

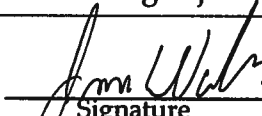
**Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, May 17, 2012**

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:05 pm, on May 17, 2012.</p> <p>Present: John Dieker, Brad Gorsuch, Cindy Hoover(3:06 pm), Dave Unruh, Kim Shank (3:40 pm) and Matt Leary</p> <p>Absent: Jim Walters, Jeff Turner, Lyndy Wells, Rich Jiwanlal, Pete Meitzner</p>
Public Communication	<p>Todd Kelley, Faculty Council President gave a brief introduction and explained the Faculty Council procedures</p>
Recognition	<p>Loren D. Huckstadt, NCAT Security Officer Dr. Kinkel and the Board recognized Loren Huckstadt, Security Officer for going above and beyond for the college.</p>
Committee Report	<p>Financial Report – Doug Brantner <i>April Highlights</i> Year to date revenues continue to be above plan with fall and spring numbers. The Perkins and ABE Grants are beginning to catch up Adjunct instructor payments are up with spring classes well in session The college made a payment to WSU for CATIA faculty Due to the weather, the electricity is beginning to spike Cash was up about \$100,000 above plan driven by student payments and third party catch up.</p> <p>The above Financials were considered and discussed and thereupon on motion of Board Member John Dieker, seconded by Board Member Pete Meitzner, the Financials were approved.</p> <p>Motion carried: 6-0 Jim Walters, Jeff Turner, Lyndy Wells, Rich Jiwanlal, and Pete Meitzner noted absent</p> <p>Review of Finance/Facilities Committee Discussions – John Dieker Whereas, given the imminent restructuring at Hawker Beechcraft Be it resolved that the SCTETA Board recommends the college move forward with having a conversation with Hawker Beechcraft to change the contract with the state to allow WATC to direct bill the state for work at Hawker or have the company pay for customized training upfront.</p> <p>The above discussion was considered and discussed and thereupon on motion of Board Member Cindy Hoover, seconded by Board Member Dave Unruh, the college will proceed with the conversation with Hawker Beechcraft.</p> <p>Motion carried 6-0 Jim Walters, Jeff Turner, Lyndy Wells, Rich Jiwanlal, and Pete Meitzner noted absent</p>
By-law Changes Articles I and II	<p>By-law Changes Articles I and II – Dr. Kinkel <i>(Powerpoint Presentation)</i> The current by-laws need to be reviewed and updated for HLC. The Chairman asked Dr Kinkel to review the by-laws. Articles I and II were provided to the Board electronically.</p> <p>The above Articles I and II were considered and discussed and thereupon on motion of Board Member Cindy Hover, seconded by Board Member Dave Unruh, the By-laws Article I and II will be sent to the Personnel and Compensation Committee for review.</p>

HLC Update	<p>HLC update – Sheree Utash There are 5 Criterion Teams They submitted the first outlines for review</p>
Vice President’s Report	<p>Student Services – Jim Fly David Duncan, Director, Financial Aid is resigning. His last day will be June 8th after the Financial Audit is complete.</p> <p>60 residents will be visiting NCAT from Tulsa, OK</p> <p>Enrollment has dropped, but we are in the process of closing the gap.</p> <p>Academic Affairs – Sheree Utash Great news from the Medical Assisting Accreditation Site Visit. The college is fully approved with no follow up! This is the direct efforts of Beth and Leslie, who worked tirelessly to ensure that the visit was successful. The accreditation is good for 10 years.</p> <p>The Dental pinning was held on May 15th and we had 15 students</p> <p>The Medical Assistant Pinning was today at we had 16 students Tonight is the LPN Pinning and we have 40 students.</p> <p>May 18th is commencement, 425 graduating and 125 walking. Keith Lawing is the speaker.</p> <p>NAM Grant will be submitted on Saturday. There are 5 states competing for the grant (Kansas, Oklahoma, North Carolina, Washington and Indiana)</p> <p>Finance Department – Doug Brantner The budget is well balanced and will be presented to the board next month for approval.</p> <p>Marketing Department update – Joe Ontjes The college placed ads in the paper for Aerostructures. Advisors are being very competitive and the goal is 170 credits a day to close the gap.</p> <p>The college held a phone –a –thon and reached out to over 500 students.</p> <p>The college is holding an outdoor concert with food, beer garden on June 23rd at 8:00 pm.</p> <p>Next board meeting Joe will give a full marketing report</p>
President’s Report	<p>President’s report – Dr. Tony Kinkel (powerpoint presentation) If WATC was a business...How are our products selling? Reviewed Aviation, Manufacturing, Business and Technology, Health Sciences Programs for the last 3 years</p> <p>Reviewed the Community College Week article about Aviation Mechanics Emerging as High-Flying Field.</p> <p>According to KBOR KHEDS Database, WATC had only 9 students from USD 259 enrolled in AY2011</p> <p>2013 Budget Danger Zones</p> <ul style="list-style-type: none"> - WATC Debt Payment - “Taxzilla” at the state level - 5% County cut - Federal Budget Pell Grant Cut - Summer Enrollment down - Board of Regents Funding Formula <p>Summer enrollment is 17% down today and we are projecting 8% down by June 4th.</p> <p>Fall enrollment is 1% down</p>

	<p>2013 Budget based on a projected 5.3% increase in enrollment from actual 2012 enrollment. Leadership Team revising numbers based on actual enrollments.</p> <p>Department of Education called and sent a letter which confirms they will be performing an on-site Financial Aid Review on June 4, 2012 at the college</p>
Appointment to Personnel and Compensation Committee	<p>Appointment of Pete Meitzner to the Personnel and Compensation Committee – Dr. Kinkel Dr. Kinkel spoke with Pete Meitzner and he has agreed to join the Personnel and Compensation Committee</p> <p>The above appointment of Pete Meitzner to the Personnel and Compensation Committee was considered and discussed and thereupon on motion of Board Member Dave Unruh, seconded by Board Member Kim Shank, the above appointment was approved</p> <p>Motion carried: 6-0 Jim Walters, Jeff Turner, Lyndy Wells, Rich Jiwanlal and Pete Meitzner noted absent</p>
Consent Agenda	<p>A. BOT Meeting Minutes Recommendation action: Approval of the SCTETA meeting minutes for April 19, 2012 which was provided to the Board electronically</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Matt Leary, seconded by Board Member Kim Shank, the consent agenda item was approved.</p> <p>Motion carried: 6-0 Jim Walters, Jeff Turner, Lyndy Wells, Rich Jiwanlal and Pete Meitzner noted absent</p>
Adjournment	At approximately 5:00 p.m., the meeting adjourned.

Approved:


Signature

5/5/12
Dated