**Board Agenda**

**Monday, December 14, 2015**

**NCAT Campus, Aviation Training Building #300**

**Conference Room S210 ▪ 12:00 pm**

1. **Meeting Called to Order** – Lyndon Wells
2. **Public Communications**
3. **Make A Difference Student Award** – Sheree Utash
4. **Consent Agenda** (action required)
   1. **BOT Meeting Minutes**

Recommendation action:

Approval of the SCTETA Meeting Minutes for October 19, 2015, provided to the Board electronically.

* 1. **Review and ratification of employment offers: 2015**

**Faculty:**

N/A

**Staff:**

**Megan Begole– Bookstore Sales Associate/Tech Specialist**

Megan comes to WATC from Ketch where she was a Vocational Trainer. Her other experience includes CNA and Lab Technician.

Megan received her Medical Assistant Certification from Vatterott Technical School.

Start date 10/27/15 – New Position

**Angie Evans – Specialist, Marketing**

Angie comes to WATC with a wealth of experience as a Graphic Designer, Graphic Artist and Photographer. Currently she is the owner of New Traditions Photography.

Start date 11/9/15 – New Position

**Rachael Nguyen – Assistant, Administrative and Fiscal/Accounts Payable**

Rachael has been with WATC as a part time Assistant, Administrative and Fiscal/Accounts Payable role for the WATC NAC

Rachael is currently pursuing her B.A. in Accountancy from WSU.

Start date 11/9/15 – New Position

1. **Reports of Officers**

Vice President of Finance & Administration – Greg Unruh

BKD Audit Report

November Financials

Interim President’s Report– Sheree Utash

Guanajuato, Mexico opportunity

Strategic Plan Report

1. **Executive Session** – Lyndon Wells

**Adjourn**

**Next Scheduled Meeting:**

February 15, 2016

12:00 PM