



Military Spouse Career Advancement Accounts

The Military Spouse Career Advancement Accounts (MyCAA) program provides up to \$4,000 (over 2 years) of Financial Assistance for military spouses who are pursuing degree programs, licenses or credentials leading to employment in portable career fields.

MyCAA Eligibility

Spouses of active duty service members in pay grades E1-E5, W1-W2, and O1-O2, as well as the spouses of activated Guard and Reserve members within those ranks. Spouses of Guard and Reserve members must be able to start and complete their courses while their sponsor is on Title 10 orders.

The MyCAA Benefit Details

MyCAA Financial Assistance (FA) pays tuition for education and training courses, and licensing/ credentialing fees. This includes state certifications for teachers, medical professionals and other occupations requiring recognized certifications; licensing exams and related prep courses; Continuing Education Unit (CEU) classes including those offered through professional associations; and degree programs leading to employment in Portable Career Fields. MyCAA also pays for High School Completion courses, GED tests and English as a Second Language (ESL) classes.

The MyCAA Application Process

Eligible spouses can establish a MyCAA Account by visiting the MyCAA website ~ <https://aiportal.acc.af.mil/mycaa>. Once spouse Profile information is provided, MyCAA will verify spouse DEERS benefit eligibility. Eligible spouses will be allowed to create their Career and Training Plan and request FA when they are within 30 days of course start dates. Additionally, spouses are responsible for applying to their selected school or program and enrolling in each course included in their approved MyCAA Career and Training Plan.

Military spouses can help themselves by:

- Visiting www.careeronestop.org to explore Portable Career Fields and find schools that have programs of study leading to licenses, certificates and degrees.
- Finding their school in the MyCAA website using the School Search function. If the desired school is not listed, follow the directions shown at the end of the School Search.
- Establishing and managing their MyCAA Account at <https://aiportal.acc.af.mil/mycaa>, use MyCAA resources to create a Career and Training Plan, and apply for FA.

School Academic Advisors can help spouses:

- Select a school, program of study, and sources of licensing and certification exams.
- Select classes for their MyCAA Career and Training Plan. School officials need to validate school and course information to avoid billing problems.

Military OneSource Career and Education Consultants (1-800-342-9647) can help spouses:

- Explore career interests, evaluate school options, and compare programs of study.
- Develop and implement their Career and Training Plans successfully.