

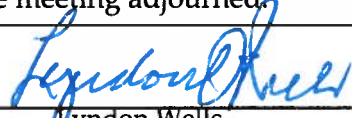
Sedgwick County Technical Education and Training Authority
The Governing Board of Wichita Area Technical College
Board Minutes
Thursday, February 17, 2011

	<p>Sedgwick County Technical Education and Training Authority Governing Board of Wichita Area Technical College, Sedgwick County, Kansas, met in regular session at NCAT Campus Aviation Training Building #300, Conference Room S210, 4004 North Webb Rd., Wichita Kansas, at 3:05 pm, on February 17, 2011.</p> <p>Present: Jim Walters, Dave Unruh, Lyndon Wells, Brad Gorsuch, Sharon Fearey, Rich Jiwanlal, Kim Shank, Cindy Hoover</p> <p>Absent: Jeff Turner, John Dieker, Matt Leary</p>
Public Communications	No requests
Committee Reports	<p>Finance Committee – Doug Brantner <u>January Financials</u> Credit hours continue to move towards year end We generated \$2 million during the month Cash generally still trending in line with budget and forecast We are awaiting \$1 million annual grant from Sedgwick County and reimbursement of WSU Utility costs. Income exceeded plan by \$450,000 Payroll below forecast due to timing of adjuncts with school start date Bookstore in excess of forecast and registers highest sales month ever We received the \$45,000 credit from Westar Energy. We made a payment to Comotara. We have one more payment to Comotara and we will have fulfilled our commitment.</p> <p><u>Tuition Fee Increase – Dr. Tony Kinkel</u> It's always difficult to raise tuition, but we need to increase 3% across the board and add a \$1.00 to fees. We will lose \$350,000 stimulus funds. The Curriculum committee reviewed and agreed The SCTETA Board has the authority to set the tuition, and we do not need to go to KBOR Tuition increase is a year to year process. We are not sure what the legislature will do so it's hard to put together a long term plan.</p> <p>The above tuition fee increase was considered and discussed and thereupon on motion of Board Member Lyndon Wells, seconded by Board Member Cindy Hoover, the tuition fee increase was approved.</p> <p>Motion carried: 8-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p> <p>Curriculum Committee – Sheree Utash <u>Customized Training Report</u> Reviewed the Customized Training Report. We have delivered \$456,773. We are approximately 47% of our goal</p> <p>Enrollment Report – Sheree Utash We have 970 full time and 12129 part-time students We are seeing a dramatic increase in the AAS</p> <p>GED/ABE update – Sheree Utash We are still in negotiations with Goodwill and will keep everybody update</p> <p>Sale of Aviation Curriculum – Sheree Utash <i>(PowerPoint Presentation to Board)</i> St. Louis Aerospace Institute is looking into the possibility of purchasing pre-existing curriculum from various educational facilities around the</p>

