

Student Reference Request and FERPA Release

e as a reference for me. The purpose of this reference is (check all that apply): Application for employment Scholarship or honorary award Admission to another educational institution The reference may be given in the following form (check one or both): WrittenOral I authorize the above named person to release information about and provide evaluation about meterormance in the class, including the grade received in that effort. This letter may be released to either: All prospective employers orSpecific employers (list on supplemental page) All educational institutions orSpecific educational institutions (list on supplemental page) All organizations considering me for scholarship or award orSpecific organizations considering me for scholarship or award (list on supplemental page) I (check one): Do Do not waive my right to review this letter Date Student's Signature Date			request	
The purpose of this reference is (check all that apply):	(5	Student name – please print)	•	(Faculty member – please print)
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		Student's Signature		Date
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IMPORTANT: Students are required to return the Student Reference Request and FERPA Release form and any supplemental pages to the Registrar at the NCAT campus and a provide a copy to the faculty member prior to obtaining the reference.



Student Reference Request and FERPA Release Supplemental Page

I authorize the specified faculty member on the attached Student Reference Request and FERPA Release form to release information about and provide evaluation about my performance in the class, including the grade received in that effort to the specified employer, institution and/or organization below.

Specific employers:	
Specific Educational Institutions:	
	
Specific Organizations considering me for a scholarship or	award:
0, 1, 2, 0, 4	
Student's Signature	Date
Student's Printed Name	Student ID#

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