## 1098-T Frequently Asked Questions

- Q. Why did you send me this and what am I supposed to do with it?
- A. The Form 1098-T is sent to all students who had qualifying tuition and fees that were not covered by scholarships and grants for the calendar year 2017. The 1098-T form will help the student determine if they qualify for a tax education credit.
- Q. I never received my 1098-T, can you print a duplicate?
- A. Copies of the 1098-T form can be obtained by the students directly from the ECSI website <u>WWW.ECSI.NET/TAXINFO.HTML</u>. The student will need the PIN Number that is printed on the 1098-T form or they can contact ECSI at 1-866-428-1098. The school code that is needed is KQ
- Q. When I went to the website it asked for a school code, what is that?
- A. The school code for Wichita Area Technical College on the ECSI website is KQ.
- Q. The figure reported on the 1098-T doesn't match the payments I made during 2017. Why?
- A. Wichita Area Technical College reports 'Amounts Billed', Box 2 on the Form 1098-T. Wichita Area Technical College does not report 'Payments Received'. Wichita Area Technical College uses the 'Invoice Billing Date' for eligible tuition and fees. The amount reflected on the 2017 Form 1098-T will reflect registration activity during the calendar year 2017.
- Q. Why don't you report payments like my other school? Why are you reporting registration amounts?
- B. A. The College has the option to use either applicable registration charges or payments as a reporting amount. The College has decided to use charges as the reporting method, as determining the source of payments is not easily identifiable.
- Q. Why did you report my financial aid?
- A. The 1098-T forms are required to include any educational assistance in the form of grants or scholarships, if your scholarship or grants did not entirely cover your qualifying tuition and fee charges.
- Q. Did you report my loans or just my grants?
- A. Only Grant and Scholarship amounts are reported. Federal Student Loan amounts are not included in box 5 or 6 of the Form 1098-T.
- Q. Is there someone at the college that can help me prepare my taxes?
- A. No, Wichita Area Technical College does not provide tax return preparation assistance. You can contact the Internal Revenue Service at 1-800-829-1040 or at the IRS website www.irs.gov.
- Q. If I paid for my son's/daughter's tuition why can't I have the 1098-T and their account details?
- A. Wichita Area Technical College abides by The Family Educational Rights and Privacy Act (FERPA). Under the FERPA Act the college can only release a student's account information to

- the student. If this access is wanted, the student can provide written consent to the college specifying what information and to whom it can be released.
- Q. I never used the 1098-T you gave me last year and now it is lost. How can I get another one?
- A. Copies of prior year 1098-T forms can be obtained by the student directly from the ECSI website. Go to: <a href="https://www.ecsi.net/taxinfo.html">www.ecsi.net/taxinfo.html</a> and click the Log In link .The student will need the PIN Number that is printed on the 1098-T form. They can also contact ECSI at 1-866-428-1098 to obtain their PIN or click the "Need help logging in?" link on the Log In screen. The school code that is needed is KQ.
- Q. If I had tuition and fee charges in 2017, why didn't I receive a 1098-T?
- A. A 1098-T form will not be generated if you fall under one or all of these exceptions:
  - a. The qualifying tuition and fees you registered for in 2017 were entirely waived or paid entirely with scholarships, or grants.
  - b. The qualifying tuition and fees you registered for in 2017 were covered by a formal billing arrangement with another institution, your employer or a governmental entity, such as the VA.
  - c. The courses you enrolled in will not result in an academic credit.
  - d. You have a residency status that categorizes you as a nonresident or foreign student, and you did not have an individual tax identification number (ITIN) in our system at the time the forms were processed.