



Enrollment Checklist



1

Complete Online Admissions Application

wsutech.edu/apply/

Create your account by clicking "Request Information/Create Profile".

Start an Application by clicking "Start an Application".

You will receive an email with access to MyWSUTech, our online campus portal.

2

Meet With An Admissions Counselor

wsutech.edu/admissions/contact-an-advisor/

Contact one of our admissions counselors to discuss career goals and for program tours. Program information can also be found online at: wsutech.edu/admissions/programs-of-study

Please arrive at least 30 minutes before closing to meet with admissions

Marcus Hernandez - 316-677-1032 mhernandez12@wsutech.edu
(NCAT) Aviation, Design, Manufacturing

Ebony Edmondson - 316-677-1024 eedmondson@wsutech.edu
(WSU South) Business, Healthcare, General Education

Dalisa Portley - 316-677-1626 dportley1@wsutech.edu
(City Center) Specialized Trades, Automotive

Campus Locations

Please arrive at least 30 minutes before closing to meet with admissions

National Center for Aviation Training (NCAT)
4004 N. Webb Road | Wichita, KS 67226
Mon.–Thurs. 8am–6pm. Friday 9am–5pm

Wichita State Univ. South
3821 E. Harry | Wichita, KS 67218
Mon.–Thurs. 8am–6pm. Friday 9am–5pm

Old Town
213 N. Mead | Wichita, KS 67202
Mon–Fri. 8am–5pm
(Appointment Only)

City Center
301 S. Grove | Wichita, KS 67211
Mon.–Fri. 8am–5pm
(Appointment Only)



3

Apply For Financial Aid

Complete the online application
fafsa.ed.gov

WSU Tech school code = **005498**

For 2018–2019 school year, complete the 2018–2019 FAFSA using 2016 tax information.

Financial aid may require additional documents to complete your aid package. Check your MyWSUTech Financial Aid page for a list of required documents.

4

Complete the Accuplacer Assessment

316-677-9506

wsutech.edu/admissions/testing/

Meet with your Admissions Counselor to verify if an assessment test is required for your program.

- ACT scores less than 3 years old can be used instead of Accuplacer scores.
- Official transcripts showing completion of College Algebra and English Composition I with a C or better may be substituted for Accuplacer scores.
- Photo Id is required to take the assessments. Accuplacer scores are valid for 3 years after the last test.
- First set of assessments are free. Retests are \$5 per section. Assessments can be taken 3 times in one calendar year. Visit www.accuplacer.org for study materials

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Enroll With Your Academic Advisor

wsutech.edu/admissions/contact-an-advisor/

316-677-9680

(To schedule an appointment)

Your academic advisor will assist with enrollment in the following areas:

- Program registration and enrollment
- Program and tool costs
- Progress and degree audits
- Assistance with enrollment issues or concerns



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Pay For Classes

There are several pay options (outside of financial aid) at WSU Tech.

- Payment plan can be created with the business office at NCAT and WSU South offices.
- Credit card payments can be made through your MyWSUTech account, by phone, or in person.
- Cash/check payments can be made in person with the business offices.

