

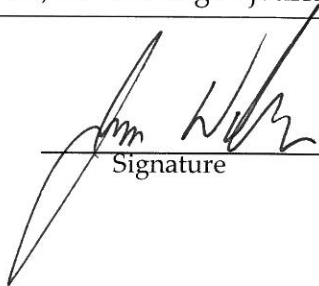
Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, April 24, 2014

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:00 pm, on April 24, 2014.</p> <p>Present: Jeff Turner, John O'Leary, Cindy Hoover, Dave Unruh, John Dieker, Matt Leary, Patty Koehler and Pete Meitzner</p> <p>Absent: Lyndy Wells, Jim Walters and Kim Shank</p>
Public Communication	N/A
Monthly Financial	<p>March Financial Statements - Chris Martin Total revenues came in at \$1.8 million. This is less than the plan by \$71,000. The Tuition and Fee revenue are trailing behind plan as we see shifts in credit hours between tradition on-campus enrollment and high school enrollment. Cash inflows were better than forecast coming in at \$1.16 million. Cash outflows for the month were less than forecast coming in at \$1.1 million. Projected 2014 ending cash balance is \$6.0 million.</p> <p>Board by-laws state all contracts must be approved by the Board. It was considered and discussed and thereupon on motion of Board Member Matt Leary seconded by Board Member Dave Unruh, the 4-23 Purchasing Policy was amended and approved to read as follows:</p> <p>Board Approval of Contracts Greater than \$250,000 and Terms greater than One Year: <i>The board delegates authority to the President or designee per college policy to enter into contracts necessary for the daily ongoing operations of the college for contracts with aggregate values equal to or less than \$250,000. Contracts with terms greater than one year will require Board approval.</i></p>
NAC	<p>NAC Update – Sheree Utash As of April 30, 2014, WATC has enrolled 197 students into NAC. During Spring and Summer 2014, WATC will bring on 1 additional program – Electrical Assembly. WATC is currently at 17% of our goal of 540 students completing their NAC program. The remainder of programs will be implemented by August 2014. Students have earned credentials for the NCRC, OSHA10, Aviation Core, Assembly Mechanic and Composites. NAC tracks employment by employed upon program completion, retained employment for 1 year post-completion; and, increased wages of those employed at enrollment.</p>
President's Report	<p>Reviewed and discussed the actual legislative language: The funds for NCAT are included in WSU base budget.</p> <p><i>“for fiscal year 2015 for training and equipment expenditures of the national center for aviation training: And provided further, that , such expenditures for such training and equipment expenditures shall be in an amount not less than \$3,500,000.”</i></p> <p>It is not clear whether the State Aviation Technical Training Board still exists.</p> <p>Riley Scott is planning on attending the May Board meeting to answer any questions and/or concerns.</p>

	<p>Reviewed and discussed Merit Pay. For the 2015 Budget, salary increases will be distributed equally across the board if the college meets the following goals:</p> <ul style="list-style-type: none"> - Achieves re-accreditation - Increases credit sold - Places at least 90% of our graduates <p>Starting in 2016, the college will use both college-wide goals and individual performance to distribute compensation.</p> <p>Reviewed the Leadership Team Re-organization chart due to Jim Fly retiring. The college will be adding a Vice President of Student Services and eliminating the Dean of Services. All proposed changes will save the college \$25,255.</p> <p>Reviewed the college 5 year trend of revenue and expenses.</p> <p>Discussed the Continuum of Success and Program Review</p>
<p>Vice Presidents/Executive Director Reports</p>	<p>Marketing and Student Services – Joe Ontjes Handed out the Splurge magazine The marketing team is concentrating on four groups for recruiting and will go into detail at a later date.</p> <p>Vice President of Academics – Sheree Utash There is \$500,000 new money for Nexstep the GED students/Post-Secondary.</p> <p>HLC final report was sent</p> <p>The college is moving forward on the Goddard/Maize Automotive Tech Program.</p> <p>The college is building a partnership with Westar Energy. Westar is interested in a Pole Training Yard next year. They will help with marketing and corporate branding.</p> <p>Executive Director for Advancement & Employer Services-Jim Fly Reviewed Financials. The MAMTC Grant helps the department to have a profit.</p> <p>The Boeing contract ends on May 2, 2014. There will be additional work that will continue under Puget Sound.</p> <p>Introduced Dawn Brown as the new Director of Employer Services and will officially start on Monday, April 28, 2014.</p> <p>Executive Dir Technology & Institutional Effectiveness – Randy Roebuck N/A</p>
<p>Consent Agenda</p>	<p>A. Review and Ratification of Employment Offers: <u>Review and ratification of employment offers: February & March 2014</u> <u>Faculty:</u> n/a <u>Staff:</u> <u>Krista Herrera- Account Representative, Business Office</u> Krista has worked at Hill Regional Hospital in Hillsboro, TX as an Admitting Clerk. She has a wide variety of experience in customer service positions. Krista received her Associate of Arts from Hill College. Start date 02/17/14 – Replacement of staff <u>DaJina Kiel- Academic Coach, Nursing Programs</u></p>

	<p>Dajina was with Saint Louis University as a Student Loan Representative for 7 years, and University of Phoenix as an Academic Counselor. DaJina received her Master of Social Work from Saint Louis University, and her Bachelor of Science in Sociology from Emporia State University. Start date 04/14/14 – Replacement of staff</p> <p><u>Morgan Calvert- Admissions Counselor</u> Morgan’s experience includes working in the Admissions departments for Heritage College and Butler Community College. Morgan received her Bachelor of Arts in Integrated Marketing and Communication from WSU. Start date 04/21/14 – Replacement of staff</p> <p>B. BOT Meeting Minutes Recommendation action: Approval of the SCTETA Meeting Minutes for March 27, 2014, provided to the Board electronically.</p> <p>The above consent agenda item(s) were considered and discussed and thereupon on motion of Board Member Cindy Hoover seconded by Board Member Dave Unruh, the consent agenda item(s) were approved.</p> <p>Motion carried: 8-0 with Kim Shank, Jim Walters and Lyndy Wells noted absent.</p>
Adjournment	At approximately 4:50 p.m., the meeting adjourned.

Approved:



Signature

Dated