

ENROLLMENT CHECKLIST



Keep track of your progress by having WSU Tech staff sign and date your checklist. This will make sure you won't miss a step towards enrollment, financial aid, testing, and other opportunities. Let's begin!

1 APPLY! Complete the FREE online admissions application at [WSUTECH.edu/apply/](https://wsutech.edu/apply/). Create an account, click [Start An Application](#). You will receive an email with access to MyWSUTech, our online campus portal.



Completion Date _____

2 MAKE AN APPOINTMENT WITH AN ADMISSION COUNSELOR! If you need help applying to WSU Tech, figuring out your career goals, or taking a tour, get in touch with one of our admissions counselors. Appointments can be made at [WSUTECH.edu/admissions/contact](https://wsutech.edu/admissions/contact).



ANAHI PEREZ

Admissions Counselor

316-677-1863

aperez15@wsutech.edu

Campus: NCAT

Aviation and Manufacturing

Appt Link:

<https://wsutechadvising.as.me/Anahi>

KATELYN KONKLIN

Admissions Counselor

316.677.1818

kkonklin@wsutech.edu

Campus: City Center

Applied Technologies

Appt Link:

<https://wsutechadvising.as.me/Katelyn>

KALEB TALKINGTON

Admissions Counselor

316.677.1840

ktalkington@wsutech.edu

Campus: WSU Tech South

Professional Studies, Healthcare,
Culinary Arts

Appt Link:

<https://wsutechadvising.as.me/Kaleb>

Completion Date _____

3 APPLY FOR FINANCIAL AID (FAFSA), GET A SCHOLARSHIP!

Complete the online application at studentaid.gov

- 2025 - 2026 (August 2025– July 2026) please complete the 2025-2026 FAFSA.
- Use our **WSU Tech school code = 005498** to ensure the correct school selection.
- After receipt of the FAFSA application, there are additional steps to fully complete financial aid.
- Check out scholarship information is available at [WSUTECH.edu/payingforcollege/scholarships/](https://wsutech.edu/payingforcollege/scholarships/)
- The Financial Aid department can assist with VA Benefits.

The Financial Aid Office is available 24/7 by calling 1.877.796.3840 or email at finaidoffice@wsutech.edu



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4 COMPLETE THE ASSESSMENTS!

Set up an appointment for testing by calling 316.677.9506 , emailing testing@wsutech.edu or visiting [WSUTECH.edu/testing](https://wsutech.edu/testing)



*Check with Admissions to verify which assessment tests are required for your program. Testing is available at the NCAT and WSU Tech South campuses.

- ACT/SAT scores can be used as an alternative to assessment scores. All scores are valid for 3 years after the last test.
- Official transcripts showing completion of College Algebra and/or English Composition with a C or better may be substituted for assessment scores.
- Photo ID is required to take assessments.
- First Accuplacer test is free. ALEKS test is \$25 for five testing attempts a year.

Assessments Needed: _____

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5 ENROLL WITH YOUR ACADEMIC ADVISOR!

Please visit: [WSUTECH.edu/contact](https://wsutech.edu/contact) or call 316.677.9680 to schedule an appointment.

Your academic advisor will assist you with: program registration, completing college forms, degree audits, enrollment, scholarships, assessing any additional tools and class costs.



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6 PAY FOR CLASSES!

Payment plans can be created at our business offices at NCAT and WSU Tech South offices. Cash/check payments can also be made at these locations. Credit card payments can be made through your MyWSUTech account, by phone, or in person. For more information, call 316.201.3493 or email businessoffice@wsutech.edu.

**QR code leads to student account. Student must be enrolled to access their account.*



Completion Date _____

CAMPUS LOCATIONS



**NATIONAL CENTER FOR
AVIATION TRAINING (NCAT)**
4004 N. Webb Rd
Wichita, KS 67226



WSU TECH SOUTH
3821 E. Harry
Wichita, KS 67218



CITY CENTER
301 S. Grove
Wichita, KS 67218
(Appointment only)

**LAST MINUTE
FALL ENROLLMENT
WALK-IN
DAYS START
AUGUST 4TH –
AUGUST 22ND.**

**WALK IN HOURS
8AM – 5PM**