OSX Certified and Apple Certified Technician. Start date 05/11/14 – Replacement of staff</p> <p>B. BOT Meeting Minutes Recommendation action: Approval of the SCTETA Meeting Minutes for April 24, 2014, provided to the Board electronically.</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member Dave Unruh, the consent agenda item(s) were approved.</p> <p>Motion carried:</p>
Adjournment	At approximately 4:50 p.m., the meeting adjourned.

Approved:



Signature

Dated