	<p>country that proven successful. Below is the list of WATC courses they are interested in:</p> <table border="0"> <tr> <td>Aerospace Safety</td> <td>Aircraft Systems & Components</td> </tr> <tr> <td>Precision Instrument</td> <td>Composite Repairs</td> </tr> <tr> <td>Quality Control Concepts</td> <td>Composite Finish Trim</td> </tr> <tr> <td>Aircraft Familiarization</td> <td>Composite Inspection</td> </tr> <tr> <td>Aerospace Blueprint Reading</td> <td>Advanced Aerostructures</td> </tr> <tr> <td colspan="2">Fundamentals of Aerospace Manufacturing</td> </tr> </table> <p>Lori Usher is the Grant Writer for St. Louis Aerospace If we sell curriculum this will be a revenue generator and will elevate NCAT nationally Value/market for the curriculum is approximately \$300,000</p> <p>Motion authorizing WATC to move forward in negotiations was considered and discussed and thereupon on motion of Board Member Jim Walters, seconded by Board Member Cindy Hoover, the above item was approved.</p> <p>Motion carried: 8-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p> <p><u>Approval of New Programs – Sheree Utash</u> Cindy Hoover/Lyndy Wells is recommending that the Board approve the following programs to be sent to the Kansas Board of Regents: Composites Technology AAS</p> <p>Motion carried: 8-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p> <p><u>2nd Otr Strategic Plan update – Shirley Antes</u> Reviewed the 2nd quarter strategic plan Dr. Kinkel would like to simplify this form and the board agreed</p>	Aerospace Safety	Aircraft Systems & Components	Precision Instrument	Composite Repairs	Quality Control Concepts	Composite Finish Trim	Aircraft Familiarization	Composite Inspection	Aerospace Blueprint Reading	Advanced Aerostructures	Fundamentals of Aerospace Manufacturing	
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<p>President's Report</p>	<p>President's Report – Dr. Tony Kinkel The \$5 million went through 3 committees and we have had no questions which is a good sign. We had a meeting with KDOT regarding signage for K96 and Highway 254. Marv Duncan has been helping We are trying to get signs for K15 and a sign on the Kansas Turnpike. We will have to meet with KTA We had a meeting with Urban League and they are interested in a partnership in a culinary program Workforce Alliance meeting went really well. Hopefully we have mended that relationship. Meeting with USD259 went real well. We are not happy with only 26 students attending from USD259. We should be getting at least 10%. We will meet with John Allison in the Spring. Randy Roebuck and I met with McConnell AFB. We are trying to break into that market and get our name out. We have been working on the re-organization and anticipate changes by the end of March. Dr Kinkel will be meeting with the Personnel Committee and County Manager, Bill Buchanan to review the re-organization. The Board Chairman has reviewed and gave the go ahead.</p>												
<p>Consent Agenda</p>	<p>A. Commerce Bank Corporate Resolution – Doug Brantner Recommendation action: Approval to add Dr. Anthony Kinkel, President as signer to the WATC checking account. We will remove Steve Field, Sheree Utash and Ray Frederick from the account. New authorized signers will be as follows: Anthony Kinkel, Doug Brantner and Randy Roebuck</p> <p>B. Funding Agreement for Wichita Area Technical College – Lyndy Wells Recommendation action: Approval of funding agreement between the County and WATC for \$1 million of funding for 2011</p>												

	<p>C. BOT Meeting Minutes Recommendation action: Approval of the SCTETA meeting minutes for December 16, 2010 which were provided to the Board electronically</p> <p>The above consent agenda items were considered and discussed and thereupon on motion of Board Member Kim Shank, seconded by Board Member Rich Jiwanlal, the consent agenda items were approved.</p> <p>Motion carried: 8-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p>
Executive Session	<p>Motion for Executive Session -4:15 pm- Jim Walters/Sharon Fearey I move that this governing board recess into executive session for 20 minutes to consider consultation with legal counsel on matters privileged in the attorney-client relationship relating to legal advice, and that the board return to this room from executive session no sooner than 4:35 pm</p>
Reconvened	<p>At approximately 4:46 p.m. the meeting reconvened. Jim Walters noted that no formal action was taken in executive session and continued with the meeting.</p>
New Business	<p>Operating and Sublease Agreement</p> <p>Lyndy Wells moved that the Operating Agreement between WATC and Sedgwick County be approved and adopted by this Board in substantially the form presented at this meeting. I further move that the President of the College be authorized to provide such additional information, take such acts, and execute such documents as he deems necessary or desirable in the furtherance of the intent of this resolution.</p> <p>Motion carried: 7-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p> <p>Dave Unruh abstained</p> <p>Lyndy Wells moved that the Sublease Agreement between WATC and Sedgwick County be approved and adopted by this Board in substantially the form presented at this meeting. I further move that the President of the College be authorized to provide such additional information, take such acts, and execute such documents as he deems necessary or desirable in the furtherance of the intent of this resolution</p> <p>Motion carried: 7-0 approved with Jeff Turner, John Dieker and Matt Leary noted absent</p> <p>Dave Unruh abstained</p>
Adjournment	<p>At approximately 4:00 p.m., the meeting adjourned.</p>

Approved:


Lyndon Wells
Signature

3/17/11
Dated